

ST. IGNATIUS COLLEGE OF EDUCATION (AUTONOMOUS)

Accredited with 'A' grade by NAAC (Second Cycle)

Palayamkottai – 627 002



**Annual Quality Assurance Reports
(AQAR) of IQAC**

2016-2021

2016-2017

Phone : 0462 - 2560558
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ST. IGNATIUS COLLEGE OF EDUCATION (AUTONOMOUS)



(Re-accredited with A Grade by NAAC - Owned by I.C.M. Sisters)

PALAYAMKOTTAI.

TIRUNELVELI, TAMIL NADU - 627 002.

GOLDEN JUBILEE YEAR (1957 - 2007)

E-mail ID : ign_edn@rediffmail.com

Date :

To

22.09.2017

The Director,
National Assessment and Accreditation Council,
P.B.No. 1075, Nagarbhavi,
Bangalore - 560 072.

Respected Sir,

Sub : St. Ignatius College of Education (Autonomous), Palayamkottai
- IQAC Report 2016 - 17 - Submission - reg.

Greetings from St. Ignatius College of Education!

Herewith we are sending the IQAC Report for the year 2016 - 2017.

Thanking you

Yours faithfully,

Rev. Dr. A. Nirmala Devi
22/9/17

**Rev. Dr. A. Nirmala Devi,
PRINCIPAL.**

**ST. IGNATIUS' COLLEGE OF EDUCATION
(AUTONOMOUS)
PALAYAMKOTTAI - 627 002**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution	St.Ignatius College of Education(Autonomous)
1.2 Address Line 1	St.Ignatius College of Education(Autonomous)
Address Line 2	Punithavathiyar Street, Palavamkottai
City/Town	Tirunelveli
State	Tamil Nadu
Pin Code	627 002
Institution e-mail address	ign_edn@rediffmail.com
Contact Nos.	0462 - 2560558
Name of the Head of the Institution:	Rev.Dr.A.Nirmala Devi

Tel. No. with STD Code:

0462 - 2560558

Mobile:

9443450651

Name of the IQAC Co-ordinator:

Dr.E.C. Punitha

Mobile:

9443583079

IQAC e-mail address:

ign.iqac1957@gmail.com

1.3 NAAC Track ID (For ex. MHCOCN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/PCRAR/56/62 dt. 16.09.2011

1.5 Website address:

www.ignatiuscollegeofeducation.com

Web-link of the AQAR:

<http://www.ignatiuscollegeofeducation/AQARReport2016-17.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		May 3 2004	May 3 2009
2	2 nd Cycle	A	3.10	September 16 2011	September 15, 2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

11/10/2004

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-2012 submitted to NAAC on 12.06.2013
- ii. AQAR 2012-2013 submitted to NAAC on 30.04.2014
- iii. AQAR 2013-2014 submitted to NAAC on 10.12.2014
- iv. AQAR 2014-2015 submitted to NAAC on 27.10.2015
- v. AQAR 2015-2016 submitted to NAAC on 10.03.2016

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

TamilNadu Teachers
Education University, Chennai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Central Govt

University with Potential for Excellence

--

UGC-CPE

--

DST Star Scheme

A

UGC-CE

--

UGC-Special Assistance Programme

--

DST-FIST

--

UGC-Innovative PG programmes

--

Any other (*Specify*)

--

UGC-COP Programmes

--

2. IQAC Composition and Activities

2.1 No. of Teachers

7

2.2 No. of Administrative/Technical staff

1

2.3 No. of students

10

2.4 No. of Management representatives

2

2.5 No. of Alumni

1

2.6 No. of any other stakeholder and
community representatives

2

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

- National Level Seminar on “Human Rights and Right to Education Act”
- National Seminar on “Women, Media and Society”
- Seminar on “Gender Discrimination and Sexual Harassment”
- Personality Development Program
- Communication skills
- Personality Development
- The Techniques to Enhance English Communication skill
- Seminar on Effective use of Library in digital era
- Staff Enhancement Programme
- Natural and Nutritious food exhibition
- Visit to special schools
- Juvenile Home Visit

2.14 Significant Activities and contributions made by IQAC

IQAC co-ordinated the functions of various clubs and committees of the institution towards accomplishing the objectives of the institution.

- IQAC helped the teaching professionals of the various subjects to meet their educational needs and expectations in the present scenario.
- IQAC had provided opportunities for the professional development of the budding teaching professionals in their education and career.
- It maintained and developed the equality education in the institution and to obtain necessary standards for maintaining quality education.
- IQAC designed and organised co-curricular activities.
- IQAC provided opportunity to use innovative methods of teaching.
- IQAC developed good interpersonal relationship with head of the institution, mentor and students.
- IQAC worked out intervention strategies to remove deficiencies and enhance quality in the governance of the institution through researches.
- IQAC focused on the importance of participatory activities, best and innovative practices for fair and healthy management.
- IQAC developed a collaborative environment that promotes shared learning and active participation of the institution.

The prime task of the IQAC was to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC provides a significant and meaningful contribution in the post-accreditation phase of the Institution. IQAC channelizes all efforts and measures of the Institution towards promoting its academic excellence. IQAC ensures continuous improvement in the entire operations of the Institution. IQAC ensures stakeholders connected with higher Education, namely parents, teachers, staff, would be employers, funding agencies and society in general, of its own quality and probity. IQAC ensures heightened level of clarity and focus in institutional functioning towards quality enhancement and internalization of the quality culture of NAAC for Quality and Excellence in Higher Education. IQAC provides a sound basis for decision making to improve Institutional functioning, acts as a dynamic system for quality changes in the Institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>1. Our college IQAC draws the year plan keeping the objectives of the institution in mind. Various activities are meticulously planned and effectively implemented. The college calendar reflecting the various activities of the year is annexed.</p> <p>2. Motivating scholars with a spirit of research to inculcate research attitude in the upcoming generation. Rev.Sr.Landrada research must retain its excellence in utilising its resources for enhancing research culture</p>	<p>1 .Various activities are meticulously planned and effectively implemented.</p> <p>2.Five scholars admitted in the Ph.D. programme have published 17 research papers in the International and National referred journals with high impact factor during this academic year.</p>

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

The management authorities rendered full co-operation for the implementation of programmes planned by IQAC.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	Research	Nil	Nil	Nil
PG	M.Ed/M.phil	Nil	Nil	Nil
UG	B.Ed	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option ~~/Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3 (B.Ed, M.Ed, M.Phil)
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

The analysis of the feedback received from the students and other stakeholders revealed that the overall institutional climate is conducive for adequate learning. The teacher pupil relationship, curriculum, curricular transaction, discipline and the administrative practices, exposure and hands on experiences in various technological gadgets are good and this instil in them the quality needed to become successful teachers.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Every year board of studies meeting and Academic council meeting are held and innovative topics are included in various subjects of UG, PG and Research programmes as per the suggestions given by the boards.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
11	4	4	-	3+1

2.2 No. of permanent faculty with Ph.D.

8

Asst. Professors	Associate Professors	Professors	Others	Total
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2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	--	-	1	-	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	1	3
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2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	College Level
Attended Seminars/ Workshops	2	10	11	8
Presented papers	1	5	18	25
Resource Persons	1	3	3	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:

LCD projectors, smart boards, Language lab are utilised to the maximum in teaching learning process, micro teaching, peer teaching and macro demonstration are successfully carried out for the quality enhancement of prospective teachers. Training in ALM is given to student teachers..Students are encouraged to prepare PPT and to take part in in-house seminars by using LCD Projectors.

2.7 Total No. of actual teaching days during this academic year

200

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The examinations system is completely computerized
- For each paper there are both continuous Internal assessment (CIA) during the semester by the course teacher and external assessment at the end of the semester by external examiners.
- All theory question papers for semester examination will be set by external examiners. Question paper Scrutiny committee scrutinizes the question paper to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers.
- There is single valuation for the B.Ed. answer scripts and double valuation for M.Ed. and M.Phil. scripts. The B.Ed, M.Ed and M.Phil papers will be valued by the external examiners. Regarding the valuation of the M.Ed. and M.Phil. papers, if the difference of the marks between the two valuations is 15 and above, the scripts will be sent for a third valuation.
- Cumulative Grade Point Average (CGPA) is given.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

All the faculty members are actively involved in curriculum restructuring and revision

2.10 Average percentage of attendance of students

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	158	33.5	66.5	-	-	100
M.Ed.	3	66.6	33.3	-	-	100
M.Phil.	3	33.3	66.6	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

IQAC conducts periodical discussion among the teaching faculty about their performance, thus providing exchange of constructive criticism, feedback and suggestions for improvement.

Evaluation sheets are drafted and distributed to the students to respond to the various items relating to the functioning of the institution both academic and administrative. On the basis of the response, IQAC extends guidance to modify the teaching, evaluation procedures and extra-curricular activities. Feedback is also elicited from the parents of the students through informal sharing and evaluation sheets. This also reveals the expectation of the student teachers concerning their experiences in the campus. The teaching faculty have their own self feedback related to their proficiency because performance appraisal forms are carefully filled at every career advancement stage.

Institution's potential depends on the competence of its students. Competence is a combination of clarified concepts and developed skills associated in a fruitful manner. Hence our college IQAC conducts regular remedial teaching program for the academically weak students in all the subjects considering the individual potentials.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	1
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	2
Faculty exchange programme	8
Staff training conducted by the university	3
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	-	-
Technical Staff	9	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research colloquium is conducted periodically to the M.Ed. M.Phil. and PhD. scholars, in order to enhance the quality of research designs and to monitor the pace of research progress and to widen the knowledge of applied statistics in research and construction of tools.

The student teachers of the B.Ed. course are also trained in conducting tutorial classes for rural students of Std X and XII and they are given a wide and clear perspective of their community, its need, expectation and issues, instilling in them an extended concept of their roles in and obligations towards the society.

- Management encourages staff and students to undertake research at Doctoral level.
- Research journals and magazines on modern research methodology are subscribed by the college library. Every effort is taken to update the library with latest editions of books on Research Methodology.
- Faculty members are encouraged to attend seminars on Educational Research.
- Seminars are organized by the college on innovations in Educational Research.
- Our student teacher undertake Action Research on the various problems faced by teachers and learners in the teaching learning process and interpret the findings systematically.
- Efforts are taken to train M.Ed. M .Phil. and PhD. Scholars to use SPSS packages for their research analysis.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	1 proposal submitted
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	06	Bi-annual journal on Education
Non-Peer Review Journals	00	03	
e-Journals	01	00	
Conference proceedings	01	04	

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	2	-	-	10
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
3	1	-	1	1	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Citizenship Training Camp
- ❖ Juvenile Home Visit
- ❖ Towards a Humane Society
- ❖ Roto Pink Marathan Race
- ❖ State Level Inter Collegiate Cultural Competition
- ❖ Visit to District Science Centre
- ❖ Inter Religious Pongal Celebration
- ❖ International Women's Day Celebration
- ❖ Awareness programme :Food and Adulteration
- ❖ Youth Awakening Day

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.1 acre	-	Management	5.1 acre
Class rooms	8			
Laboratories	6			
Seminar Halls	4			
No. of important equipments purchased (\geq 1-0 lakh) during the current year.		1		
Value of the equipment purchased during the year (Rs. in Lakhs)		3	Management	
Others				

4.2 Computerization of administration and library

Library software - Rovan Technology is used in the library.

- Rovan Technology is used in the library
- Digitalised Accession Registers
- Open Public Access catalogue
- LAN sharing of data through computer
- Closed circuit camera in the college campus and in the library

Office – Internet facilities, fax, scanner, printer and Xerox machines are used.

- Payment of fees through SBI
- Students and faculty attendance is sent to the Tamil Nadu Teachers Education University through e-mail.
- Students' attendance and emergency messages are intimated to parents over phone.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3150		83	24000	3233	
Reference Books	13570		30	32000	13600	
e-Books	-					
Journals	45		15	108000	45	
e-Journals	-					
Digital Database	-					
CD & Video	200		-	-	200	
Others (specify)	-					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	52	1	10	-	-	1	1	-
Added	New software	-	-	-	-	-	-	-
Total	52	1	10	-	-	1	1	

Web camera system – 2, fax machine – 3, visualizer -1, smart board -2, Xerox machine – 5, Bar code Reader-1, LCD projector – 10, OHP machine – 4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

<p>Networking,</p> <ul style="list-style-type: none"> ➤ e-Governance etc. ➤ Internet access is extended to all the cubicles of the faculty members. ➤ Wi-Fi connectivity is available in the library, administrative office, principals room, research centre and also in the controller’s office.

4.6 Amount spent on maintenance in lakhs :

i) ICT	0.5
ii) Campus Infrastructure and facilities	1.5
iii) Equipments	1
iv) Others	0.5
Total :	3.5

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In the beginning of the academic year students were oriented towards the support services available in the campus like tutor ward system, canteen facility, sick room and college hospital facility, placement cell, Guidance and Counselling cell, career guidance cell, women cell and grievance and redress cell etc and also the functioning system of student support services. Information about scholarships is made known to the students.

5.2 Efforts made by the institution for tracking the progression

Students were given feedback on their performance. Results of each course and each subject were analyzed statistically. Language lab and Computer lab help to upgrade language skills of student teachers.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
158	06		

(b) No. of students outside the state

-

(c) No. of international students

-

Men	No	%	Women	No	%
	-	-		-	-

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
06	07	01	141	-	155	11	12	01	137	-	161

Demand ratio NIL

Dropout % NIL

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET, SLET, TET and TRB
No. of students beneficiaries
NET and SLET for M.Ed. and M.Phil. students TET for all the B.Ed. students and Remedial classes for the academically weak students

5.5 No. of students qualified in these examinations

NET	2	SET/SLET	4	GATE		CAT	
IAS/IPS etc		State PSC		UPSC		Others	35

5.6 Details of student counselling and career guidance

Our college being a college of Education prepare the students for teaching profession. We give regular guidance to enhance their teaching competencies of would be teachers. The teacher has to play different roles apart from teaching. They are said to be the role models, guide and philosophers. Hence they are given guidance in improving their life skills. To improve their teaching potentials and to meet the demands of the digital world students are given guidance in using the electronic gadgets and digital equipments, thereby improving their technical skills. Career guidance is also given through publishing the vacancy notices and paper cutting in the bulletin board. Career guidance cell gives training in resume writing, personality development, faculty interviews, improving computer skills and many other activities which help the students to compete confidentially with others.

Keeping the maxim “As is the teacher so are the students” in mind, we take steps in developing in our students integrated and well adjusted personality. They are given counselling individually and in groups. Group counselling is given in the sphere of their vocation and marital counselling. Personal counselling is provided through Tutor-ward system.

An Elective paper on Guidance and Counselling is prescribed in the syllabus.

No. of students benefitted	All B.Ed., M.Ed. and M.Phil. students
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5.7 Details of campus placement

Campus interview was conducted by different Matriculation and CBSE schools in Tamil Nadu during the month of March and I am happy to inform you that nearly 50 students are selected to work in different schools in Tamil Nadu.

The following schools conducted campus interview and selected our meritorious students.

1. Vel's Public School, Sankarankovil.
2. Chinmaya Vidyalaya Matriculation Hr.Sec.School,
3. Ishethra International Residential School, Karur.

Thilagar Vidyalaya Higher Secondary School, Kallidaikurichi, Mercy Matriculation School, Vallioor, Shanthi Nikethan Public School, Dharmapuri, Jayam Matriculation Higher Secondary School visited our College on 27.04.2017 and 28.04.2017

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
7	158	120	101

5.8 Details of gender sensitization programmes

Seminar on “Women, Media and Society”

Our College IQAC has organized one day National Seminar on “Women, Media and Society” on 11.04.2017. Dr.B.Radha, Associate Professor, Dept of Media and Communication, Manonmaniam Sundaranar University, Tirunelveli was the Resource Person. She clearly depicted how women are treated as commodities in today's society. She helped us to know and learn the constructive role of women through media. This National Seminar was successfully organized by Rev.Sr.Dr.A.Nirmala Devi, Dean and Vice-Principal of our College.

Seminar on “Gender Discrimination and Sexual Harassment”

IQAC Co-ordinator Rev.Sr.Dr.A.Nirmala Devi, Dean & Vice Principal of our College has organized one day Seminar on “Gender Discrimination and Sexual Harassment” on 18.04.2017. Dr.Beulah Sekar, Associate Professor, Department of Criminology, Manonmaniam Sundaranar University was the Resource Person. She enlightened us through her rich

experiential knowledge and beautifully enunciated about Gender, Legal Assistance, Types of Harassments, Impact of Sexual Harassment, Prevention and types of Child Abuse.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

- All the students participated in cultural events
- All the students participated in the various fine arts – intramural competitions held in our college
- Cultural week is celebrated every year and compulsory participation of students is emphasized.

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Mrs.Stella and Mrs.Rashmi secured II prize in the competition held at St.Joseph's College of Education, Veikalipatti on 01.10.2016 on the theme "Natural Food". Ms.G.Starlin Rajapushpam secured II prize with a cash award of Rs.3000 in the Inter Collegiate Science Exhibition organized by the Bosonia Club of St.Ignatius College of Education on 15.10.2016.

Ms.E.Indhu Priya, A.Megha Sharon and N.Kajar Nisha got prizes in Essay competition, R.Esther Pretty and I.Pavithra got prizes in drawing competition and were honored by Mrs.Fermi Vidhya, District Divisional Officer, Tirunelveli on 31.10.2016.

M.Chithambara Selvi, M.Nagalakshmi and K.T.Ganga Devi got I,II and III prizes respectively on essay writing competition on 26.11.2016.

Our students participated in the Essay Writing Competition held at Distirct Central Library on 07.01.2017 on the theme Road Safety Awareness. R.Megha Sharon secured I prize, M.Manju got II prize and T.Parameswari secured III prize.

Mrs.Stella got I prize with a cash award of Rs.5000/- in the elocution competition held at Sarah Tucker College for Women on 09.03.2017 by the Tirunelveli Police Corporation on the theme “Drug Abuse”. We place on record the laurels brought to the institution by the award winners.

In the National Unity Day celebration conducted on 31.10.2016 at our College Ms.Vijaya Kumari got II prize.

In the competition conducted during the celebration of National Library Week at St.Ignatius College of Education on 14.11.2016, Ms.Megha Sharon secured II prize in Essay Competition.

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	10000
Financial support from government	43	317935
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

Food and Adulteration

A seminar on Food and Adulteration was organized on 25.11.2016 to create awareness on the ill effects of food adulteration and about food safety regulations.

Mr.S.Rajendra Ganesan B.Sc(Agri), Agricultural Officer, Agmark, Thenkasi was the Resource

Person. This programme was very useful for the student teachers to become aware of the adverse effect of adulterated food. Dr.C.R.Gladys Stella Bai, Director of Physical Education organized the programme.

. Roto Pink Marathan Race

Rotary club of Tirunelveli, Twincity and the innerwheel club of Tirunelveli jointly organized Roto Pink Marathan Race for women to create Breast Cancer Awareness on 23.10.2016 at Tirunelveli. Fifty one students of our College participated. The organizers appreciated the participants with medals and certificates.

Tableau on “Towards a Humane Society”

Our College Rotaract Club students showcased their talents, group dynamics and power of exploration in the form of tableau sponsored by Rotary club of Tirunelveli suburbs on the theme “Towards a Humane Society” on 31.01.2017. Mr.K.Thangavelu, RTO Tirunelveli inaugurated the programme in the presence of Rtn.Major Donar, Dr.K.Vijaya Kumar, District Governer, Rotary International District 321. The Themes of the tableau are violence, ill effects of urbanization on today’s village, atrocities, against women life style disorders and Road Safety Awareness. The vital issues of the society in various dimensions with suggestive remedial measures are showcased by the students. Students from nearby Schools and Colleges students, visited the Tableau and appreciated their efforts. It was successfully organized by Dr.C.R.Gladys Stella Bai, Physical Director of our College.

Juvenile Home Visit

Under the guidance of Rev.Sr.Dr.A.Nirmala Devi, Dean & Vice Principal a group of B.Ed II year students visited Juvenile Home regularly with two faculty members. Our student teachers taught alphabets of Tamil and English to them. Rev.Sr.Dr.A.Nirmala Devi takes regular value education and life motivation sessions to the students. Mrs.Mary Sundara Bai, Craft Instructress and Mrs.Kanagamani, the Librarian helped the students to develop art,drawing skills and reading skills. The Juvenile Home Superintendent Mr.Asokan rendered necessary support and guidance.

Citizenship Training Camp

To get involved with community, every year our College has been conducting CT Camp. This year the theme for the camp was “Water sanitation and Voters awareness”. It was held on 27.02.2017, 28.02.2017 and 02.03.2017.

On the first day our students visited to Naranammalpuram Village. On the second day to thirupanikarislakulam Village and on the third day our students visited Arugankulam Village. The theme of the camp was made clear through cultural events, house visit and dialogue with the village people. It improves our students creativity, leadership skills and team work. The camp was successfully organized by Dr.C.R.Gladys Stella Bai, Director of Physical Director of our College.

5.13 Major grievances of students (if any) redressed:

- Cross fields Ozone water purifier dispenser cum normal hot and cold water purifier is installed in our College to redress the grievance of students for drinking water. DVD camera is installed for the security and safety of the students.
- Solar power plant is installed in our campus in order to overcome unnecessary slack in the academic work of students.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

As ICM Educators, We commit ourselves to work in special way for the development of an integrated personality of our students and staff by giving importance to deep faith formation, inculcation of moral and spiritual values, and empowering them to strive for equal status in life.

Vision

Our college aims at the formation of prospective women teachers with foresighted clear vision of the present and future panorama of the needs and requirement for the promotion of social justice and social progress

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is a continuous process, and in order to enhance the quality of teaching and learning, updating the curriculum is required from time to time. Hence in the beginning of each academic year, meeting of Board of Studies (BOS) and Academic Council followed by the meeting of Governing Board are held to review the curricular structure to introduce innovative teaching methods and to modify the curriculum.

Due importance is given to achieve the intended educational goals through framing need based and skill oriented curricula for the courses offered in our college at B.Ed, M.Ed and M.Phil levels with due attention to the integrated development of the learners such as physical, mental, social, emotional and moral aspects. Personality development related topics are included in the syllabi. Important topics that help to develop socially conscious teachers such as national, international integration, culture, values, beliefs and aspirations of the society are included. To promote the equality of life of people due emphasize is given to life skill oriented courses to the prospective teachers. To meet the needs of digital era ICT has become an integral part of our curriculum at various levels.

6.3.2 Teaching and Learning

Teaching-learning process is a planned interaction that promotes behavioral change that is not a result of maturation or coincidence. Meticulous planning is being done regarding the necessary teaching – learning activities to be carried out during the pre-teaching period, teaching period and post-teaching period such as

- Various activities like Micro Teaching , Pre practice Teaching and Practice Teaching were organized and supervised by professors and model school teachers in order to make the course professional and practical
- Innovative teaching Methods like Peer Team Teaching and Seminar Mode of teaching are adopted to meet the challenges of the modern era.
- Lecture based teaching is supplemented by the interactive methods like discussion, quizzes and seminar presentations

- Theoretical class on Teaching Skills was introduced to develop a positive attitude towards the teaching profession.
- Regular participation of students in different co-curricular activities of the college in order to instil in them discipline, cooperation and leadership qualities.
- Regular mentoring sessions by the teacher mentors of the department were held in order to motivate, inspire and guide the prospective teachers. .
- Computer and internet access and training to students
- Learning is strengthened by incorporating project work and assignment
- Use of ICT for teaching and learning
- The students are involved in a variety of school-based activities
- The Institution engages Students in active learning in many ways by using the learning recourses as stated below,
- Students improve their knowledge by reading many books from the college library
- Students are provided with computer lab facilitates to browse websites and to gain knowledge.
- Students are also motivated to engage in group study.
- Students are trained for the peer teaching before going to the actual class room teaching.
- Students are motivated and trained to carry out the internship activities.
- Students are adequately trained to prepare various teaching aids.
- Students gets hands on experience to improve their handwriting by training classes on Italic Hand writing
- Students are helped to improve their language proficiency and communication skills through Bridge course
- Students are given orientation classes on life skills

6.3.3 Examination and Evaluation

Our college has taken several initiatives to ensure better standards and improve accuracy, efficiency and transparency in the various steps involved in the conduct and declaration of results of examination. More specifically our college has initiated following examination related reforms.

- Steps have been taken to minimize the errors and mistakes and ensure better accuracy and efficiency during question paper setting, conduct of examination, entry of marks on the answer book, mark lists, Ledgers and statement of marks.
- Issue of Hall Tickets with Reg:No, Name, Course and Examination schedule.
- Computer operators for direct entry of marks on computer.
- Provision for revaluation of assessed answer books.
- Total transparency in the internal marks.
- Comprehensive question bank is prepared by the experts.
- Question paper Scrutiny committee to scrutinize the question paper to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers.
- The examinations system is completely computerized, Data entry of examination applications, students data, Examination schedule, seating arrangement. Attendance Register, Valuation work, preparation of course wise results, upload of the semester Examination results in the college website, preparation of mark sheets, are computerized.
- The results are released in the college website.
- Tabulation registers are prepared and submitted to the TamilNadu Teachers Education University Chennai.

6.3.4 Research and Development

Quality improvement strategies adopted by the institution for research and development

- Research centre has been functioning actively
- Frequent workshops on
 1. Research methodology
 2. Use of SPSS
 3. Statistical Applications

had been organized for M.Ed. M.Phil. and PhD. scholars.

- Research tools are collected and catalogued
- Conducted pre-PhD viva voce examination for three scholars
- Separate library in the research centre with all the recent and foreign authors books
- Full time high speed Internet facilities are provided to scholars
- Conferences are organized

- Workshop on ‘writing scholarly articles was organised’
- Information regarding workshops, seminars and conferences are provided to scholars by placing the brochures on the bulletin board and also uploading the information to their ID
- Scholars are encouraged to present papers in various academic forums
- Research colloquiums are organized to share their progress in their research
- Scholars visit libraries to update their knowledge.
- INFLIBNET access is provided to all the scholars.
- Research scholars are encouraged to publish their articles in research journals
- ‘**Inigo Edu Research**’ a bi-annual research journal is run by the college for academic publications.

Sr.Dr.L.Vasanthi Medona, Assistant Professor of Mathematics, defended her doctoral thesis on “Psychological Considerations of the Visually Impaired Learners in using ICT in Higher Education” on 03.03.2017 at Manonmaniam Sundaranar University, Tirunelveli.

6.3.5 **Library, ICT and physical infrastructure / instrumentation**

Quality improvement strategies adopted by the institution for library and ICT services

- Our library provides wi-fi facilities for our research scholars
- We have institutional membership with INFLIBNET, N-List & DELNET
- Book bank facilities are available for the benefits of our students
- OPAC facility is provided for our users
- As a part of computerization of our library we have upgraded the system with “Rovan Technology” to maximize the library usage.
- For the better management of library CCTV is installed in our library
- Our library has 16600 books,
- Our library subscribed 37 Educational journals, 10 peer reviewed International journals, 6 journals with online and print for the benefits of our staff, students and Research scholars
- For physical infrastructure we have purchased 1.5 acre new land for college development.

6.3.6 Human Resource Management

The management is the pivot around which the team activities revolve round the envisioned goals resulting in the accomplishment of the institutional objectives. The conducive climate is maintained through participatory decentralized management. A team of teaching faculty and administrative staff shoulders the academic and administrative spheres of work. Priority is given for need based planning of material and human resources.

The successful execution of these plans is due to the judicious delegation of responsibilities among the academic and administrative staff members, team work. Impartial rapport between management, staff and students.

The persistent and dedicated hands thus join together to carry on the activities mentioned under strategy planning. The observation classes of practice and intensive teaching are carried out by the corporate effort of the college faculty and the model school and neighbouring school teachers. The assessment and evaluation of the teachers in this team work instills in the students teachers a team spirit which is manifested through their participation in the co-curricular activities of the school in their internship.

The team work is not confined to the institution but also extends to the community resources by way of pooling out expert human resources in the field of medicine, spirituality, government and nongovernmental social organizations.

The selection of topics for research by the M.Ed and M.phil students is done as a team work where all the faculty members together elaborately discuss about the significance and relevance of the topics selected and the suitability and feasibility of the research design. This team spirit is maintained in tide during the subsequent stages of the dissertation work.

6.3.7 Faculty and Staff recruitment

The right recruitment and selection decisions have always been important in the highly competitive institution sector. Our college boasts of demanding strategic objectives and to achieve them we must be able to attract and spot the right potential staff.

Academic staff are recruited who possess the commitment and potential to fulfill demanding expectations in terms of improving the student experience and who are fully capable of achieving the required standards including appropriate research output. Keeping this in mind applications for the post are invited by advertizing the details of Academic Qualifications, experience etc. in the Newspapers. Applications are scrutinized and eligible candidates are called

for an interview. Management interview committee along with faculty representatives and external experts conduct interview to fill up the posts.

6.3.8 Industry Interaction / Collaboration

We maintain cordial relationship with schools in and around Tirunelveli Educational District. We send our students to schools for internship training. We place on record that our students are given priority in the employment during on campus and off campus interviews in the schools. We establish collaboration with neighbourhood colleges and universities where we exchange human resources for quality enhancement.

6.3.9 Admission of Students

Education is a shared commitment between dedicated teachers, motivated students and enthusiastic parents with high expectations and in lieu of this the Students are very important for our institution. Our college has admitted 158 B.Ed students, 3 M.Ed and 5 M.Phil students.

6.4 Welfare schemes

Well-intentioned efforts are taken in order to make the students as efficient teachers. The institution aims at making them worthy members of the society by providing leadership training, developing desirable social traits and instilling self confidence, self respect, sensitivity and courage to rise to the occasion.

Realizing that the major goal of education is to bring out the best in every human being, the institution leaves no stone unturned to exhibit the talents of the students. This in turn ascertains the integrated personality of the future educators.

All the curricular and co-curricular programmes are directed towards initiating the student teachers who voluntarily assume and perform relevant and approachable roles on the society.

6.5 Total corpus fund generated

Rs.-

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG	Yes	JDC
Administrative	Yes	AG	Yes	JDC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

The average time taken by the college for declaration of examination results is 15 days for the UG and PG Programme.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Our college has taken several initiatives to ensure better standards and improve accuracy, efficiency and transparency in the various steps involved in the conduct and declaration of results of examination.

- Semester pattern of examination is introduced.
- Steps have been taken to minimize the errors and mistakes and ensure better accuracy and efficiency during question paper setting, conduct of examination, entry of marks on the answer book, mark lists, Ledgers and statement of marks.
- Issue of Hall Tickets with Reg:No, Name, Course and Examination schedule.
- Provision for revaluation of assessed answer books.
- Total transparency in the internal marks.
- Academic calendar is prepared and followed by the institution for its various activities like tests, Semester Examinations, Practical Examinations, Viva- Voce Examination and other activities.
- Comprehensive question bank is prepared by the experts.

- Question paper Scrutiny committee to scrutinize the question paper to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers.
- Choice based credit system is introduced.
- Cumulative Grade Point Average (CGPA) is introduced.
- Candidates are permitted to apply for revaluation within 7 days from the date of publication of results.
- The examinations system is completely computerized, Data entry of examination applications, students data, Examination schedule, seating arrangement. Attendance Register, Valuation work, preparation of course wise results, upload of the semester Examination results in the college website, preparation of mark sheets, are computerized.
- The average time taken by the college for declaration of examination results is 10 days. The results are released in the college website.
- Tabulation registers are prepared and submitted to the TamilNadu Teacher Education University Chennai.
- The Evaluation process is made to be continuous, objective and multi-criteria based.
- Using various techniques of evaluation such as – observation, interview, Counselling session, Intermittent tests, internal tests model examination, feed back after micro and macro teaching, Feed back after internal tests, drafting our own examination scheme.
- Caring out the assessment process in various situations like class room participation, library reference, laboratory activity, sports involvement, practice teaching field trips, and fine arts competition enable over-all assessment of the integrated personality of every student teacher.
- Assessment is mainly performance-based our college considers evaluation as the total assessment of the desired and expected changes in the various dimensions of the behaviours of the students. Which are well defined through our institutional and course objectives.
- Overall performance of the students is assessed through internal tests, continuous assessment, unit test, practical test, course work assessment (written assignment/practicum, presentation of ideas, participation in the class, debates, preparation and display of teaching aids, micro teaching sessions, writing the lesson

plan and executing the plan etc. Each and every outcome of the student is assessed on the basis of the performance in theory and practica

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University renders all support to our college to function effectively.

6.11 Activities and support from the Alumni Association

The Alumni Association have a pleasant get together once a year. An executive meeting is held to decide upon the date, venue, programme and plan of function. During the alumni meeting the office bearer's session discusses about the execution of the objectives of the Association.

Activities

- The alumni has endowed a general proficiency prize for B.Ed. students.
- Every year 10 B.Ed. students are awarded scholarship of Rs. 2000/- each.
- The alumni also funds for the extension programmes organized by the institution.

The alumni members are invited as resource persons for club meetings and seminars

Alumni Association is one of the very active wings of St. Ignatius College of Education. This year Alumni Association meeting was held on 12.12.2016. Mrs. Amala Tampoe, Retired Professor of Biological Science, St. Ignatius College of Education was the chief guest. More than 160 fresh graduates have become the members of Alumni Association in the current academic year. Our alumnae shared their memorable experiences with joy and gratitude.

6.12 Activities and support from the Parent – Teacher Association

Every year our college conducts an interaction session with the parents twice.

The first meeting makes the parents aware of the rules and regulations of the college, the nature of the course and the details of the examination etc.

The second meeting is intended to get the feedback from the parents. Parents participate enthusiastically and the feedback helps in improving the overall functioning of the college. The feedback received will be evaluated by the management. Positive remarks are appreciated and steps are taken to improve the overall activities which enhance the all-round development of the students in future. Suggestions are very supportive for the smooth functioning of the college.

Our Institution is very keen in promoting conducive relationship with parents. Interaction sessions were conducted with parents twice every year. The first session was conducted on 09.05.2016 in which vision and mission of the College. The rules and regulations, the nature of the course and the details of the examination were made clear to the students and parents.

The second interaction session was conducted 01.02.2017 in which the progress of their wards was made known to the parents and in their presence mark statement was given to the students. The responses of the parents are taken in to coordination for making policy decisions for the betterment of the students.

6.13 Development programmes for support staff

Our college provides ample provisions to improve the computer skills and typing skill of the support staff.

They are encouraged and motivated to appear for Departmental exams such as account list, DOM etc.

They are also given training in improving their communication and life skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our institution has undertaken various initiatives to wake the campus green.

Solid waste management

Students and teachers are expected throw the waste in the bin. Initiatives will be taken to separate the total solid waste generated into organic and inorganic waste and reviewing the available technology that can co-generate biomass energy from our organic waste.

Bio-Diversity conservation

Bio-Diversity conservation can be done by protecting the flora and fauna on the campus. The student community is made to participate, for whom it would be an educational and sensitization process.

Water and waste water management

Water usage can be controlled by proper maintenance and by installing low flow water systems. The sequent water without causing pollution is made to seen off to irrigate the plants thereby making the campus green.

Rain water Harvesting

Rain water capture can be accomplished to reduce water run off during heavy rainstorms. This increases the protection of ground water system that can be used for drinking. Water heaters can be used to track water consumption and reduce it promptly.

e-cycle

To team up with a local computer repair shop and host an e-cycling event to refurbish old computers that can be reused at our college.

Community Garden

Installing a community garden so that whole school may participate in planting and maintaining. Once the procedure arrives, it can be devoted to feed the hungry in the community.

Solar power Installation

Our college is generating solar power using solar photo voltaic technology to cut down on the electricity spent and to promote the use of clear energy. We have closed academic buildings that have enough room on the roof to set up the photovoltaic panels.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ***Intermittent Staff Meetings:*** For want of getting full involvement from the teaching and non-teaching staff members, staff meetings are held at frequent intervals.
- ***Team –based work structure*** is established to provide the staff members a supportive climate to enhance the quality in curricular and extra- curricular activities. Various committees are constituted and faculty members are placed in different committees according to their interest and potentials. This provides a platform for establishing a quality institutional culture.
- ***Community –College interaction:*** Collaboration with NGO's and NGGO's serves as a booster to establish a cordial relationship with the community. The Human resources of the community are brought to the campus at different occasions to enlighten the student teachers regarding their duties and obligation towards the upliftment of the society. They are also given awareness about the social demands and are motivated to act as positive change agents.
- Students were encouraged to take part in inter-religious dialogue to develop sensitivity in them to other religions in India.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Remedial classes for slow learners to improve their academic performance.
- Brain storming session, quiz programs are conducted for fast learners.
- Students are given training in socially useful productive work. They are expected to prepare and participate in ten socially productive work. They are given exposure to stage arrangement, flower arrangement, kolam and rangoli to unveil their creative potential
- TET and NET coaching classes for B.Ed and M.Ed students

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- **Library:** Students of M.Ed and M.Phil are allowed to visit Public libraries, as well as those at nearby colleges and universities, which serves as a great source of information. On-line journals with print form are subscribed and access to these are totally free for our students. Our library has got institutional membership with DELNET, NLIST and INFLIBNET which provides the staff and students mainly research scholars an additional support.
- **Academia:** Active collaboration with local colleges of Education and university Education department enhances the spirit of healthy competition. Students are encouraged to participate in cultural and Fine Arts competition conducted in the near- by colleges. M.Ed and M.Phil students are allowed to participate in National and International conferences conducted in local colleges and in Universities and to present both research and thematic papers. Such experiences help the students to develop a research bent of mind and also develop confidence and communication skills.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

To instil environmental awareness and protection an Elective paper on Environmental Education is included to our B.Ed. course. Our Nature Lovers club functions effectively. During community service student teachers were encouraged in tree-plantation in the Blind school campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- NET coaching classes are conducted by our professors regularly to our M.Ed and M.phil scholars to enhance their confidence to appear for the competitive examinations.
- TET coaching classes are conducted for our B.Ed students in order to make them face competitive exams.(viz TET and TRB) with confidence.
- Interfaith dialogues and seminars are organised periodically to internalize the spirit of religious, emotional and social integration.
- Our college serves successfully for the following distance education programmes
TNOU - B.Ed.
MKU – B.Ed.
Bharathidasan University – MBA programmes
- Establishing tie up with various schools for the training and placement of prospective teachers.
- Steps taken to familiarize the student teachers with the recent educational innovations and development in education.

8. **Plans of institution for next year**

Research Activities:

1. Planning to undertake minor and major Research Projects on various need related themes like e-content development, cognitive Neuro science integrated and inclusive Education.
2. Planning to conduct workshop on Cyber Bullying.
3. Planning to conduct 2 days seminars to school teachers on e-content development
4. Planning to introduce Digi Affective pedagogy for the B.Ed. M.Ed. M.Phil. and P.hD. levels
5. Planning to organise Research seminars for M.Ed. M.Phil. Scholars

Academic Activities:

1. Planning to introduce new models of teaching
2. Planning to introduce Challenging or Innovative topics in core and optional
3. Planning to introduce other relevant micro teaching skills
4. Planning to introduce innovative teaching aids

Name Dr. K. C. PUNITHA

Name SR. A. NIRMALA DEVI

K. C. Punitha
22/9/17
Signature of the Coordinator, IQAC

Sr. A. Nirmala Devi
22/9/17
Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing

Abbreviations:

CAS	-	Career Advanced Scheme
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DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

2017-2018

Phone : 0462 - 2560558
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ST. IGNATIUS COLLEGE OF EDUCATION (AUTONOMOUS)



(Re-accredited with A Grade by NAAC - Owned by I.C.M. Sisters)

PALAYAMKOTTAI.

TIRUNELVELI, TAMIL NADU - 627 002.

GOLDEN JUBILEE YEAR (1957 - 2007)

E-mail ID : ign_edn@rediffmail.com

Date :

16.08.2018

To

The Director,
National Assessment and Accreditation Council,
P.B.No. 1075, Nagarbhavi,
Bangalore - 560 072.

Respected Sir,

**Sub: St. Ignatius College of Education (Autonomous), Palayamkottai
- IQAC Report 2017-18 - submission - Reg.**

Greetings from St. Ignatius College of Education!

Herewith we are sending the IQAC Report for the year 2017 - 2018.

Thanking you

Yours faithfully,

Dr. Sr. A. Nrimala Devi,

PRINCIPAL.

**ST. IGNATIUS' COLLEGE OF EDUCATION
(AUTONOMOUS)
PALAYAMKOTTAI - 627 002**

The Annual Quality Assurance Report (AQAR) of the IQAC

Part - A

1. Details of the Institution

- 1.1 **Name of the Institution** : St.Ignatius College of Education (Autonomous)
- 1.2 **Address Line 1** : St.Ignatius College of Education (Autonomous)
- Address Line 2** : 7,Punithavathiyar Street, Palayamkottai
- City/Town** : Tirunelveli
- State** : Tamil Nadu
- Pin Code** : 627 002
- Institution e-mail address** : ign_edn@rediffmail.com
- Contact Nos.** : 0462 - 2560558
- Name of the Head of the Institution** : Rev.Dr.A.Nirmala Devi
- Tel. No. with STD Code** : 0462 - 2560558
- Mobile** : 9443450651
- Name of the IQAC Co-ordinator:** Dr.E.C. Punitha
- Mobile:** : 9443583079
- IQAC e-mail address:** : ign.iqac1957@gmail.com
- 1.3 **NAAC Track ID (For ex. : MHCOGN 18879)** :
- 1.4 **NAAC Executive Committee No. & Date:** :
(For Example EC/32/A&A/143 dated 3-5-2004. EC/PCRAR/56/62 dt. 16.09.2011
This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address : www.ignatiuscollegeofeducation.com

Web-link of the AQAR: : <http://www.ignatiuscollegeofeducation/AQARReport2016-17.pdf>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A	-	May 3 2004	May 3 2009
2	2 nd Cycle	A	3.10	September 16 2011	September 15, 2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC : 11/10/2004
DD/MM/YYYY :

1.8 AQAR for the year (*for example 2010-11*) : 2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*) :

- i. AQAR 2011-2012 submitted to NAAC on 12.06.2013
- ii. AQAR 2012-2013 submitted to NAAC on 30.04.2014
- iii. AQAR 2013-2014 submitted to NAAC on 10.12.2014
- iv. AQAR 2014-2015 submitted to NAAC on 27.10.2015
- v. AQAR 2015-2016 submitted to NAAC on 10.03.2016
- vi. AQAR 2016-2017 submitted to NAAC on 22.09.2017

1.10 Institutional Status

University : **State** Central Deemed Private

Affiliated College : Yes No

Constituent College : Yes No

Autonomous college of UGC : Yes No

Regulatory Agency approved Institution : Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution : Co-education Men Women
Urban Rural Tribal

Financial Status : Grant-in-aid UGC 2(f)
UGC 12B
Grant-in-aid + Self Financing
Totally Self-financing

1.11 Type of Faculty/Programme

: Arts Science Commerce Law
PEI (Phys Edu)
TEI (Edu) Engineering
Health Science Management

Others (Specify) : --

1.12 Name of the Affiliating University (for the Colleges)

: TamilNadu Teachers Education University,
Chennai

1.3 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University : Central Government

University with Potential for Excellence : UGC - CPE

DST Star Scheme : UGC - CE

UGC-Special Assistance Programme : DST-FIST

UGC-Innovative PG programmes : Any Other (Specify)

UGC-COP Programmes :

2. IQAC Composition and Activities

- 2.1 No. of Teachers : 7
- 2.2 No. of Administrative/Technical staff : 1
- 2.3 No. of students : 3
- 2.4 No. of Management representatives : 2
- 2.5 No. of Alumni : 1
- 2.6 No. of any other stakeholder and community representatives : 2
- 2.7 No. of Employers/ Industrialists : -
- 2.8 No. of other External Experts : 1
- 2.9 Total No. of members : 17
- 2.10 No. of IQAC meetings held : Thrice a year
- 2.11 No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students
 Alumni Others
- 2.12 Has IQAC received any funding from UGC during the year? Yes No
 If yes, mention the amount
- 2.13 Seminars and Conferences (only quality related)
 (i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC
 Total Nos. International
 National State
 Institution Level
- (ii) Themes
- Interactive Workshop on Oral Fluency
 - International Workshop on Humanistic Pedagogy to Awaken The Nation Builders

- National Seminar on Nano- science Technology
- Workshop on Classroom Management
- Seminar on “Health and Wellness”
- Seminar on “Acupuncture – A boon for maladies”
- Seminar on “Gender Discrimination and Sexual Harassment”
- Staff Enhancement Programme
- Visit to special schools
- Juvenile Home Visit

2.14 Significant Activities and contributions made by IQAC

IQAC co-ordinated the functions of various clubs and committees of the institution towards accomplishing the objectives of the institution.

- IQAC helped the teaching professionals of the various subjects to meet their educational needs and expectations in the present scenario.
- IQAC had provided opportunities for the professional development of the budding teaching professionals in their education and career.
- It maintained and developed the equality education in the institution and to obtain necessary standards for maintaining quality education.
- IQAC designed and organised co-curricular activities.
- IQAC provided opportunity to use innovative methods of teaching.
- IQAC developed good interpersonal relationship with head of the institution, mentor and students.
- IQAC worked out intervention strategies to remove deficiencies and enhance quality in the governance of the institution through researches.
- IQAC focused on the importance of participatory activities, best and innovative practices for fair and healthy management.
- IQAC developed a collaborative environment that promotes shared learning and active participation of the institution.

The prime task of the IQAC was to develop a system for conscious, consistent and catalytic improvement in overall performance of the Institutions. The IQAC provides a significant and meaningful contribution in the post-accreditation phase of the Institution.

IQAC channelizes all efforts and measures of the Institution towards promoting its academic excellence. IQAC ensures continuous improvement in the entire operations of the Institution. IQAC ensures stakeholders connected with higher Education, namely parents, teachers, staff, would be employers, funding agencies and society in general, of its own quality and probity. IQAC ensures heightened level of clarity and focus in institutional functioning towards quality enhancement and internalization of the quality culture of NAAC for Quality and Excellence in Higher Education. IQAC provides a sound basis for decision making to improve Institutional functioning, acts as a dynamic system for quality changes in the Institution.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<p>Our college IQAC draws the year plan keeping the objectives of the institution in mind. Various activities are meticulously planned and effectively implemented. The college calendar reflecting the various activities of the year is annexed.</p> <p>Motivating scholars with a spirit of research to inculcate research attitude in the upcoming generation.</p> <p>Rev.Sr.Landrada research must retain its excellence in utilising its resources for enhancing research culture</p>	<p>.Various activities are meticulously planned and effectively implemented.</p> <p>2.Five scholars had registered in the Ph.D. programme through Rev.Sr.Landrada research centre have published research papers in the International and National referred journals with high impact factor during this academic year. One scholar has been awarded doctoral degree after her viva-voce examination in the college.</p>

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in : Yes No
 statutory body

Management Syndicate
 Any other body

Provide the details of the action taken : The management authorities rendered full co-operation for the implementation of programmes planned by IQAC.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added/ Career Oriented programmes
PhD	Research	Nil	Nil	Nil
PG	M.Ed/M.phil	Nil	Nil	Nil
UG	B.Ed	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total				
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / ~~Open options~~

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	3 (B.Ed, M.Ed, M.Phil)
Trimester	
Annual	

1.3 Feedback from stakeholders* (On all aspects) : Alumni Parents
Employers Students

Mode of feedback : Online Manual
Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

The analysis of the feedback received from the students and other stakeholders revealed that the overall institutional climate is conducive for adequate learning. The teacher pupil relationship, curriculum, curricular transaction, discipline and the administrative practices, exposure and hands on experiences in various technological gadgets are good and this instil in them the quality needed to become successful teachers.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Every year board of studies meeting and Academic council meeting are held and innovative topics are included in various subjects of UG, PG and Research programmes as per the suggestions given by the boards.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	11	3	5	-	3

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	--	-	1	-	1

2.4 No. of Guest and Visiting faculty and Temporary faculty

0	0	13
---	---	----

2.3. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	College Level
Attended Seminars/ Workshops	9	4	6	15
Presented papers	6	8	1	
Resource Persons	Nil	2	1	6

2.6 Innovative processes adopted by the institution in Teaching and Learning:

LCD projectors, smart boards, Language lab are utilised to the maximum in teaching learning process, micro teaching, peer teaching and macro demonstration are successfully carried out for the quality enhancement of prospective teachers. Training in ALM is given to student teachers..Students are encouraged to prepare PPT and to take part in in-house seminars by using LCD Projectors.

2.7 Total No. of actual teaching days during this : 200 academic year

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- The examinations system is completely computerized
- For each paper there are both continuous Internal assessment (CIA) during the semester by the course teacher and external assessment at the

end of the semester by external examiners.

- All theory question papers for semester examination will be set by external examiners. Question paper Scrutiny committee scrutinizes the question paper to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers.
- Steps are being taken for conduction and evaluation of online examination.
- There is single valuation for the B.Ed. answer scripts and double valuation for M.Ed. and M.Phil. scripts. The B.Ed, M.Ed and M.Phil papers will be valued by the external examiners. Regarding the valuation of the M.Ed. and M.Phil. papers, if the difference of the marks between the two valuations is 15 and above, the scripts will be sent for a third valuation.
- Cumulative Grade Point Average (CGPA) is given.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development : All the faculty members are actively involved in curriculum restructuring and revision

2.10 Average percentage of attendance of students : 98

2.11 Course/Programme wise distribution of pass percentage

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	155	30.3	67.09	1.29	-	98.70
M.Ed.	02	-	100	-	-	100
M.Phil.	07	-	100	-	-	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

IQAC conducts periodical discussion among the teaching faculty about their performance, thus providing exchange of constructive criticism, feedback and suggestions for improvement.

Evaluation sheets are drafted and distributed to the students to respond to the various items relating to the functioning of the institution both academic and administrative. On the basis of the response, IQAC extends guidance to modify the teaching, evaluation procedures and extra-curricular activities. Feedback is also elicited from the parents of the students through informal sharing and evaluation sheets. This also reveals the expectation of the student teachers concerning their experiences in the campus. The teaching faculty have their own self feedback related to their proficiency because performance appraisal forms are carefully filled at every career advancement stage.

Institution's potential depends on the competence of its students. Competence is a combination of clarified concepts and developed skills associated in a fruitful manner. Hence our college IQAC conducts regular remedial teaching program for the academically weak students in all the subjects considering the individual potentials.

2.13 Initiatives undertaken towards faculty development

<i>Faculty/ Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC - Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	2
Faculty exchange programme	8
Staff training conducted by the university	8
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	2
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	11	-	-	-
Technical Staff	9	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research colloquium is conducted periodically to the M.Ed. M.Phil. and PhD. scholars, in order to enhance the quality of research designs and to monitor the pace of research progress and to widen the knowledge of applied statistics in research and construction of tools.

The student teachers of the B.Ed. course are also trained in conducting tutorial classes for rural students of Std X and XII and they are given a wide and clear perspective of their community, its need, expectation and issues, instilling in them an extended concept of their roles in and obligations towards the society.

- Management encourages staff and students to undertake research at Doctoral level.
- Research journals and magazines on modern research methodology are subscribed by the college library. Every effort is taken to update the library with latest editions of books on Research Methodology.
- Faculty members are encouraged to attend seminars on Educational Research.
- Seminars are organized by the college on innovations in Educational Research.

- Our student teacher undertake Action Research on the various problems faced by teachers and learners in the teaching learning process and interpret the findings systematically.
- Efforts are taken to train M.Ed. M .Phil. and PhD. Scholars to use SPSS packages for their research analysis.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	1proposal submitted
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	00	03	-
Non-Peer Review Journals	00	10	
e-Journals	01	00	
Conference proceedings	01	14	

3.5 Details on Impact factor of publications : Range Average
 h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published : With ISBN No.
 Chapters in Edited Book
 Without ISBN No.

3.8 No. of University Department receiving funds from : UGC-SAP CAS
 DST-FIST DPE DBT Scheme/funds

3.9 For colleges : Autonomy CPE
 DBT Star Scheme INSPIRE
 CE Any Other (specify)

3.10 Revenue generated through consultancy : Nil

3.11 No. of conference /seminars/workshops organized by the Institution

Level	International	National	State	University	College
Number	1	1	-	1	10
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts : 10
chairpersons or resource persons

3.13 No. of collaborations : International - 1
National - 0
Any other - 1

3.14 No. of linkages created during : 0
this year

3.15 Total budget for research for From Funding agency
current year in lakhs : From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
3	1	-	1	1	-	-

3.18 No. of faculty from the Institution
 who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty : -
 from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)
 JRF SRF
 Project Fellows Any other

3.21 No. of students Participated in NSS events:
 University level - N.A
 State level - N.A
 National level - N.A
 International level N.A

3.22 3.22 No. of students participated in NCC events:
 University level - N.A
 State level - N.A
 National level - N.A
 International level N.A

3.23 No. of Awards won in NSS:
 University level - N.A
 State level - N.A
 National level - N.A
 International level N.A

3.24 No. of Awards won in NCC:
 University level - N.A
 State level - N.A
 National level - N.A
 International level N.A

3.25 No. of Extension activities organized
 University forum College forum
 NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Citizenship Training Camp
- ❖ Juvenile Home Visit
- ❖ Rotaract Club Activities
- ❖ Inter Collegiate Cultural Competition
- ❖ Visit to District Science Centre
- ❖ Inter Religious Pongal Celebration
- ❖ International Women’s Day Celebration
- ❖ Awareness programmes : Consumerism, Electoral Literacy, Emergency care
- ❖ World Peace Day and Joy of Giving
- ❖ Youth Awakening Day
- ❖ Signature Campaign for World Peace
- ❖ Nutritious Food Exhibition
- ❖ Art Exhibition

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	5.1 acre	-	Management	5.1 acre
Class rooms	8			
Laboratories	6			
Seminar Halls	4			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		1		
Value of the equipment purchased during the year (Rs. in Lakhs)		3	Management	
Others				

4.2 Computerization of administration and library

Library software - Rovan Technology is used in the library.

- Rovan Technology is used in the library
- Digitalised Accession Registers
- Open Public Access catalogue
- LAN sharing of data through computer
- Closed circuit camera in the college campus and in the library

Office - Internet facilities, fax, scanner, printer and Xerox machines are used.

- Payment of fees through SBI
- Students and faculty attendance is sent to the Tamil Nadu Teachers Education University through e-mail.
- Students' attendance and emergency messages are intimated to parents over phone.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	14127		385	70000	14512	
Reference Books	3230		185	20000	3415	
e-Books						
Journals	30		21	13950		
e-Journals						
Digital Database						
CD & Video	200		17	5600		
Others (specify)	Available with UGC N - List & DELNET, online E-resources					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	52	1	10	-	-	1	1	-
Added	New software	-	-	-	-	-	-	-
Total	52	1	10	-	-	1	1	

Web camera system - 2, fax machine - 3, visualizer -1, smart board -2, Xerox machine - 5, Bar code Reader-1, LCD projector - 10, OHP machine - 4

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Networking,

- e-Governance etc.
- Internet access is extended to all the cubicles of the faculty members.
- Wi-Fi connectivity is available in the library, administrative office, principals room, research centre and also in the controller’s office.

4.6 Amount spent on maintenance in lakhs

i) ICT	: 0.5
ii) Campus Infrastructure and facilities	: 1.5
iii) Equipments	: 1
iv) Others	: 0.5

Total 3.5

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

In the beginning of the academic year students were oriented towards the support services available in the campus like tutor ward system, canteen facility, sick room and college hospital facility, placement cell, Guidance and Counselling cell, career guidance cell, women cell and grievance and redress cell etc and also the functioning system of student support services. Information about scholarships is made known to the students.

5.2 Efforts made by the institution for tracking the progression

Students were given feedback on their performance. Results of each course and each subject were analyzed statistically. Language lab and Computer lab help to upgrade language skills of student teachers.

- 5.3 (a). Total Number of Students : UG 155
 PG 09
 Ph.D 06
 Others
- (b). No of students outside the state : -
- (c). No of International student : -

No	%	Men	No	%
4	2.35		166	97.65

Demand ratio 0 .6883

Dropout % 0.0125

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
06	08	01	140	-	155	11	12	01	136	-	160

- 5.4 Details of student support mechanism for coaching for competitive examinations (If any) : NET, SLET, TET and TRB

No. of students beneficiaries : NET and SLET for M.Ed. and M.Phil. students
 TET for all the B.Ed. students and Remedial classes for the academically weak students

- 5.5 No. of students qualified in these examinations :
- | | |
|-------------|----|
| NET | 2 |
| SET/SLET | 4 |
| GATE | - |
| CAT | - |
| IAS/IPS etc | - |
| State PSC | - |
| UPSC | - |
| Others | 35 |

5.6 Details of student counselling and career guidance

Our college being a college of Education prepare the students for teaching profession. We give regular guidance to enhance their teaching

competencies of would be teachers. The teacher has to play different roles apart from teaching. They are said to be the role models, guide and philosophers. Hence they are given guidance in improving their life skills. To improve their teaching potentials and to meet the demands of the digital world students are given guidance in using the electronic gadgets and digital equipments, thereby improving their technical skills. Career guidance is also given through publishing the vacancy notices and paper cutting in the bulletin board. Career guidance cell gives training in resume writing, personality development, faculty interviews, improving computer skills and many other activities which help the students to compete confidentially with others.

Keeping the maxim “As is the teacher so are the students” in mind, we take steps in developing in our students integrated and well adjusted personality. They are given counselling individually and in groups. Group counselling is given in the sphere of their vocation and marital counselling. Personal counselling is provided through Tutor-ward system.

An Elective paper on Guidance and Counselling is prescribed in the syllabus.

No. of students benefitted - All B.Ed., M.Ed. and M.Phil. students

5.7 Details of campus placement

Campus interview was conducted by different Matriculation and CBSE schools in Tamil Nadu during the month of March and I am happy to inform you that nearly 50 students are selected to work in different schools in Tamil Nadu. The following schools conducted campus interview from 19th to 21st March and selected our meritorious students.

1. A.U.P.E.T. Chinmaya Vidyalaya Matriculation Hr.Sec. School - Palayamkottai, Tirunelveli
2. VSR International School, Tisaiyanvilai
3. M.AM. Matric Higher Secondary School, Mathaiyankuttai, Mettur Dam, Salem Dist
4. Kamala Niketan Montessori School(CBSE), Trichy
5. Hilleya Matriculation School, Devarkulam, Sankarankovil Taluk

6. Good Shepherd Matriculation School, Alwarkurichi, Tirunelveli Dist.

7. St.Paul's Matriculation Hr.Sec. School, Kovilpatti

8. Holy Trinity Public School, Kovilpatti.

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
8	85	40	35

5.8 Details of gender sensitization programmes

Seminar on "Gender Discrimination and Sexual Harassment"

Our Principal Rev.Dr.A.Nirmala Devi, and Dr. Faritha Begam, Associate Professor of Education had organized a one day Seminar on "Gender Discrimination and Sexual Harassment" on 20.03.2018. Dr.B.Radha, Associate Professor, Department of Criminology, Manonmaniam Sundaranar University was the Resource Person. She enlightened us through her rich experiential knowledge and beautifully enunciated about Gender, Legal Assistance, Types of Harassments, Impact of Sexual Harassment, Prevention and types of Child Abuse.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

- All the students participated in cultural events
- All the students participated in the various fine arts - intramural competitions held in our college
- Cultural week is celebrated every year and compulsory participation of students is emphasized.

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Our students participated in many competitions held at District level and brought approbation to the institution. An inter collegiate Quiz programme was

held at St.Xavier’s College of Education, Palayamkottai on 15.12.17.Our students participated and won the first three prizes out of sixteen colleges.

Our students participated in the cultural competitions conducted by Mother Teresa Engineering College on 31.8.17 and proved themselves. “Agathiya Maamunivar Kalai Ilakiya Pannpattu Aaivu Mandram” conducted drawing and handwriting competitions. 15 of our students got certificates and medals.

Our student teachers participated in Mega Cultural Fest among B.Ed colleges on 24th November 2017 in St.Joseph college of Education,Tholayavattam and proved their extraordinary talents.

Two student teachers from our college participated in the elocution competition on Voter’s Rights, conducted on 21.01.2018, at St. Xavier’s College, Palayamkottai by the District Administration of Tirunelveli.

State/ University level National level International level

Cultural State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	02	10000
Financial support from government	60	231285
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised/ initiatives

State/ University level National level International level

Cultural State/ University level National level International level

5.12 No. of social initiatives undertaken by the students : 5

Nutritious Food Exhibition

A nutritious, well-balanced diet – along with physical activity is the foundation of good health. To maintain a healthy heart, active brain and optimally working muscles, one must take care to eat a balanced diet. The college had conducted Nutritious food Exhibition on 11th January, 2018. This programme was very helpful for the student teachers to become aware of the unhealthy food habits and its ill effects. This program was successfully organized by Dr. Gladys Stella Bai, The Director of Physical education of our college, with the support of our Secretary and Principal.

Voluntary Service:

The initiative of the college is to instill quality service for humanity. 15 student teachers of our college volunteered to act as scribe for blind students in their final examination. This creates a conducive relationship between the teachers and the students in need.

Electoral Literacy:

Election Commission of India, to fulfill their Constitutional obligations in right perspective, attaches high importance to electoral literacy through its flagship voter education programme that aims at mainstreaming of electoral literacy as a focus area under its Strategic Plan 2016-25. Its Action Plan includes engaging the target populations of future and new voters through hands on experience under the ‘Electoral Literacy Clubs’ in educational institutions. The “Electoral Literacy Club “of our College was inaugurated on 25.01.2018 as directed by our Secretary and Principal. Dr. Faritha Begam, Associate Professor of Education and Dr. R. Indra Mary Ezhilselvi, Assistant Professor of Psychology, made the arrangements on behalf of the “Psycho-Social Club’. Our students A.Sindhu Selvi and B.Swepna were elected as the office bearers. As members of the club, all our student teachers took the oath to ‘create awareness of the importance of elections and voting’.

World Peace Day and Joy of Giving:

On 30.01.2018, our Secretary Rev.Sr.A.Magdalene Therese and Dr.C.R.Gladys Stella Bai ,Director of Physical Education organized a day to commemorate world peace and joy of giving .Dr.S.Francisca Research Director, Associate professor of History, in her ever refreshing way quoted the significance of joy giving for a meaningful co-existence Rtn.Dr.S.VairavaRajan ,Director of Entrepreneur Guiding Center, Palayamkottai gave a worthwhile address on world peace with the motivation of our sister Secretary all the members of the staff and the to be teachers contributed various things for sharing with the needy. Our affective domain was enriched on that day.

Tableau

Dr. Gladys Stella Bai, The Director of Physical education of our college, with the support of our Secretary and Principal, organized a Tableau in our campus on 14th February 2018. Rotary District Governor Dr. Chinnathurai Abdullah, Managing Director of AR Hospitals, Ramanathapuram inaugurated the programme. It was an expedition of our second year students on “Youth and Social Challenges- To challenge the world of world”. Our students envisaged the various kinds of current issues and remedies such as Road Accident, Drug Addiction, Atrocities against Women and Impact of joint family and nuclear family. It created awareness among the public.

Juvenile Home Visit

Based on the motivation given by Rev.Sr.Dr.A.Nirmala Devi, Principal of our College, a group of 25 B.Ed students visited the Juvenile Home with two faculty members on 22.12.2017. Our student teachers taught Tamil and English alphabets to them and depicted their concern for them by sharing eatables with them. Rev.Sr.Dr.A.Nirmala Devi regularly conducts value education and life motivation sessions to the delinquents as she is a member of the PMI - ‘Prison Ministry of India’, TamilNadu Unit. Mrs.Mary Sundara Bai, Craft Instructress and Mrs.Kanagamani, the Librarian helped them to develop art, drawing skills and reading skills. The Juvenile Home Superintendent rendered necessary support and guidance for this service.

5.13 Major grievances of students (if any) redressed:

- The whole campus is brought under CCTV surveillance to ensure security and safety of the students.
- Solar power plant is installed in our campus for conservation of energy.
- Entire campus is enabled with Wi-Fi facility, for self learning through technology.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Mission

As ICM Educators, We commit ourselves to work in special way for the development of an integrated personality of our students and staff by giving importance to deep faith formation, inculcation of moral and spiritual values, and empowering them to strive for equal status in life.

Vision

Our college aims at the formation of prospective women teachers with foresighted clear vision of the present and future panorama of the needs and requirement for the promotion of social justice and social progress

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum development is a continuous process, and in order to enhance the quality of teaching and learning, updating the curriculum is required from time to time. Hence in the beginning of each academic year, meeting of Board of Studies (BOS) and Academic Council followed by the meeting of Governing Board are held to review the curricular structure to introduce innovative teaching methods and to modify the curriculum.

Due importance is given to achieve the intended educational goals through framing need based and skill oriented curricula for the courses offered in our college at B.Ed, M.Ed and M.Phil levels with due attention to the integrated development of the learners such as physical, mental, social, emotional and moral aspects. Personality development related topics are included in the syllabi. Important topics that help to develop socially conscious teachers such as national, international integration, culture, values, beliefs and aspirations of the society are included. To promote the equality of life of people due emphasize is given to life skill oriented courses to the prospective teachers. To meet the needs of digital era ICT has become an integral part of our curriculum at various levels.

6.3.2 Teaching and Learning

Teaching-learning process is a planned interaction that promotes behavioral change that is not a result of maturation or coincidence. Meticulous planning is being done regarding the necessary teaching – learning activities to be carried out during the pre-teaching period, teaching period and post-teaching period such as

- Various activities like Micro Teaching , Pre practice Teaching and Practice Teaching were organized and supervised by professors and model school teachers in order to make the course professional and practical
- Innovative teaching Methods like Peer Team Teaching and Seminar Mode of teaching are adopted to meet the challenges of the modern era.
- Lecture based teaching is supplemented by the interactive methods like discussion, quizzes and seminar presentations
- Theoretical class on Teaching Skills was introduced to develop a positive attitude towards the teaching profession.
- Regular participation of students in different co-curricular activities of the college in order to instil in them discipline, cooperation and leadership qualities.
- Regular mentoring sessions by the teacher mentors of the department were held in order to motivate, inspire and guide the prospective teachers.
- Computer and internet access and training to students

- Learning is strengthened by incorporating project work and assignment
- Use of ICT for teaching and learning
- The students are involved in a variety of school-based activities
- The Institution engages Students in active learning in many ways by using the learning recourses as stated below,
- Students improve their knowledge by reading many books from the college library
- Students are provided with computer lab facilitates to browse websites and to gain knowledge.
- Students are also motivated to engage in group study.
- Students are trained for the peer teaching before going to the actual class room teaching.
- Students are motivated and trained to carry out the internship activities.
- Students are adequately trained to prepare various teaching aids.
- Students gets hands on experience to improve their handwriting by training classes on Italic Hand writing
- Students are helped to improve their language proficiency and communication skills through Bridge course
- Students are given orientation classes on life skills

6.3.3 Examination and Evaluation

Our college has taken several initiatives to ensure better standards and improve accuracy, efficiency and transparency in the various steps involved in the conduct and declaration of results of examination. More specifically our college has initiated following examination related reforms.

- Steps have been taken to minimize the errors and mistakes and ensure better accuracy and efficiency during question paper setting, conduct of examination, entry of marks on the answer book, mark lists, Ledgers and statement of marks.
- Issue of Hall Tickets with Reg:No, Name, Course and Examination schedule.
- Computer operators for direct entry of marks on computer.

- Provision for revaluation of assessed answer books.
- Total transparency in the internal marks.
- Comprehensive question bank is prepared by the experts.
- Question paper Scrutiny committee to scrutinize the question paper to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers.
- The examinations system is completely computerized, Data entry of examination applications, students data, Examination schedule, seating arrangement. Attendance Register, Valuation work, preparation of course wise results, upload of the semester Examination results in the college website, preparation of mark sheets, are computerized.
- The results are released in the college website.
- Tabulation registers are prepared and submitted to the TamilNadu Teachers Education University Chennai.

Being a pioneer institution in giving quality education for well-being, our management had taken initiatives for implementing reforms in examinations.

In short term planning, Hologram stickers are to be fixed in the mark statements. As soon as the results are published, students could get an online certificate of marks, which could be attested by the Controller of the Examination utilized for admission in higher education courses or for appointment. These changes will be implemented from the forth coming semester.

In long term planning, QR code is to be included in the certificates issued. Results will be sent to the parents as mobile messages. Transfer certificate, course certificate and Bonafide certificate could be obtained through online application. Students have to apply for their exams through online and exam fee could be paid through online. Adding to the reforms, soon we are planning to conduct online examination, which trains up the students for competitive examinations. Question paper setting will be automated with temporary user ID and password.

6.3.4 Research and Development

Quality improvement strategies adopted by the institution for research and development

- Research centre has been functioning actively
- Frequent workshops on
 1. Research methodology
 2. Use of SPSS
 3. Statistical Applications

had been organized for M.Ed. M.Phil. and PhD. scholars.

- Research tools are collected and catalogued
- Conducted pre-PhD viva voce examination for three scholars
- Separate library in the research centre with all the recent and foreign authors books
- Full time high speed Internet facilities are provided to scholars
- Conferences are organized
- Workshop on 'writing scholarly articles was organised'
- Information regarding workshops, seminars and conferences are provided to scholars by placing the brochures on the bulletin board and also uploading the information to their ID
- Scholars are encouraged to present papers in various academic forums
- Research colloquiums are organized to share their progress in their research
- Scholars visit libraries to update their knowledge.
- INFLIBNET access is provided to all the scholars.
- Research scholars are encouraged to publish their articles in research journals
- '**Inigo Edu Research**' a bi-annual research journal is run by the college for academic publications.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Quality improvement strategies adopted by the institution for library and ICT services

- Our library provides wi-fi facilities for our research scholars
- We have institutional membership with INFLIBNET, N-List & DELNET
- Book bank facilities are available for the benefits of our students
- OPAC facility is provided for our users
- As a part of computerization of our library we have upgraded the system with “Rovan Technology” to maximize the library usage.
- For the better management of library CCTV is installed in our library
- Our library has 17927 books,
- Our library subscribed 37 Educational journals, 10 peer reviewed International journals, 6 journals with online and print for the benefits of our staff, students and Research scholars

6.3.6 Human Resource Management

The management is the pivot around which the team activities revolve round the envisioned goals resulting in the accomplishment of the institutional objectives. The conducive climate is maintained through participatory decentralized management. A team of teaching faculty and administrative staff shoulders the academic and administrative spheres of work. Priority is given for need based planning of material and human resources.

The successful execution of these plans is due to the judicious delegation of responsibilities among the academic and administrative staff members, team work. Impartial rapport between management, staff and students.

The persistent and dedicated hands thus join together to carry on the activities mentioned under strategy planning. The observation classes of practice and intensive teaching are carried out by the corporate effort of the college faculty and the model school and neighbouring school teachers. The assessment and evaluation of the teachers in this team work instils in the students teachers a team spirit which is manifested through their participation in the co-curricular activities of the school in their internship.

The team work is not confined to the institution but also extends to the community resources by way of pooling out expert human resources in the field of medicine, spirituality, government and nongovernmental social organizations. The selection of topics for research by the M.Ed and M.phil students is done as a team work where all the faculty members together elaborately discuss about the significance and relevance of the topics selected and the suitability and feasibility of the research design. This team spirit is maintained in tide during the subsequent stages of the dissertation work.

6.3.7 Faculty and Staff recruitment

The right recruitment and selection decisions have always been important in the highly competitive institution sector. Our college boasts of demanding strategic objectives and to achieve them we must be able to attract and spot the right potential staff.

Academic staffs are recruited who possess the commitment and potential to fulfill demanding expectations in terms of improving the student experience and who are fully capable of achieving the required standards including appropriate research output. Keeping this in mind applications for the post are invited by advertising the details of Academic Qualifications, experience etc. in the Newspapers. Applications are scrutinized and eligible candidates are called for an interview. Management interview committee along with faculty representatives and external experts conduct interview to fill up the posts.

6.3.8 Industry Interaction/ Collaboration

We maintain cordial relationship with schools in and around Tirunelveli Educational District. We send our students to schools for internship training. We place on record that our students are given priority in the employment during on campus and off campus interviews in the schools. We establish collaboration with neighbourhood colleges and universities where we exchange human resources for quality enhancement.

6.3.9 Admission of Students

Education is a shared commitment between dedicated teachers, motivated students and enthusiastic parents with high expectations and in lieu of this the Students are

very important for our institution. Our college has admitted 155 B.Ed students, 2 M.Ed and 7 M.Phil students. During admission preference is given to the following weaker section of society.

1. First generation learners.
2. Socially and economically deprived students.
3. Minorities, Marginalized and deprived sectors.
4. Around 10% seats are allotted for SC students every year.
5. Due preference is given for candidates in and around our locality
6. The Principle of secularism is followed by the selection committee by admitting worthy students irrespective of caste and creed.

6.4 Welfare schemes

Well-intentioned efforts are taken in order to make the students as efficient teachers. The institution aims at making them worthy members of the society by providing leadership training, developing desirable social traits and instilling self confidence, self respect, sensitivity and courage to rise to the occasion.

Realizing that the major goal of education is to bring out the best in every human being, the institution leaves no stone unturned to exhibit the talents of the students. This in turn ascertains the integrated personality of the future educators.

All the curricular and co-curricular programmes are directed towards initiating the student teachers who voluntarily assume and perform relevant and approachable roles on the society.

6.5 **Total corpus fund generated** : Nil

6.6 **Whether annual financial audit has been done** : Yes

6.7 **Whether Academic and Administrative Audit (AAA) has been done?**

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AG	Yes	JDC
Administrative	Yes	AG	Yes	JDC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes	:	Yes
For PG Programmes	:	Yes

The average time taken by the college for declaration of examination results is 15 days for the UG and PG Programme.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Our college has taken several initiatives to ensure better standards and improve accuracy, efficiency and transparency in the various steps involved in the conduct and declaration of results of examination.

- Semester pattern of examination is introduced.
- Steps have been taken to minimize the errors and mistakes and ensure better accuracy and efficiency during question paper setting, conduct of examination, entry of marks on the answer book, mark lists, Ledgers and statement of marks.
- Issue of Hall Tickets with Reg:No, Name, Course and Examination schedule.
- Provision for revaluation of assessed answer books.
- Total transparency in the internal marks.
- Academic calendar is prepared and followed by the institution for its various activities like tests, Semester Examinations, Practical Examinations, Viva- Voce Examination and other activities.
- Comprehensive question bank is prepared by the experts.
- Question paper Scrutiny committee to scrutinize the question paper to avoid out of syllabi questions, repetitions of questions, typographical errors and to assess standard of the questions selected in the question papers.
- Choice based credit system is introduced.
- Cumulative Grade Point Average (CGPA) is introduced.

- Candidates are permitted to apply for revaluation within 7 days from the date of publication of results.
- The examinations system is completely computerized, Data entry of examination applications, students data, Examination schedule, seating arrangement. Attendance Register, Valuation work, preparation of course wise results, upload of the semester Examination results in the college website, preparation of mark sheets, are computerized.
- The average time taken by the college for declaration of examination results is 10 days. The results are released in the college website.
- Tabulation registers are prepared and submitted to the TamilNadu Teacher Education University Chennai.
- The Evaluation process is made to be continuous, objective and multi-criteria based.
- Using various techniques of evaluation such as – observation, interview, Counselling session, Intermittent tests, internal tests model examination, feed back after micro and macro teaching, Feed back after internal tests, drafting our own examination scheme.
- Caring out the assessment process in various situations like class room participation, library reference, laboratory activity, sports involvement, practice teaching field trips, and fine arts competition enable over-all assessment of the integrated personality of every student teacher.
- Assessment is mainly performance-based our college considers evaluation as the total assessment of the desired and expected changes in the various dimensions of the behaviours of the students. Which are well defined through our institutional and course objectives.
- Overall performance of the students is assessed through internal tests, continuous assessment, unit test, practical test, course work assessment (written assignment/practicum, presentation of ideas, participation in the class, debates, preparation and display of teaching aids, micro teaching sessions, writing the lesson plan and executing the plan etc. Each and

every outcome of the student is assessed on the basis of the performance in theory and practical

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

University renders all support to our college to function effectively.

6.11 Activities and support from the Alumni Association

The Alumni Association have a pleasant get together once a year. An executive meeting is held to decide upon the date, venue, programme and plan of function. During the alumni meeting the office bearer's session discusses about the execution of the objectives of the Association.

Activities

- The alumni has endowed a general proficiency prize for B.Ed. students.
- Every year 10 B.Ed. students are awarded scholarship of Rs. 2000/- each.
- The alumni also funds for the extension programmes organized by the institution.

The alumni members are invited as resource persons for club meetings and seminars. Alumni Association is one of the very active wings of St. Ignatius College of Education. Our alumnae ever share their memorable experiences with joy and gratitude.

6.12 Activities and support from the Parent - Teacher Association

Every year our college conducts an interaction session with the parents twice.

The first meeting makes the parents aware of the rules and regulations of the college, the nature of the course and the details of the examination etc.

The second meeting is intended to get the feedback from the parents. Parents participate enthusiastically and the feedback helps in improving the overall functioning of the college. The feedback received will be evaluated by the management. Positive remarks are appreciated and steps are taken to improve the overall activities which enhance the all-round development of the students in future. Suggestions are very supportive for the smooth functioning of the college.

Our Institution is very keen in promoting conducive relationship with parents. Interaction sessions were conducted with parents twice every year. The manner in which schools communicate and interact with parents affect the extent and quality of

parents' involvement in their children's learning. The more parents and teachers share relevant information with each other about a student, the better equipped both will be to help that student achieve academically.

To attain this, our Principal Rev. Dr. A.Nirmala Devi arranged an interactive session among the parents of the student teachers and the members of the staff. On 22nd July 2017, "Parents Teachers Association" meeting was held. Parents of all the II year B.Ed students were present. All the parents expressed their gratitude for moulding their children as effective 'Nation Builders.'

Our Secretary and our Principal met the parents of the first year students to delineate the vision and mission of the College. The meeting was conducted on 17.03.2018 in which the progress of their wards was made known to the parents. The rules and regulations, the nature of the course and the details of the examination were made clear to the students and their parents. All the members of the staff were present in the meet. The feedback of the parents was taken into coordination for making policy decisions for the betterment of the student teachers.

6.13 Development programmes for support staff

Our college provides ample provisions to improve the computer skills and typing skill of the support staff.

They are encouraged and motivated to appear for Departmental exams such as account list, DOM etc.

They are also given training in improving their communication and life skills.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Our institution has undertaken various initiatives to make the campus green.

Solid waste management

Students and teachers are expected throw the waste in the bin. Initiatives will be taken to separate the total solid waste generated into organic and inorganic waste and reviewing the available technology that can co-generate biomass energy from our organic waste.

Bio-Diversity conservation

Bio-Diversity conservation can be done by protecting the flora and fauna on the campus. The student community is made to participate, for whom it would be an educational and sensitization process.

Water and waste water management

Water usage can be controlled by proper maintenance and by installing low flow water systems. The sequent water without causing pollution is made to seen off to irrigate the plants thereby making the campus green.

Rain water Harvesting

Rain water capture can be accomplished to reduce water run off during heavy rainstorms. This increases the protection of ground water system that can be used for drinking. Water heaters can be used to track water consumption and reduce it promptly.

e-cycle

To team up with a local computer repair shop and host an e-cycling event to refurbish old computers that can be reused at our college.

Community Garden

A community garden is formed so that all the student teachers may participate in planting and maintaining.

Solar power

Our college is generating solar power using solar photo voltaic technology to cut down on the electricity spent and to promote the use of non-conventional energy. Photovoltaic panels are set on top of the roof of the edifice.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

- **Intermittent Staff Meetings:** For want of getting full involvement from the teaching and non-teaching staff members, staff meetings are held at frequent intervals.
- **Team -based work structure** is established to provide the staff members a supportive climate to enhance the quality in curricular and extra- curricular activities. Various committees are constituted and faculty members are placed in different committees according to their interest and potentials. This provides a platform for establishing a quality institutional culture.
- **Community -College interaction:** Collaboration with NGO's and NGGO's serves as a booster to establish a cordial relationship with the community. The Human resources of the community are brought to the campus at different occasions to enlighten the student teachers regarding their duties and obligation towards the upliftment of the society. They are also given awareness about the social demands and are motivated to act as positive change agents.
- Students were encouraged to take part in inter-religious dialogue to develop sensitivity in them to other religions in India.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Remedial classes for slow learners to improve their academic performance.
- Brain storming session, quiz programs are conducted for fast learners.
- Students are given training in socially useful productive work. They are expected to prepare and participate in ten socially productive work .They are given exposure to stage arrangement, flower arrangement, kolam and rangoli to unveil their creative potential
- TET and NET coaching classes for B.Ed and M.Ed students

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- **Library:** Students of M.Ed and M.Phil are allowed to visit Public libraries, as well as those at nearby colleges and universities, which serves as a great source of information. On-line journals with print form are subscribed and access to these

are totally free for our students. Our library has got institutional membership with DELNET, NLIST and INFLIBNET which provides the staff and students mainly research scholars an additional support.

- *Academia:* Active collaboration with local colleges of Education and university Education department enhances the spirit of healthy competition. Students are encouraged to participate in cultural and Fine Arts competition conducted in the near- by colleges. M.Ed and M.Phil students are allowed to participate in National and International conferences conducted in local colleges and in Universities and to present both research and thematic papers. Such experiences help the students to develop a research bent of mind and also develop confidence and communication skills.

**Provide the details in annexure (annexure need to be numbered as i, ii,iii*

7.4 Contribution to environmental awareness / protection

To instil environmental awareness and protection, an Elective paper on Environmental Education is included to our B.Ed. course.

Our Nature Lovers club functions effectively. We are all ever indebted to Mother Nature in every aspect life. Our secretary Rev.Sr.A.Magdalene Therese and our principal Rev.Dr.A.Nirmala Devi are persons with social responsibility. This was once again proved on March 23rd, 2018 when we gathered together for Natural Lovers' Association meeting. In this context, a seminar on "Current Status of Earth" was organized by Dr.A.Maria Saroja, Controller of Examination and Associate Professor of Biological Science and Mrs.A.Nancy, Assistant Professor of Biological Science. Eminent educationist Dr.S.Francisca, Research Director and Associate Professor of History. She through her skilful approach made everyone to realize their mission to save 'Mother Nature and Planet Earth'.

During community service student teachers were encouraged in tree-plantation in the Blind school campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- NET coaching classes are conducted by our professors regularly to our M.Ed and M.Phil scholars to enhance their confidence to appear for the competitive examinations.
- TET coaching classes are conducted for our B.Ed students in order to make them face competitive exams.(viz TET and TRB) with confidence.
- Interfaith dialogues and seminars are organised periodically to internalize the spirit of religious, emotional and social integration.
- Our college serves successfully for the following distance education programmes
 - TNOU - B.Ed.
 - MKU - B.Ed.
 - Bharathidasan University – MBA programmes
- Establishing tie up with various schools for the training and placement of prospective teachers.
- Steps are taken to familiarize the student teachers with the recent educational innovations and development in education.

8. Plans of institution for next year

Research Activities:

1. Planning to undertake minor and major Research Projects on various need related themes like e-content development, cognitive- neuro science, Integrated and Inclusive Education.
2. Planning to conduct workshop on Cyber Bullying.
3. Planning to conduct 2 days seminar to school teachers on e-content development
4. Planning to introduce Digi Affective Pedagogy for the B.Ed. M.Ed. M.Phil. and Ph.D. levels
5. Planning to organise Research seminars for M.Ed. and M.Phil. Scholars.

Academic Activities:

1. Planning to introduce new models of teaching
2. Planning to introduce Challenging or Innovative topics in core and optional
3. Planning to introduce other relevant micro teaching skills
4. Planning to introduce innovative teaching aids

Name Dr. E.c. PUNITHA

Name SR.A.NIRMALA DEVI

K.c.Punitha

Sr.A.Nirmala Devi

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Annexure I

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing

2018-2019



Yearly Status Report - 2018-2019

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	ST.IGNATIUS COLLEGE OF EDUCATION
Name of the head of the Institution	Rev.Dr.A.Nirmala Devi
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04622560558
Mobile no.	9443450651
Registered Email	ign_edn@rediffmail.com
Alternate Email	iqac20ign@gmail.com
Address	7, Punithavathiyar Street, Palayamkottai
City/Town	Tirunelveli
State/UT	Tamil Nadu
Pincode	627002

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			04-Jun-2009		
Type of Institution			Women		
Location			Urban		
Financial Status			state		
Name of the IQAC co-ordinator/Director			Dr.E.C.Punitha		
Phone no/Alternate Phone no.			04622560558		
Mobile no.			9443583079		
Registered Email			elcypunitha@gmail.com		
Alternate Email			ign_edn@rediffmail.com		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://www.ignatiuscollegeofeducation.com/pdf/aqar/aqar17-18.pdf		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://www.ignatiuscollegeofeducation.com/pdf/Academic_calender_2018_19.pdf		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	A	3.10	2011	16-Sep-2011	15-Sep-2016
6. Date of Establishment of IQAC			11-Oct-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by	Date & Duration		Number of participants/ beneficiaries		

IQAC		
Academic and Administrative Audit	27-Mar-2019 1	361
View File		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2018 365	800000
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2019 365	200000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Enhancement of Quality of Faculty through Faculty development Programme
- Skill development of learners for selflearning and online learning
- Creating opportunities for active participation in Seminars and workshops
- Research journals and magazines are subscribed and the library is updated for encouraging the staff and students in Research Methodology and Educational research
- Prospective teachers are formed to serve the society through extension activities and field programmes

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To encourage first year students to qualify in the Bridge courses: Communicative English and Italic Writing Skills.	Bridge courses like Communicative English Course, Italics Writing Skill course were introduced to enable the first year students to develop their spoken English skills and legible Italic writing skills. Timetable was prepared and faculties in charge of Bridge courses were instructed to carry out the Bridge course sessions effectively from 25.06.2018 to 11.07.2018. The students gained motivation and selfconfidence in speaking English and writing in Italics after the completion of their bridge courses. After gaining expertise through regular practice student teachers are encouraged to write in italics in record notebooks and assignments submitted.
To motivate faculty to organize seminars and workshops and to conduct Faculty Development Programme.	International Seminar -1, State Seminars - 3, Workshops - 10 were organized successfully in various topics. Many faculties and students participated and benefitted from the seminars and workshops conducted. Faculty Development Programme was organized on 20.09.2018 enriching faculty with effective mentoring techniques. Staff Enhancement Programme was organized for two days, 04.10.2018 & 05.10.2018 on topic "Theme Centered Interaction" enriching faculty with concepts of group therapy and group dynamics.
To support faculty, publish books on their interested subjects.	Discussions were made and planned to bring about publications in future.
To update the library with e-resources and latest version of books and subscription of more educational magazines and journals.	Our library was equipped with DELNET for encouraging e-learning and assessing e-resources. In order to strengthen the knowledge resources of the library 212 books were procured 21 journals were subscribed. Faculty and students were asked to use library consistently and motivated to be maintain perseverance towards gaining and updating their knowledge.
To provide secured Wi-Fi facilities to students and faculty for educational	The students and faculty were provided with computers with good internet

reference of available on-line resources.	connectivity within the campus. It is planned to provide secured public Wi-Fi connections within college campus from next year.
To conduct sports meet for encouraging students to give importance for physical health.	Organized TNTEU district level Intercollegiate sports meet and Cultural competition on 28.01.2019 & 29.01.2019. Students from many colleges in our district participated in the sports meet and cultural competition. Our Students were motivated to care and maintain their physical wellness. Our students not only won medals but behaved well-disciplined anticipating the given chances which proved their interest, credibility and excellence in sports.
To encourage faculty members to counsel students who needs psychological counseling.	Faculty equipped with Psychological counselling procedures were assigned to counsel students with acute emotional problems and problems related to their academic progress. This initiative recuperates the wellness of the mind and spirit of the students. Establishment of 'Counseling Cell' with clinical psychologist has been planned to be organized from next academic year.
To get feedback from students of all departments.	Structured feedback is collected and critically analyzed as a cooperative task. Improving the performance of faculty, assessing the effectiveness of instructional strategies followed are the net results.
To train students qualify for competitive exams in teaching profession.	Model Teacher Eligibility Test (TET) was conducted on 25.09.2018 to equip the students to get qualified for their professional competitive exam of Tamilnadu Government.
To initiate students participate in add-on courses like Yoga and ICT.	To initiate students participate in add-on courses like Yoga and ICT.
View File	

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Governing Body	20-Aug-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	06-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>St. Ignatius College of Education(Autonomous) Palayamkottai</p> <p>Management Information System Staff 1. All benefits for Teachers(Aided Staff) 2. IFHRMS 3. EPF (Management Staff) 4. ESI(Management Staff) 5. Refresher Course/Orientation Course 6. Issuing Certificate - Salary Certificate, Service Certificate, Bonafide Certificate 7. Management Salary through Bank 8. Maintaining Aquitance</p> <p>Students 1. Admission 2. Scholarship a. Minority b. BC/MBC SC/ST c. BD 3. Issuing Certificate - Transfer Certificate, Attendance Certificate, Bonafide Certificate 4. Attendance (Biometric) Finance 1. UGCPFMS 2. Financial Statement 3. Management Expenditure - Cash on Hand and Cash on Bank Building 1. Stability 2. Fire 3. Sanitary 4. Building License 5. Fire Safety Equipment Maintenance</p>

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	B.Ed	Education	27/06/2018
MEd	M.Ed	Education	27/06/2018
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BEd	Education	27/06/2018	EPC - III - Art And Craft - I [Semester - I] FEPCAC	27/06/2018

BEd	Education	27/06/2018	Pedagogy Of Language - English - I [Semester-1] FBEPLE	27/06/2018
BEd	Education	27/06/2018	Strengthening Language Proficiency and Managerial Skills [Semester - I] - FBEP SL	27/06/2018
BEd	Education	27/06/2018	Pedagogy Of Language - English- II [Semester-II] SBEPLE	27/06/2018
BEd	Education	27/06/2018	Physical Education and Yoga - II [SEMESTER II] SEPCPY	27/06/2018
BEd	Education	27/06/2018	Library And Information Science - II [SEMESTER - II] SEPCLS	27/06/2018
BEd	Education	27/06/2018	EPC - IV - Art And Craft - I [Semester - II] SEPCAC	27/06/2018
BEd	Education	27/06/2018	Information And Communication Technology In Education [Semester IV] LBEP E8	27/06/2018
MEd	Education	27/06/2018	Guidance And Counselling [Semester - I] FMPCGC	27/06/2018
MEd	Education	27/06/2018	Yoga And Holistic Education [SEMESTER - I] FMTYHE	27/06/2018
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MEd	Education	27/06/2018

BEd	Education	27/06/2018
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Education/Elective	27/06/2018
MEd	Education/Elective	27/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Communicative English	27/06/2018	166
Yoga Practices	27/06/2018	166
Computer Course	27/06/2018	166
View File		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Education	153
MEd	Education	2
MPhil	Education	3
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The analysis of the feedback received from the students and other stakeholders revealed that the overall institutional climate is conducive for adequate learning. The teacher-pupil relationship, curriculum, curricular transactions, discipline, and the administrative practices, exposure, and hands-on experiences in various technological gadgets are good and this instil in them the quality needed to become successful teachers. Students feedback is obtained with the help of structured questionnaire. Feedback so obtained is analysed dimension wise. Teachers are provided with their respective feedback along with suggestions related to the areas of improvement. Separate feedback is also collected from the alumni of the college and their suggestions are recorded and critically analysed.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	200	235	166
MEd	Education	50	1	0
MPhil	Education	15	5	3

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	315	0	26	0	26

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
26	26	59	9	4	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

STUDENTS MENTORING SYSTEM The Institute is emphasising towards enhancement of enhancing the institutional ambience to better serve the needs of an ever-changing and dynamic learning community. Effective mentoring begins with the faculty and depends on the healthy relationship between faculty and students. Institution assigns faculties for providing guidance for each year from admission until the graduation for the same batch. Students Mentoring System in the college help the students to strengthen their varied capabilities and to build an interpersonal relationship between the teachers and students. Each teacher is assigned to mentor 12 students. They also provide advice related to the selection of electives, career guidance and personal problems. The mentors act as guides to the students. Mentors communicate with fellow faculty and promote mentees at the time of difficulty/opportunity to help them develop further in their areas of interest. Mentors are assigned to monitor and guide students all through the two years. Mentors coordinate with the parents regarding the progress of the students. They meet their group of students at least twice a month and continuously monitor, counsel, guide and motivate the students in all academic matters. They advise students in their career development/professional guidance and keep contact with the students even after their graduation. They maintain a detailed progressive record of the student. All mentors are expected to keep a confidential datasheet about their students, "mentors assessment of students" which records a report of mentoring done by the teachers.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
321	26	1:12

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	2	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Dr. Nirmala Devi	Principal(in-charge)	Global Achievers Award for Education Excellence in Asia Pacific Achievers summit on globalization of Economic Growth and Social Development on 8th July 2018 at Tashkent,Uzbekistan
2018	Dr. Nirmala Devi	Principal(in-charge)	Indian Achievers Gold Medal Award-2018 on 26th August 2018 IN Bengaluru given by Secretary members of All India Achievements and Research Academy,New Delhi
2018	Dr. Nirmala Devi	Principal(in-charge)	Best Achiever Award from Lions International District 324-B4 and Team Trust,Tirunelvelion 9.12.2018
2019	Dr. Nirmala Devi	Principal(in-charge)	The Icon of Women in International Womens day celebration organized by District Library, Tirunelveli on 8 th March 2019
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last	Date of declaration of
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			semester-end/ year-end examination	results of semester-end/ year- end examination
MPhil	M.Phil	II	20/08/2019	09/09/2019
MEd	M.Ed	IV	02/05/2019	21/05/2019
BEd	B.Ed	II/IV	26/04/2019	21/05/2019
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
0	321	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Programme%20Outcomes.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M. Phil.	MPhil	Education	3	3	100
M.Ed	MEd	Education	2	2	100
B. Ed.	BEd	Education	149	149	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Student%20Satisfaction%20Survey%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	31/12/2019	NIL
International	NIL	NIL	31/12/2019	NIL
View File				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	NIL	0	0
Minor Projects	0	NIL	0	0
Any Other (Specify)	0	NIL	0	0

[View File](#)

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Seminar on, "St. Ignatius Loyola – an Educational Thinker"	Education	31/07/2018
Workshop on "Effective Communication in English"	English	10/08/2018
National Seminar on "Full Wellness"	Education	20/08/2018
Workshop on, "Introduction to online courses"	Computer Science	24/08/2018
Staff Enhancement Program on "Personality Development"	IQAC	04/10/2018
Workshop on, "Creative Training for Effective Teaching"	Art and Craft	16/10/2018
Seminar on "Global warming and natural resources depletion"	Bio Science	17/10/2018
National Seminar on 'Towards Gender Sensitivity: an Eclectic Perspective'	Education	20/11/2018
Seminar on "Enhancing Attitudinal Skills and Values"	Education	11/01/2019
International Workshop on "Theme Centered Interaction"	Education	16/01/2019
Seminar on "Cyber Crime"	Computer Science	25/03/2019
National Seminar on	Bio Science	26/03/2019

'Moving Towards Plastic Free Future'		
Seminar on "Media Analysis"	Computer Science	29/03/2019
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Global Achievers Award For Education Excellence	Rev. Sr. Dr. A. Nirmala Devi	Asia Pacific Achiever's summit	08/07/2018	Outstanding achievements and remarkable role in the field of Education
Indian Achievers Gold Medal - 2018	Rev. Sr. Dr. A. Nirmala Devi	All India Achievers and Research Academy	26/08/2018	Outstanding achievements and service in the field of Education
Best Achiever Award	Rev. Sr. Dr. A. Nirmala Devi	Lions International District 324-B4 and Team Trust, Tirunelveli	09/12/2018	Achievements and service in the field of Education
The Icon of Women	Rev. Sr. Dr. A. Nirmala Devi	District Library, Tirunelveli	08/03/2019	Service and Achievements in the field of Education
View File				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	NIL	NIL	NIL	NIL	31/12/2019
View File					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	4

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	-	0	0
International	Rev. Sr. Landrada Research Centre	1	5.7
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	20
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Published	0	31/12/2019
NIL	Filed	0	31/12/2019
View File			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	2019	0	0	0
NIL	NIL	NIL	2018	0	0	0
View File						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	2018	0	0	0
NIL	NIL	NIL	2019	0	0	0
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	75	0	25
Presented papers	5	29	0	0
Resource persons	0	8	0	14
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
View File			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the	Title of the	Agency seeking /	Revenue generated	Number of trainees
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Consultan(s) department	programme	training	(amount in rupees)	
NIL	NIL	NIL	0	0
View File				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Visit to "Thozhamai Illam" (09.03.2019 10.03.2019)	Thozhamai Illam, Tirunelveli	10	25
Visit to Vidiyal (07.02.2019 08.03.2019)	Vidiyal, Alangulam	2	166
Inter- Collegiate Sports Meet and Cultural Competitions (28.01.2019 29.01.2019)	Tamilnadu Teacher Education University, Chennai	2	35
Awareness on Child Abuse and Child Abandonment - Human Chain (16.11.2018)	Child help line 1098 of Social Welfare Department of Indian Government, St. Ignatius College of Education and St. Xaviers College of Education	25	321
Street Theatre Art Training Program (01.11.2018 to 03.11.2018)	Buddhar Kalaikuzhu, Vedandhangal	3	24
Joy of Giving - Visit to home for Abandoned Children (29.10.2018)	Saranalayam, Tirunelveli	10	166
St. Xavier's College of Education and St. Johns College of Education	Bharat Institute of Education, Elathur, Tenkasi	2	28
Awareness Rally on No to Plastic and Yes to Helmet (25.09.2018)	St. Xavier's College of Education and St. Johns College of Education	25	321
Camp at Gaja Cyclone Struck Area (11.12.2018 to	"Kalangarai Iyakkam" run by Jesuit Fathers	2	15

18.12.2018)

[View File](#)

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Rally on No to Plastic and Yes to Helmet	St. Xavier's College of Education and St. Johns College of Education	Rally on Plastic Awareness (25.09.2018)	25	321
Camp at Gaja Cyclone Struck Area	"Kalangarai Iyakkam" run by Jesuit Fathers	Educational support and psychological counselling (11.12.2018 - 18.12.2018)	2	15
Joy of Giving	Saranalayam, Tirunelveli	Visit to home for Abandoned Children (29.10.2018)	10	166
Street Theatre Art	Buddhar Kalaikuzhu, Vedandhangal	Street Theatre Art Training Program (01.11.2018 - 03.11.2018)	3	24
Awareness on Child Abuse and Child Abandonment - Human Chain	Child help line 1098 of Social Welfare Department of Indian Government and St. Xaviers College of Education	Human Chain (16.11.2018)	25	421
Vidiyal	Vidiyal, Alangulam	Visit to Vidiyal (07.02.2019 - 08.02.2019)	5	166
Thozhamai Illam	Thozhamai Illam, Tirunelveli	Visit to "Thozhamai Illam" (09.03.2019)	5	25

		10.03.2019)		
Clean India	Urban Rotary Club, Tirunelveli	Collecting Plastic Waste, and an Awareness Programme on Plastic Waste (28.09.2018 - 30.09.2018)	2	166
Tree Plantation	Urban Rotary club, Tirunelveli	Citizenship Training Camp (28.09.2018 - 30.09.2018)	2	166
Health	PHC, Samadanapuram	Distribution of Nilavembu Decoction (Prevention of Dengue)	2	321
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FDP on "Effective Mentors" (20.09.2018)	25+15	St. Xavier's College of Education	1
Teachers Day Celebration (05.09.2018)	166 + 100	St. Ignatius College of Education and St. Xavier's College of Education	1
Awareness Rally on No to Plastic and Yes to Helmet (25.09.2018)	166+100+100	St. Ignatius College of Education, St. Xavier's College of Education St. John's College of Education	1
Awareness on Child Abuse and Child Abandonment - Human Chain	166+155+100	Child help line 1098 of Social Welfare Department of Indian Government, St. Ignatius College of Education and St. Xaviers College of Education	1
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
Job Training	School Internship	Government Girls Hr. Sec. School, Pettai	30/07/2018	28/11/2018	2
Job Training	School Internship	Mary Sargent Hr. Sec. School, Pala yamkottai	30/07/2018	28/11/2018	7
Job Training	School Internship	St. Joseph's Convent Hr. Sec. School, N.G.O. Colony, Jawahar Nagar	30/07/2018	28/11/2018	7
Job Training	School Internship	St. Ignatius Convent Hr. Sec. School, Palayamkotta i.	30/07/2018	28/11/2018	28
Job Training	School Inter nshipSchool Internship	Sarah Tucker Girls Hr. Sec. School, Palayamkotta i	30/07/2018	28/11/2018	10
Job Training	School Inter nshipSchool Internship	Child Jesus Hr. Sec. School, Palayamkotta	30/07/2018	28/11/2018	9
Job Training	School Inter nshipSchool Internship	Christhu Raja Hr. Sec. School, Palayamkotta i	30/07/2018	28/11/2018	5
Job Training	School Inter nshipSchool Internship	Municipal Girls Hr. Sec. School, Kallanai	30/07/2018	28/11/2018	12
Job Training	School Inter nshipSchool Internship	Muslim Hr. Sec. School, Melapalayam	30/07/2018	28/11/2018	6
Job Training	School Inter nshipSchool Internship	Muslim Girls Hr. Sec. School, Melapalayam	30/07/2018	28/11/2018	2

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
St. Xavier's College of Education, Palayamkottai	21/10/2019	Educational Consultancy Services for the mutual growth of each institution	2
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	242900

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
ROVAN	Partially	4.5	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	14542	1362937	163	66851	14705	1429788
Reference Books	3431	584116	49	14195	3480	598311
e-Books	80409	19650	0	0	80409	19650
Journals	20	15600	0	0	20	15600
e-Journals	3828	19650	0	0	3828	19650

Digital Database	4	0	0	0	4	0
CD & Video	200	45550	0	0	200	45550
Library Automation	1	100000	0	0	1	100000
Weeding (hard & soft)	1783	115750	0	0	1783	115750
Others (specify)	3594	0	0	0	3594	0
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	31/12/2019
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	86	50	10	0	0	12	17	10	7
Added	0	0	0	0	0	0	0	0	0
Total	86	50	10	0	0	12	17	10	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
700000	544609.37	1300000	999510.42

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Policies and Principles for Library, Laboratories and Sports Complex We strictly follow certain procedures and policies for maintaining and utilizing academic and support facilities such as laboratories, library, sports room, etc. In our library we follow manually and semi automated procedures to maintain discipline and proper usage of Journals, magazine, thesis, news papers, books, etc. Library is equipped with the following procedures ? Gate register (Automated) ? Maintaining entry register (Automated) ? Maintaining stock register ? Maintaining issue register ? Following token system for students to read books (Partially automated / manuel) ? Utilizing OPAC (Online Public Access Catalog) for searching books ? Maintaining catalog for thesis reference separately ? Having Bar-coding System in our library ? Maintaining book bank register Students those who have been given books for reference, they have to hand over all the books at the end of each semester. If anybody fails to hand over the books they will be asked to purchase same books and hand over to the library. If not they have to pay the actual amount of that particular book. We have Physical science, biological science, computer science laboratories. Each laboratory is equipped with necessary equipments and apparatus. To maintain and utilize them in a proper way, we strictly follow some policies and procedures as follow ? Maintaining attendance register ? Maintaining stock register ? Maintaining breakage register ? Maintaining consumable register ? Maintaining issue register Each department assigns particular volunteers for maintaining laboratory equipments and apparatus. They select group in-charge to monitor discipline and one representative is selected to convey the important information regarding lab particulars to the concern staff members. We have separate room for keeping sports equipments in our campus. This room is under the control of physical director of our college. Frequently we conduct exercises and yoga practices for our students. Whenever we have games period, our physical director leads our students to the playground. Computer laboratory is fully equipped with air conditioner and High speed Wi-Fi connection. The computer laboratory is under the control of Assistant Professor of Computer Science. Log book and stock register is maintained in our laboratory. We follow unique principles and procedures in our laboratory, library, sports complex, etc. According to the nature of physical and academic equipments we have in our institution, the procedures and principles may vary. Principles of each laboratory, library and sports complex have been uploaded in our institutional website.

http://ignatiuscollegeofeducation.com/pdf/Lab_facility.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Concession	8	40000
Financial Support from Other Sources			
a) National	Minority Scholarship, BC/MBC/DNC, Sc/ST Scholarships	28	191115
b) International	0	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial

coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Street Theatre Art	01/11/2018	166	Buddhar Kalaikuzhu, Vedandhangaal
Remedial coaching	15/10/2018	20	St Ignatius College of Education
Art Craft and Italic Writing	07/07/2018	166	St Ignatius College of Education
Personal counselling and Mentoring	16/07/2018	166	St Ignatius College of Education
Yoga and Meditation	10/07/2018	166	Manavalai Kalai Mandrum, Arivu Thirukkoil, Tuticorin
ICT in Education	06/07/2018	166	St Ignatius College of Education
Communication skills - Spoken English	29/06/2018	166	Bitstep English Language Training, Perumalpuram
Soft skill development	28/06/2018	166	St Ignatius College of Education
Bridge course	25/06/2018	166	St Ignatius College of Education

[View File](#)

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	TNET Coaching	155	155	1	0
2019	Campus interview	0	80	0	21

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
1	1	1

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus	Off campus

Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Rose Mary Matric Higher Secondary School, Palayamkottai Little Flower Mat Hr Sec School, Palayamkottai Bell Mat Hr Sec School, Palayamkottai i St. Ignatius Convent Higher Secondary School, Palayamkottai Loyola Nursery and Primary school, Palayamkot	80	21	Rose Mary Model School, Palayamkottai Chinmaya Vidyalaya Matric Hr. Sec. School Sacred Heart Convent High School, Srivilliputtur. Servite Matric Hr Sec School, Samathanapuram Spectrum matriculation school, Elathur.	7	6

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	B.Ed	Education	Gandhigram Rural Institute, Dindigul	PGDSI
2019	1	B.Ed	Education	Tamil university, Tanjavur	M.Sc. Mathematics
2019	1	B.Ed	Education	Alagappa University, Karaikudi	M.Sc. Mathematics
2019	1	B.Ed	Education	Alagappa University, Karaikudi	M.A. English
2019	1	B.Ed	Education	Annamalai University, Chithamparam	M.Sc Zoology
2019	1	B.Ed	Education	Annamalai	M.Sc

				University, Chithamparam .	Mathematics
2019	4	B.Ed	Education	Annamalai University, Chithamparam .	M.A. English
2019	1	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli	M.Sc Mathematics
2019	3	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli	M.A. English
2019	2	B.Ed	Education	The American College, Madurai	M.A. English
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
Any Other	16
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	Intramurals	166
Fine Arts Competition	Institution	166
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	0	0	0	0
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A democratically chosen Chairperson, Secretary and a student from each optional group represent the students' council. All the student teachers admitted in the College are the members of the council. Talent groups are lead by student representatives and many councils have students' representation. Representation of students • Members in IQAC • Members in Anti-ragging Committee • Members in Fine Arts Committee • Members in Committee for Extension Activities For the academic year 2018-19 Miss. N. Vidhya served as the leader and R. Janaki Priya

served as the Secretary of the Student Council. Activities of Students council:
 • Students' council serves as the bridge between the management and students. • It plays a major role in the planning and organization of intramural cultural competitions, sports and games • It plans and organizes programmes during celebrations • The Students Council regulates the students in all the programmes conducted in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

640

5.4.3 – Alumni contribution during the year (in Rupees) :

41000

5.4.4 – Meetings/activities organized by Alumni Association :

Meetings/ activities organized by the Alumni Association : • Every year Proficiency prize was given to the students by the Alumni Association • Alumni Association allots scholarship for the students every year • Alumni meeting was held on 09.03.2019 - New president and executive members were selected by the members. • On 14.03.2019 new Secretary and Treasurer for the Alumni association was elected by the members. • Annual Alumni meeting was held on 23.03.2019. Our Alumna Dr. Hana Selvi Jancy, HOD, Dept. of Mathematics, Sarah Tucker College, Tirunelveli was the chief guest of the day. 153 students of the academic year 2015-2017 participated in the meet.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The management is the pivot around which the team activities revolve around the envisioned goals resulting in the accomplishment of the institutional objectives. The conducive climate is maintained through participatory decentralised management. A team of teaching faculty and administrative staff shoulders the academic and administrative spheres of work. Priority is given for need-based planning of material and human resources. The Successful execution of these plans is due to the judicious, delegation of responsibilities among the academic and administrative staff members, team work, Impartial rapport between management, staff, and students.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students based on the norms of Tamil Nadu TNTEU (Tamil Nadu Teachers Education University). • Priority to economically poor and

	<p>socially deprived • An admission committee is formed and for selection of the students based on defined norms.</p>
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • An awareness Rally on "No to Plastic and Yes to Helmet" in collaboration with St. Xavier's College of Education and St. Johns College of Education to develop awareness among the public. • An awareness human chain on "Child Abuse and Child Abandonment" in collaboration with Child help of Social Welfare Department of Indian Government and St. Xavier's College of Education was conducted.
Human Resource Management	<ul style="list-style-type: none"> • The staff, students and other stakeholders are encouraged to actively participate in institutional planning and administration. • Registration fee paid by Management for presenting papers in the Seminar or Conference. • Placing staff and students in various committees and distributing the various responsibilities in organizing programmes. • Motivating the Staff to go for outreach programmes. • Two Faculty Development Programmes. • Distributing the academic work equally to all the staff members • Encouraging all the staff members to participate in the extension activities.
Library, ICT and Physical Infrastructure / Instrumentation	<p>Added Books for Reference and in Book bank. Free WiFi access in the library for accessing e-resources. Systems with LAN facility and internet connectivity is available in Computer Lab.</p>
Research and Development	<ul style="list-style-type: none"> • Well established Centre for Research. • Evolving appropriate rules and regulations for research scholars. • Sharing the research facilities with neighbouring institutions. • Publishing Seminar Proceedings with ISBN. • Publishing Inigo Journal of Research • Ph.D. Viva-voce was conducted for Four scholars and Doctoral Degree was awarded.
Examination and Evaluation	<p>Maintaining transparency in evaluation and publication of results.</p> <ul style="list-style-type: none"> • Regularity in the conduct of internal and external examinations. • Analysing the level of difference between internal and external marks in the awards committee. • All the programmes in the college are evaluated by the staff members in the staff meeting.
Teaching and Learning	<ul style="list-style-type: none"> • Participatory Learning Methods. • Enhancing experiential learning via

field visit and educational tour. • Use of Digital Resources for Teaching and Learning. • Course Plan prepared by the staff members. • Digital Lesson Plans are prepared by the teachers and students. • Individualised learning . • Teacher’s familiarity with digital teaching learning systems. • Team Teaching. • Selflearning materials (SIM) provided for the students. • Assignment and seminars are given for the students. • Intensive teaching practice for four months is provided for the B.Ed. students in the supporting schools. • Group Discussion method is followed in the classrooms.

Curriculum Development

i. Curriculum has been revised following the guidelines of NCTE model curriculum. More emphasis are given to employability, skill development courses. As per NCTE Regulations 2016, more number of electives were introduced. ii. Feedback from Alumni and experts from other premier institutions are considered and incorporated in the syllabus. iii. Updating syllabus every year in accordance with emerging local and global needs iv. Updating practicum for B.Ed., M.Ed. and M.Phil. students to suit the professional needs of teachers v. Choice based elective courses are provided vi. A separate course for Strengthening English Language Proficiency is offered to develop the communication skill of the prospective teachers. vii. Intensive Micro teaching practice is given to enrich the teaching behaviour of the prospective teachers. viii. Training on Lesson plan preparation is given to present the lesson effectively. ix. Peer Teaching is provided for improvement of their teaching. x. Training on yoga to develop physically fit individuals. xi. Development of Modern Theatre skills to become an innovative teacher. xii. Daily one hour is allotted for games or arts and crafts. xiii. Spoken English Course xiv. SWAYAM online courses are introduced and students are encouraged to enrol in any one of the courses.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • Monthly plan is sent to the individual staff through email. •

	<ul style="list-style-type: none"> Invitation for seminar, conference and workshop are sent through email to all the staff members. Article alert system in which the new arrival of articles is sent to the email of the staff members.
Administration	<ul style="list-style-type: none"> Students database are available in the Principal's office. Biometric system for staff and students to record their attendance. Communications through email or mobile phone. Monthly events are sent through mail for all staff members.
Finance and Accounts	<ul style="list-style-type: none"> Transaction through NEFT for registration of seminars or workshops. Salary for the staff through the banking system.
Student Admission and Support	<ul style="list-style-type: none"> College prospectus and application forms are available on the college website. Learning material for students is uploaded to the staff's individual website. Students' scholarships are directly deposited in their bank account. Concession in the course fee and mess fee for the needy.
Examination	<ul style="list-style-type: none"> Examination timetable is uploaded on the college website. Semester results are published on the website. Examination fees paid through online banking

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Dr.E.C.Punitha	Two days workshop at Sadakathullah Appa College about Public Financial Management System	UGC- PFMS	1000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2018	Faculty Development Programme for Effective Mentors	NIL	20/09/2018	20/09/2018	23	0
2018	Staff Enhancement Programme on TCI (Theme Centered Interaction)	NIL	10/04/2018	11/04/2018	23	0
2019	Seminar on Leadership and Personality Development	NIL	28/03/2019	28/03/2019	23	0
2018	NIL	Training on e-filing	25/07/2018	25/07/2018	0	11
2018	NIL	PFMS Training	08/08/2018	08/08/2018	0	6
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Enrichment Programme on Effective Mentoring	23	20/09/2018	20/09/2018	1
Staff Enhancement Programme on TCI (Theme Centered Interaction)	23	04/10/2018	05/10/2018	2
Training Programme on EAT Module of Public Financial Management System (PFMS)	6	09/03/2019	09/03/2019	1
National Workshop on Applied	1	12/02/2019	16/02/2019	5

Research Methodology in Education/Psychology/ Physical Education				
State level Workshop on SPSS package	13	22/03/2018	22/03/2018	1
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Workshops, Seminars and Faculty Development Programmes.	Training Programmes, Loans	ICM Financial Support for academic, hostel and medical support. Government Scholarship and Academic Awards

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

<p>Internal Financial Audit: Internal Financial Audit is done in our institution once in three months. It is done by the society of ICM with the auditor. It will examine financial accounts of the institution. The secretary of the society of ICM will submit the account to the auditor and they would verify it.</p> <p>External Financial Audit: External Financial Audit is conducted annually. The officers from Joint Directorate of Collegiate Education visit our college once in a year and examine the records maintained by our college regarding the income of our college and the expenditure details.</p>
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Different individuals (Mr V. Ramanathan, Mr. Anthony Joseph, TRIVENI CHEM TRADE, Madurai Kathiravan Stationary Shop, S. Sivasubramanian, Mrs. Christie Casmir)	42000	New Block Construction
View File		

6.4.3 – Total corpus fund generated

2500000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	AAA Peer Team	Yes	ICM Management
Administrative	Yes	Joint Directorate of Collegiate Education	Yes	ICM Management

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

- The institution has a regular practice of collecting feedback from the parents. The viewpoints are analyzed and considered for implementation.
- The institution provides orientation to the parents about the Internship training programme. There is an open discussion on the year plan with the representatives of PTA.
- PTA members represent their views during administrative team visit.

6.5.3 – Development programmes for support staff (at least three)

- ? Tally training ? Training for e filing ? Training ESI, EPF calculation ? Digitalized SR maintenance ? Workshop on Public Financial Management system (PFMS) to make payment through PPA through bank for spending UGC autonomy Grant ? Training for vendor registration, interbank transfer, Expenditure, generating PPA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Enhanced Library e-resources
- ICT enabled classrooms
- Digitalized learning resources
- Mentor-Mentee system
- Remedial Coaching
- Coaching for Competitive exams: TNTET, NET, CTET, TRB

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	IQAC meeting 1	03/06/2018	03/06/2018	03/06/2018	8
2018	Bridge Course for students	25/06/2018	25/06/2018	11/07/2018	155
2018	Introductory class for E-library with DELNET	10/09/2018	10/09/2018	10/09/2018	155
2018	Faculty development programme for Effective mentors of their wards	20/09/2018	20/09/2018	20/09/2018	40

2018	IQAC meeting 2	01/11/2018	01/11/2018	01/11/2018	8
2019	IQAC meeting 3	04/01/2019	04/01/2019	04/01/2019	8
2019	IQAC meeting 4	05/05/2019	05/05/2019	05/05/2019	8
2019	International Workshop: Theme Centered Interaction.	16/01/2019	16/01/2019	20/01/2019	19
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Seminar on Towards Gender Sensitivity: an Eclectic Perspective	20/11/2018	20/11/2018	211	26

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Our institution has established a solar energy plant within our campus This system consists of 80 panels The total capacity of the system is 20,000 k.w (250 w X 80 panels 20,000 k w) We utilize the solar system in all possible way such as for administrative works, teaching-learning process, research, library purpose etc. Therefore, we are environmentally conscious through saving energy resources.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	0
Rest Rooms	Yes	0
Braille Software/facilities	No	0
Scribes for examination	Yes	0
Provision for lift	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva	Number of initiatives taken to engage with and contribute to	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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	ntages	local community					
2018	0	1	18/10/2018	1	Visit to district science centre,	demonstration class on 'Liquid Nitrogen'	38
2018	1	1	11/12/2018	9	Service at Gaja cyclone affected area	Sanitation, Pollution control, Health and Hygiene	12
2018	0	1	19/01/2018	1	"Emergency care"	Awareness talk related to various accidents and dealt at length at how they can be treated.	336
2018	0	1	06/03/2018	3	Visit to district science centre, "Innovation festival 2018"	New aspects of making teaching learning materials	330

[View File](#)

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Academic Calendar 2018-2019	16/07/2018	Motto, Mission, Vision, Objectives of the college and the professional ethics were clearly mentioned in the academic calendar. We have arranged special talks on values and ethics. We focus our activities on inculcation of value system to imbibe our motto "Virtue is our strongest Shield" in the minds of prospective teachers. Through tutor-ward system, the teacher educators serve as mentors to guide their

mentees in their personal and professional life.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Signature campaign for world peace	22/03/2018	22/03/2018	336
Towards Gender Sensitivity an Eclectic Perspective	20/11/2018	20/11/2018	237
Enhancing Attitudinal Skills and Values	11/01/2019	11/12/2019	336
Tableau - Youth and Pivotal Issues of Society	18/02/2019	18/02/2019	166
Seminar on Cyber Crime	25/03/2019	25/03/2019	332

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Our Nature Lovers Association had organized a seminar on 6.02.2019, about Bio diversity and its Threats Our college in collaboration with St. Xaviers College of Education and St. Johns College of Education organized a rally on Plastic Awareness on 25.09.2018. In order to bring awareness about environment, our college organized a tableau on 18.02.2019 to make Plastic Free Environment Our institution had been installed with RO Water system We prohibit the usage of plastics within our campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Joy of Giving Introduction: The Joy of Giving is a popular world-wide concept which encourages the culture of giving among individuals and institutions alike - it is a great opportunity to show our social commitment, while also engaging our students and staff in a constructive and enjoyable way. They become the heroes, by contributing and actively participating to bring change in the lives of less privileged people. People around the world are waiting for someone to hold them and be there if they require help. The more we can hold them and give our little time, compassion can make a big difference in their lives. The joy of giving makes a person expand his or her life largely. The best part is, it gives a sense of satisfaction after doing your bit for people in your environment. In order to provide that sense of satisfaction to our prospective teachers every year, we were following "Joy of Giving". Objectives 1. To develop the attitude of social commitment. 2. To bring change in the lives of less privileged people. 3. To construct a positive relation with destitute people of society. 4. To train prospective teachers to be agents of social change. 5. To imbibe humanitarian values. Practice Under the guidance and motivation of our Principal, all the prospective teachers are motivated to develop the healthy habit of "Joy of Giving". We selected Saranalayam, 'a home for abandoned children and women' in Tirunelveli to share our joy during this academic year. Through this programme, our student teachers could capture the ideas of child helpline 109, child adoption, child abuse etc. which are very much useful in their career. Our students experienced the "Joy of Giving," by

presenting gifts such as clothes, food materials, stationery items etc. to the 42 inmates of Saranalayam. Our students imbibed the humanitarian values through this Joy of Giving. Conclusion: Much like the attitude of gratitude, the joy of giving leads us to a happier, healthier life. In fact, generosity sets off a series of reactions in your brain that improves mood, reduces stress, boosts overall physical health, builds self-esteem, and even helps you live longer. This program will augment the future teachers and in future, they will teach this humanitarian value to their students. It will help them to develop as responsible citizens of the future society.

2. Training in "Italic Handwriting"

Introduction Writing has a very long history. It began as simple pictographs drawn on a rock, which were then combined to represent ideas and developed into more abstract symbols. Just like our writing today, early symbols were used to store information and communicate it to others. In recent years, modern technology has dramatically changed the way we communicate through writing. However, despite the increased use of computers for writing, the skill of handwriting remains important in education, employment and everyday life. Therefore as a college of training future teachers, our college provides training in "Italic Handwriting" to all our student teachers.

Objectives

1. To develop legible writing skills among the student teachers.
2. To improve legibility of handwriting.
3. To enhance higher-level aspects of writing composition and content.
4. To uphold attention to the linkages among handwriting, reading, and spelling skills.
5. To increase Visual-motor skills.

Practice During the bridge course, our Art and Craft Instructor Mrs. Mary, provide a clear picture of the Italic handwriting to our newly enrolled students. After that, there are regular classes for the students in Italic handwriting practice. We provide Calligraphy pen and notebooks for practice and regular handwriting practices are given for them as homework. In order to develop this skill continuously the students are motivated to write their assignments in Italic handwriting. It is mandatory for all the students to write all their records of B.Ed programme in Italics. Conclusion Time devoted to the teaching and learning of letter formation in the early years will pay off. Legible writing that can be produced comfortably, at speed and with little conscious effort allows the students to attend the higher-level aspects of writing composition and content. Thus, handwriting with pen and paper still has an important role not only in early childhood but also through our adult lives. More and more, people are shifting from paper to electronic modes of communication. Interestingly though, many personal computers now have handwriting recognition capability so that handwriting as a means of interacting with computers is becoming more pervasive. It seems, therefore, that even in this modern age, handwriting remains an important skill for communication.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.ignatiuscollegeofeducation.com/pdf/Best_Practices.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Empowering the Marginal Sectors of the Society Vision "Our college aims at the formation of prospective women teachers with a far-sighted clear vision of the present and the future panorama of the needs and requirements for the promotion of Social Justice and Social Progress" Priority Our college gives priority to the women education for empowerment Thrust Develop an integrated personality by giving importance to the inculcation of moral and spiritual values and empowering them to strive for equal status in life. Performance of the Institution St. Ignatius College of Education, Palayamkottai is an autonomous

educational institution run by ICM Congregation. It has a noble heritage which strives to bring forth women teachers with personal integrity, social commitment, emotional maturity and moral and ethical uprightness. With this aim in view, the admission policy is framed to enrol representatives from the marginal sectors of the society beyond the partitions of creed and community.

To empower the women prospective teachers our institution takes many initiatives: 1. Bridge Course Bridge course is provided to our students to get enriched in Personality Development, Physical Health, Yoga, ICT in Education, Time Management, Team Building, Emotional Intelligence, Arts and Craft, Italic Writing Practice, Communicative Competence, Environmental Awareness, Mentoring and Leadership skills. This makes the students acquainted with the essence of Value Education and inculcation of values through education. 2. Soft Skills

Today's teachers must possess the right soft skills to be successful.

Therefore, we provide soft skill training on Communication Problem solving, Social and emotional intelligence, Cultural competence to our prospective teachers. 3. Value Education To enrich the student teachers with values and

skills, our college conducted regular value education classes, excellent seminars and student enrichment programmes. Seminar on Enhancing Attitudinal Skills and Values, guest lecture on Cyber Crime, Holistic Approach to Education and Tableau on pivotal issues of the society are the very good examples. 4.

Yoga Training We have included Yoga Classes in our regular-stream in order to promote a balanced development of Physical, Mental and Spiritual dimensions of the prospective teachers. 5. Art and Crafts Art and Craft classes help our

students to develop the artistic sense and dexterity of making things of beauty and utility. We train our budding teachers in italic handwriting, chart writing and blackboard writing to enhance legible and neat handwriting. 6. Students

union Student's Union contributes to obtain the skills of leadership, increases a sense of belonging and develops a wide perspective and share learning. Above all, the Student Union will show life on campus at its best. 7. Campus

Interview To increase the employability of our prospective teachers, various skills including preparation of bio-data and techniques of facing the interview are given by the placement cell of our College. Our students felt empowered and the employers were deeply impressed by the outstanding performance of our student teachers. These are some of the selective activities provided by our institution to empower the women prospective teachers.

Provide the weblink of the institution

<http://www.ignatiuscollegeofeducation.com/igac/Institutional%20Distintiveness%202018-19.pdf>

8.Future Plans of Actions for Next Academic Year

In order to provide a healthy platform to face the challenges of education in the modern era we have planned to enhance the following • Enhancement of Institutional Quality. • Academic freedom in designing and planning the curriculum related to theory and practicum. • Incorporation of innovative methodologies into the curricular transaction. • Expansion of infrastructure facilities and betterment of equipments and gadgets in different laboratories. • Undertaking need based social problems for research by B.Ed., M.Ed., and M.Phil. students through Projects, Action Research, and Experimental Research • Strengthening student support services. • Ensuring better standards to improve accuracy, efficiency and transparency in the various steps involved in the conduct of examination and declaration of results. • The evaluation process is made to be continuous, objective and multicriteria based. • Using various techniques of evaluation such as observation, interview, counseling session, intermittent tests, internal tests, model examination, feed back after micro and macro teaching, feed back after internal tests, and drafting our own examination scheme. • Assessment is mainly performancebased. Our college considers evaluation as the total assessment of the desired and expected changes in the various

dimensions of behavior of the students which are well defined through our institutional and course objectives. ? Adequate physical infrastructure, digitalized class rooms, automated library, MIS (Management Information System) in the administrative section, technological enhancement in controller's office etc.to adopt newer methods of assessment. ? Technosavvy personnel with sound theoretical basis and teaching skills in order to meet the demands of the statutory authorities of teacher education. Present corporate setup offers lucrative perks for eminent employees. This expectation has to be met with more financial assistance. ? To mobilize various sources of funds to carryout extension activities and out reach programs and also to undertake research projects related current issues following interdisciplinary approach.

2019-2020



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	ST.IGNATIUS COLLEGE OF EDUCATION
Name of the head of the Institution	Rev.Dr.A.Nirmala Devi
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04622560558
Mobile no.	9443450651
Registered Email	ign_edn@rediffmail.com
Alternate Email	iqac20ign@gmail.com
Address	7, Punithavathiyar Street, Palayamkottai
City/Town	Tirunelveli
State/UT	Tamil Nadu
Pincode	627002

2. Institutional Status

Autonomous Status (Provide	04-Jun-2009
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date of Conformant of Autonomous Status)	
Type of Institution	Women
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr.E.C.Punitha
Phone no/Alternate Phone no.	04622560558
Mobile no.	9443583079
Registered Email	elcypunitha@gmail.com
Alternate Email	ign_edn@rediffmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.ignatiuscollegeofeducation.com/pdf/aqar/aqar1
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.ignatiuscollegeofeducation.com/igac/Ignatius2019.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	
2	A	3.10	2011	16-Sep-2011	

6. Date of Establishment of IQAC	11-Oct-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration
National Seminar on Learning Disabilities	05-Oct-2019 1
National Seminar on Quality Education for Sustainable Development	08-Nov-2019 1
Institutional seminar on How to Choose the Right Research Topic to Sustain Enthusiasm and Curiosity	19-Feb-2020 1
Institutional Seminar on Mental Health with the theme Magale Nalamaa	27-Feb-2020 1
Innovative Art and Craft Workshop	17-Sep-2019 1
Workshop on Therapeutic Values of Yoga	29-Feb-2020 1
Personal and Professional Grooming: A Holistic Approach.	21-Jun-2019 2
The Ultimate Discovery	20-Nov-2019 1
Bridge course	25-Jun-2019 10

Spoken English Course**02-
Jul-
2019
5**[View File](#)**8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of du
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous Colleges	UGC	2

[View File](#)**9. Whether composition of IQAC as per latest NAAC guidelines:****Yes**

Upload latest notification of formation of IQAC

[View File](#)**10. Number of IQAC meetings held during the year :****4**

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
---	----

12. Significant contributions made by IQAC during the current year(maximum five bullets)

• Enhancement of Quality of Faculty through Faculty development Program
 development of learners for selflearning and online learning • Creating
 for active participation in Seminars and workshops and Webinars • Encou
 of the staff to work more on Educational Research. To publish papers in
 journals and Scopus journals, write chapters or publish books. • Prospe
 are formed to serve the society through extension activities and field

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards (Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To augment the first year students develop their personality by participating in the induction programme.	The first year students were made to participate in the : programme which includes, Personality Development, Physic Yoga, ICT in Education, Time Management, Team Building, I Intelligence, Arts and Craft, Italic Writing Practice, Co Competence, History of Education in India, Save the Earth Awareness, Teacher as a Mentor, Leadership skills and Val. This induction programme enabled the students to identify role in developing their personality and strengthen their as an individual. Faculty incharge carried out the proces as per the schedule from 25.06.2019 to 11.07.2019.
To provide opportunity to the students develop their communication skills.	As a part of Bridge course Communication English course v from 2-07-2019 to 06-07-2019 which helped the students to skills and gain confidence over the mastery of the langua
To encourage all the faculty members and students to participate in seminars and workshops	National seminars - 3, State seminars - 2, Workshops - 2 enthusiastically in topics and themes suggested by NAAC. members and students participated actively in the semina: workshops conducted. Staff Enhancement Programme was orga 21.06.2019 to 24.06.2019 on theme "A Holistic Approach" e faculty with effective mentoring techniques. The second y staff enrichment programme was organized on the topic "TL

and conduct Staff enhancement programme.	Discovery" on 20.11.2019 which provided an opportunity for to refresh and develop their professional competence.
To support faculty members to publish books on their interest and specialized subjects.	Discussions were made and planned to carry out publication upcoming year.
Updating the library with e-resources and latest version of books and subscription of more educational magazines and journals	Our library was equipped with DELNET for encouraging learning assessing resources. In order to strengthen the knowledge the library more than 188 books were added along with the subscribed. Faculty and students were asked to use library and motivated to maintain perseverance towards gaining additional knowledge.
To conduct fine arts competition to bring out the talents of the students.	Fine Arts Competition was organized on 29.01.2020 to 31.01.2020 our students showed their efforts, interest and talents in the competition.
To provide opportunity for the students to get selected for job by conducting Campus Interview.	Inigo Job Fest' was conducted in the college campus on February 15th,2020. 19 schools participated in this "INIGO JOBFEST'. Heads of different institutions expressed their interest in eligible candidates from our institution with a sound background. Interview, Written examination, Classroom teaching, Verbal qualification and competency were conducted by the school as per expectations.
To receive feedback from students based on instructional strategies followed.	The performance of the faculty was self analyzed and also the feedback received from the students
To develop students' eligibility	Teacher Eligibility Test (TET) coaching was conducted to help students to be eligible persons for their professional careers.

for qualifying in competitive exams oriented towards teaching profession.	of Tamilnadu Government. Counselling sessions were conducted in placement cell to motivate the students and orient them :
To bring out students active participation in add-on course :Yoga	Yoga classes were conducted regularly which enriched the of mental and physical health of the students and the fac

[View File](#)

14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Academic and Administrative Audit	29-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
--	-----

Year of Submission	2020
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Date of Submission	20-Feb-2020
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17. Does the Institution have Management	Yes
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Information System ?	
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	St. Ignatius College of Education(Autonomous) Palayamkot Information System Staff 1. All benefits for Teachers(AI IFHRMS 3. EPF (Management Staff) 4. ESI(Management Staff Course/Orientation Course 6. Issuing Certificate - Salary Service Certificate, Bonafide Certificate 7. Management Bank 8. Maintaining Acquaintance Students 1. Admission 2 a. Minority b. BC/MBC SC/ST c. BD 3. Issuing Certificate Certificate, Attendance Certificate, Bonafide Certificate (Biometric) Finance 1. UGCPFMS 2. Financial Statement 3. Expenditure - Cash on Hand and Cash on Bank Building 1. Fire 3. Sanitary 4. Building License 5. Fire Safety Equip Maintenance

Part B

CRITERION I - CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization
BEd	B.Ed	Education
BEd	B.Ed	Education
BEd	B.Ed	Education
BEd	B.Ed	Education
BEd	B.Ed	Education
BEd	B.Ed	Education
MEd	M.Ed	Education
MEd	M.Ed	Education
MEd	M.Ed	Education

[View File](#)

1.1.2 - Programmes/ courses focussed on employability/ entrepreneurship/ skill development during

Programme with Code	Programme Specialization	Date of Introduction	Course with Code
BEd	Education	13/03/2019	Physical Education and Yo FBEPE3

[View File](#)

1.2 - Academic Flexibility

1.2.1 - New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates o
BEd	Education	13/
BEd	Education Education	13/

[View File](#)

1.2.2 - Programmes in which Choice Based Credit System (CBCS)/Elective Course System implement during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CB System
BEd	Education	13/03/201

1.3 - Curriculum Enrichment

1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Stu
Communicative English	13/03/2019	10
Yoga Practices	13/03/2019	10
Computer Course	13/03/2019	10

[View File](#)

1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Pr
BEd	Education	166
MEd	Education	3

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1.4 - Feedback System

1.4.1 - Whether structured feedback received from all the stakeholders.

Students	
Teachers	
Employers	
Alumni	
Parents	

1.4.2 - How the feedback obtained is being analyzed and utilized for overall development of the in (500 words)

Feedback Obtained

Students feedback was obtained with the help of a structured questionn of the students was satisfied with the overall content of the syllabus of the students gave positive feedback about the Curriculum and Pedago (CPS) course, Enhancing Professional Capacities (EPC) course and the s

regarding TET and CTET. The feedback obtained from the teachers was an revision was made in the curriculum as per their suggestions. Employer obtained with the help of a structured opinionnaire.90 of the Heads of internship program give positive feedback about the over all performan Student teachers. The feedback given by the parents was analysed and i for the improvement of the curriculum.

CRITERION II - TEACHING- LEARNING AND EVALUATION

2.1 - Student Enrolment and Profile

2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Applicatic received
MPhil	Education	15	Nil
MEd	Education	50	3
BEd	Education	200	229

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2.2 - Catering to Student Diversity

2.2.1 - Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in th institution teaching onl PG courses
2019	166	3	3	Nil

2.3 - Teaching - Learning Process

2.3.1 - Percentage of teachers using ICT for effective teaching with Learning Management Systems resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classroom:
21	21	63	11	4

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system available in the institution to establish a better and effective relation and teacher and also continuously keep an eye on the students in educational and personal matte mentorship is - 1. To develop teacher-student relationship. 2. To increase student's academic attendance. 3. To reduce student's dropout ratio. 4. To monitor the student's regularity and disc had taken the initiative of implementing the mentoring of students. Mentors and mentees are divi Mentors uphold and bring up to date in collecting all necessary information about their Mentees. guidance and counselling in the essential instance. Each student is identified based on their stren

least 3 to 4 meeting are arranged by mentors for their mentee in each semester. Though the system implemented in the last few years, significant improvement in the teacher-student relationship has been useful in finding out slow and advanced learner and through a careful examination. Each has a vital role in organizing 'Remedial Classes' in identified topics. Types of mentoring done in our Professional Guidance - Regarding professional goals, selection of career and higher education. 2. - Regarding self-employment, entrepreneurship development, opportunities, morale, honesty, and career growth. 3. Coursework Specific - Regarding attendance and performance in the present semester and performance in the previous semester. Outcomes of the system a) The attendance percentage has increased to a greater extent. b) The number of detentions of students has decreased consistently. Through communication between the mentor and the student, there was good improvement in the student

Number of students enrolled in the institution	Number of fulltime teachers	Me
168	21	

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year
12	11	1	2

2.4.2 - Honours and recognition received by teachers (received awards, recognition, fellowships at International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from recognized bodies
2019	Dr.M.Maria Saroja	Associate Professor	BHARAT RATNA, DR.ABDUL KALAM GOLD MEDAL FOR ECONOMIC PROGRESS AND RESEARCH ASSOCIATION DELHI for the outstanding individual in Education and Research on the occasion of 70th National Unity Conference held in New Delhi
2019	Dr.M.Maria Saroja	Associate Professor	"BEST PROFESSOR AWARD" on 28th Sept 2019 at Chennai by the ESN RESEARCH GROUP for excellence and remarkable achievements in teaching, research and public service

[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of result

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of result end/ year- end
BEd	B.Ed	IV	26/09/2020	14/10

[View File](#)

2.5.2 - Average percentage of Student complaints/grievances about evaluation against total number of examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in examination
Nil	165

2.6 - Student Performance and Learning Outcomes

2.6.1 - Program outcomes, program specific outcomes and course outcomes for all programs offered stated and displayed in website of the institution (to provide the weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Programme%20Outcomes%20.pdf>

2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination
B.Ed	BEd	Education	165	165

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2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the survey and results and details be provided as weblink)

<http://www.ignatiuscollegeofeducation.com/igac/Student%20Satisfaction%20.pdf>

CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 - Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award
National	Nil	Nil	31/05/2021
International	Nil	Nil	31/05/2021

[View File](#)

3.2 - Resource Mobilization for Research

3.2.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received
Minor Projects	0	Nil	0	
Major Projects	0	Nil	0	

Any Other (Specify)	0	Nil	0
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3.2.2 - Number of ongoing research projects per teacher funded by government and non-government years

0

3.3 - Innovation Ecosystem

3.3.1 - Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia during the year

Title of workshop/seminar	Name of the De
Seminar on "Mental Health"	Physical Educa
workshop on "Therapeutic Values of Yogasanas"	Physical Educa
Staff enhancement programme on "Personal and Professional Grooming: A Holistic Approach"	Education
FDP on Empowering Educators Towards Excellence	Education
"Innovative Art and Craft Workshop"	Art Craft
National Seminar on "Learning Disabilities"	Education
National Seminar on "Quality Education for Sustainable Development"	Physical Scie
FDP on "The Ultimate Discovery"	Education
Seminar on "Holistic Approach to Education"	Education
"How to Choose the Right Research Topic to Sustain Enthusiasm and Curiosity".	Sr. Landrada C for Researc

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3.3.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	
Best Professor Award	Dr. M. Maria Saroja	ESN Research Group, Chennai	28/
Best Paper Presentation Award	Mrs. E. Micheal Jeya Priya	St. Ignatius College of Education	08/
Bharat Ratna, Dr. APJ Abdul Kalam Gold Medal Award	Dr. M. Maria Saroja	The Global Economic Progress and Research Association, GEPR, New Delhi	23/

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3.3.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date
Nil	Nil	Nil	Nil	Nil	

[View File](#)

3.4 - Research Publications and Awards

3.4.1 - Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	Nil

3.4.2 - Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor
International	Sr. Landrada Research Center	2	
International	Biological Science	4	
National	Education	1	
National	Education	1	
National	Education	1	
National	Education	1	
National	Education	1	
National	Education	1	
National	History	1	
National	Computer Science	1	

[View File](#)

3.4.3 - Books and Chapters in edited Volumes / Books published, and papers in National/International Proceedings per Teacher during the year

Department	Number of Publication
Education	26

[View File](#)

3.4.4 - Patents published/awarded during the year

Patent Details	Patent status	Patent Number	
Nil	Filed	0	
Nil	Published	0	

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3.4.5 - Bibliometrics of the publications during the last academic year based on average citation in Science or PubMed/ Indian Citation Index

Title of	Name of	Title of	Year of	Citation	Institutional affiliation as	N
----------	---------	----------	---------	----------	------------------------------	---

the Paper	Author	journal	publication	Index	mentioned in the publication	ex
Nil	Nil	Nil	2019	0	0	
Nil	Nil	Nil	2020	0	0	

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3.4.6 - h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	e
"Awareness on Detrimental Effects of Soft Drinks consumption among college students in Tirunelveli District"	Dr. M. Maria Saroja	TEST - Engineering Management	2020	5	

[View File](#)

3.4.7 - Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National
Attended/Seminars/Workshops	18	18
Presented papers	6	10
Resource persons	Nil	3

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3.5 - Consultancy

3.5.1 - Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue g
Nil	Nil	Nil	

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3.5.2 - Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (am in rupees)
Nil	Nil	Nil	0

[View File](#)

3.6 - Extension Activities

3.6.1 - Number of extension and outreach programmes conducted in collaboration with industry, co

Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	
National Sports Day (30.08.2019)	St. Ignatius College of Education	1	
Poshan Abhiyan Campaign (13.09.2019)	St. Ignatius College of Education	1	
Innovative Art and Craft Workshop (17.09.2019)	St. Ignatius College of Education	1	
National Hand Wash Day (24.10.2019)	St. Ignatius College of Education	2	
National Education Day (11.11.2019)	St. Ignatius College of Education	2	
Communal Harmony Campaign (19.11.2019)	St. Ignatius College of Education	2	
Human Chain Campaign on Childline 1098 (19.11.2019)	Saranalayam TSSS, Tirunelveli	20	
National Constitution Day (26.11.2019)	St. Ignatius College of Education	1	
Human Rights Day (10.12.2019)	District Legal Services Authority, Tirunelveli	2	
Juvenile Home Visit (22.12.2019)	Prison Ministry of India	3	

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3.6.2 - Awards and recognition received for extension activities from Government and other recognised organisations during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
Nil	Nil	Nil	Nil

[View File](#)

3.6.3 - Students participating in extension activities with Government Organisations, Non-Governmental Organisations, and other programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities
Book Fair	Tamilnadu Government	Nellai Book Fair 2020" (01.02.2020 to 10.02.2020)	2
Human	District Legal	Awareness Programme on	2

Rights Day	Services Authority, Tirunelveli	Legal Rights regarding Human Rights (10.12.2019)	
Science Expo 2K19	St.Xavier's College of Education (Autonomous), Palayamkottai	zonal level 'Science Expo 2019' (19.11.2019)	2

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3.7 - Collaborations

3.7.1 - Number of Collaborative activities for research, faculty exchange, student exchange during

Nature of activity	Participant	Source of financial support
Teachers Day Celebration (05.09.2018)	266 students	St. Ignatius College of Educ St. Xavier's College of Ed
UGC-NET Preparatory Class (01.11.2019 - 03.11.2019)	Dr. R. Indra Mary Ezhilselvi	St. Xaviers College of Edu Palayamkottai
UGC-NET Preparatory Class (01.11.2019 - 03.11.2019)	Dr. J. Maria Prema	St. Xaviers College of Edu Palayamkottai

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3.7.2 - Linkages with institutions/industries for internship, on-the- job training, project work, shari facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Du
Job Training	School Internship	St. Ignatius Convent Hr. Sec. School, Palayamkottai.	01/08/2019	30/
Job Training	School Internship	Sarah Tucker Girls Hr. Sec. School, Palayamkottai	01/08/2019	30/
Job Training	School Internship	Child Jesus Hr. Sec. School, Palayamkottai.	01/08/2019	30/
Job Training	School Internship	Christhu Raja Hr. Sec. School, Palayamkottai	01/08/2019	30/
Job Training	School Internship	St. Thomas High School, Kurichi, Melapalayam	01/08/2019	30/
Job Training	School Internship	St. Joseph's Convent Hr. Sec. School, N.G.O. Colony, Jawahar Nagar	01/08/2019	30/
Job Training	School Internship	Mary Sargent Hr. Sec. School, Palayamkottai	01/08/2019	30/
Job Training	School Internship	Muslim Girls' Hr. Sec. School, Melapalayam, Tirunelveli.	01/08/2019	30/
Job Training	School	Govt. Hr. Sec. School,	01/08/2019	30/

	Internship	Munneerpalam, Tirunelveli		
Job Training	INIGO Job Fest 2020	19 Schools in and around Tirunelveli	15/02/2020	15/

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3.7.3 - MoUs signed with institutions of national, international importance, other institutions, industries etc. during the year

Organisation	Date of MoU signed	Purpose/Activities
St. Xavier's College of Education, Palayamkottai	29/11/2019	Teachers Day Celebration
St. Xavier's College of Education, Palayamkottai	29/11/2019	Human Chain 1098
St. Xavier's College of Education, Palayamkottai	29/11/2019	Educational Consultancy Services for the mutual growth of each institutions
St. Xavier's College of Education, Palayamkottai	29/11/2019	Research consultancy for publishing the articles in INIGO EDU RESEARCH JOURNAL
NVKSD College of Education, Attoor, KK Dist.	16/12/2019	Educational Consultancy Services for the mutual growth of each institutions

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CRITERION IV - INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure
2000000	1814877

4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities
Campus Area
Class rooms
Laboratories
Seminar Halls
Classrooms with LCD facilities

Seminar halls with ICT facilities

Number of important equipments purchased (Greater than 1-0 lakh) during the current year

Value of the equipment purchased during the year (rs. in lakhs)

Classrooms with Wi-Fi OR LAN

[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version
ROVAN	Partially	4.5

4.2.2 - Library Services

Library Service Type	Existing		Newly Added		
Text Books	14702	1429788	170	14826	14
Reference Books	3480	598311	18	25790	3
e-Books	80409	Nil	Nil	Nil	80
Journals	20	15600	Nil	Nil	
e-Journals	3828	19470	Nil	Nil	3
Digital Database	4	Nil	Nil	Nil	
CD & Video	200	45550	Nil	Nil	2
Library Automation	1	100000	Nil	Nil	
Weeding (hard & soft)	1783	115750	Nil	Nil	1
Others (specify)	3584	Nil	Nil	Nil	3

[View File](#)

4.2.3 - E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of
NIL	NIL	NIL	31/05/

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4.3 - IT Infrastructure

4.3.1 - Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	
Existing	86	50	10	0	0	12	17	

Added	4	0	0	0	0	2	2	
Total	90	50	10	0	0	14	19	

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre
NIL	=

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical facilities and academic support facilities, (component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expend maintenance
1000000	837997	1000000	

4.4.2 - Procedures and policies for maintaining and utilizing physical, academic and support facilities sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in in

Policies and Principles for Library, Laboratories and Sports Complex follow certain procedures and policies for maintaining and utilizing support facilities such as laboratories, library, sports room, etc. In follow manually and semi-automated procedures to maintain discipline of Journals, magazine, thesis, newspapers, books, etc. The library following procedures: Gate register (Automated), Maintaining ent (Automated), Maintaining stock register, Maintaining issue register, F system for students to read books (Partially automated/manual), Utiliz Public Access Catalog) for searching books, Maintaining catalogue for separately, Having Bar-coding System in our library, Maintaining book Students who have been given books for reference, have to hand over a the end of each semester. If anybody fails to hand over the books the to purchase some books and hand over to the library. If not they ha actual amount of that particular book. We have Physical science, biol computer science laboratories. Each laboratory is equipped with th equipment and apparatus. To maintain and utilize them in a proper wa follow some policies and procedures as follows: Maintaining attenda Maintaining stock register, Maintaining breakage register, Maintaini register, Maintaining issue register. Each department assigns particu for maintaining laboratory equipment and apparatus. They select grou monitor discipline and one representative is selected to convey th information regarding lab particulars to the concern staff members. We room for keeping sports equipment on our campus. This room is under physical director of our college. Frequently we conduct exercises and for our students. Whenever we have games period, our physical direc students to the playground. The computer laboratory is fully equip conditioner and High-speed Wi-Fi connection. The computer laboratory control of Assistant Professor of Computer Science. Logbook and stoc maintained in our laboratory. We follow unique principles and proce laboratory, library, sports complex, etc. According to the nature of

academic equipment we have in our institution, the procedures and principles of each laboratory, library and sports complex have been updated on our institutional website.

http://ignatiuscollegeofeducation.com/pdf/Lab_facility.pdf

CRITERION V - STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Scholarships and Financial Support

	Name/Title of the scheme	Number of students
Financial Support from institution	Concession	
Financial Support from Other Sources		
a) National	Minority Scholarship, BC/MBC/DNC, SC/ST Scholarships	1
b) International	Nil	Nil

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5.1.2 - Number of capability enhancement and development schemes such as Soft skill development, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Bridge Course	25/06/2019	166	St Ignatius College of Education
Personality Development	26/06/2019	166	St Ignatius College of Education
ICT in Education	27/06/2019	166	St Ignatius College of Education
Soft Skill Development	28/06/2019	166	St Ignatius College of Education
Communication Skills - Spoken English	02/07/2019	166	Mr. Jegan Prakash, English Language Centre, Madurai
Spirituality for daily life	08/07/2019	166	Rev Sr Magdalene Therese, Ignatius College of Education
Yoga and Meditation	09/07/2019	166	St Ignatius College of Education
Leadership Skills	10/07/2019	166	Rev Fr Michael John, XIBI Xaviers College (Autonomous), Palayamkotta
Personal Counselling and Mentoring	11/07/2019	166	St Ignatius College of Education
Remedial Coaching	21/10/2019	22	St Ignatius College of Education

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5.1.3 - Students benefited by guidance for competitive examinations and career counselling offered during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in competitive exams
2019	TNTET Model Exam	166	166	Nil
2020	TNTET online coaching	165	165	Nil
2020	Coaching for Competitive Exams	166	166	17
2020	Campus Interview	Nil	130	Nil

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5.1.4 - Institutional mechanism for transparency, timely redressal of student grievances, Preventive and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for redressal
Nil	Nil	Nil

5.2 - Student Progression

5.2.1 - Details of campus placement during the year

On campus			Off campus
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited
1. SCAD Group of Institution, Tirunelveli 2. Vels Vidhyalaya school, Kovilpatti 3. Bharath Montessori School, Ilanji 4. Vedic Vidhyasshram School, Vallioor 5. Magdalene / Jose Mat Hr Sec School, Tirunelveli 6. Rose Mary group of schools, Tirunelveli	130	64	Rose Mary Model School, Palayamkottai, Servite Matric Hr Sec School, Samathanapuram

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5.2.2 - Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined

2020	1	B.Ed	Education	Sri Saradha college for women, Ariyakulam
2020	1	B.Ed	Education	THE STANDARD FIREWORK RAJARATNAM COLLEGE FOR WOMEN, SIVAKASI
2020	1	B.Ed	Education	St. John's College, Palayamkottai -627 002
2020	1	B.Ed	Education	Rani Anna Govt College for Women, Pettai
2020	1	B.Ed	Education	Alagappa University, Karaikudi
2020	1	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli
2020	2	B.Ed	Education	Sri kaliswari college, Sivakasi.
2020	1	B.Ed	Education	Alagappa University, Karaikudi
2020	2	B.Ed	Education	Annamalai University, Chithamparam.
2020	5	B.Ed	Education	Manonmaniam Sundaranar University, Tirunelveli

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5.2.3 - Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	14

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5.2.4 - Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fine Arts	Institution	166
Sports	Intramural	166

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5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at national level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Number of students

2020	Nil	National	Nil	Nil	00
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5.3.2 - Activity of Student Council & representation of students on academic & administrative bodies of the institution (maximum 500 words)

All the student teachers admitted to the College are the members of the student council. Each optional group represents the students' council. The council has a Chairperson and Secretary, democratically. The management and the staff guide and make them aware of their responsibilities in the activities of the College. Student Council representatives actively participate in all activities. The Institution encourages the students to develop their leadership through these activities. Talent groups are led by student representatives. All types of council have students' representation. They help in coordinating events related to academics and other co-curricular and extra-curricular activities as per the directions of teaching faculty. Representation of students includes: • Anti-ragging Committee • Members of Fine Arts Committee • Members in Extension Activities For the academic year, 2019-20 Miss. D. Jeyaratna as the Leader and S. Preethi Agarna served as the Secretary of the Student Council. Activities of Students council: • Students' council serves as the bridge between management and students. • It plays a major role in the planning and organizing of intramural cultural competitions, sports and games • It plans and organizes programmes during celebrations • Coordination in day-to-day academic activities at their level • Coordinates in arranging Field Trip for the students. Student council members become competent managers in future by learning skill-oriented activities.

5.4 - Alumni Engagement

5.4.1 - Whether the institution has registered Alumni Association?

No

5.4.2 - No. of registered Alumni:

805

5.4.3 - Alumni contribution during the year (in Rupees) :

33200

5.4.4 - Meetings/activities organized by Alumni Association :

The main objective of the Alumni Association is to maintain a healthy relationship with the Institution and motivate prospective teachers. They take the responsibility for keeping complete track of alumni with their required details and identifying the opportunities available. In Alumni association meetings, plans based on current needs are discussed. Along with the association meetings, an alumni meet is also organized at the institute level every year. The Alumni Association gives the Academic Proficiency prize to the achievers. It also provides a scholarship to eligible students every year. Alumni contribution happens in other forms such as alumni motivation sessions and guidance programmes. Alumni share their personal experiences with students in facing the reality of the society and challenges in the workplace. Alumni visit campus at regular intervals to support the existing batch of students in academic and administrative matters.

organizing events, extend support and guidance for the functioning of clubs. These activities are quite motivational and create enthusiasm teachers, resulting in awareness related to the importance of education humankind. Alumni extend their support for campus placements too. The bearers, viz., President Mrs. Mary Hilda, Secretary Dr. A. Jeya Sudha A. Maria Saroja and the executive committee continued to serve in this 2019-20. Alumni Meetings were held on 13.09.2019 and 16.11.2019. The Meet planned to be on March 2020, was postponed indefinitely due to pandemic situation. In the meeting on 13.09.2019, it was resolved to create a group for easy communication and extended network. As suggested by the Kaniyammal was included in the executive committee. For the Alumni executive committee meeting on 16.11.2019, Rev. Sr. Nirmala Jesitha and Vasanthi and Rev. Sr. Arul Suganthy Agnes were the special invitees due to their experience in the institution. One of our Alumna, Mrs. P. Kalai BT Assistant of St. Xaviers High School, Kottar was honoured for Radhakrishnan Award from the Government of TamilNadu, for her excellent Further, we decided to have her as a special invitee for our prospect the near future.

CRITERION VI - GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - Mention two practices of decentralization and participative management during the last year (with words)

The management is the pivot around which the team activities revolve. The envisioned goals resulting in the accomplishment of the institutional mission. A cohesive climate is maintained through participatory decentralised management. All members of teaching faculty and administrative staff shoulder the academic and administrative spheres of work. Priority is given for need-based planning of material and human resources. The Successful execution of these plans is due to the judicious delegation of responsibilities among the academic and administrative staff. Good teamwork, impartial rapport between management, staff, and students. All faculty serve as member of different committees and cells for the sake of the welfare and also for assuring quality learning. For innovative enrichment of curriculum, all the teacher educators contribute as members of the Board of Studies. The entire teaching faculty take charge of the discipline and activities of the students. All, share responsibility and get equal opportunity in the evaluation for successfully carrying out the mission entrusted to them.

6.1.2 - Does the institution have a Management Information System (MIS)?

Partial

6.2 - Strategy Development and Deployment

6.2.1 - Quality improvement strategies adopted by the institution for each of the following (with in

Strategy Type	Details
Admission of Students	Admission of students satisfying the norms of TNTEU (Tamil Nadu Teachers Education University). • Priority to economically and socially deprived • An admission committee is formed for the selection of the students based on defined norms.
Industry	• We conducted competitions and organized entertainmen

Interaction / Collaboration	the young students in the Juvenile home, in collaboration with the 'Prison Ministry of India', TamilNadu Unit. • The Human Resource Management was celebrated in our college in collaboration with District Social Services Authority, Tirunelveli on 10.12.2020.
Human Resource Management	<ul style="list-style-type: none"> • The staff, students and other stakeholders are encouraged to actively participate in institutional planning and administrative activities. • Registration fee paid by Management for presenting journal articles in Seminar or Conference. • Placing staff and students in various committees and distributing the various responsibilities and programmes. • Motivating the Staff to go for outreach activities. • Periodic, Faculty Development Programmes has been conducted. • Distributing the academic work equally to all the staff members. • Encouraging all the staff members to participate in various activities.
Library, ICT and Physical Infrastructure / Instrumentation	Added Books for Reference and in Book Bank. Free Wi-Fi facility in library for accessing e-resources. Systems with LAN and internet connectivity are available in Computer Laboratory.
Research and Development	Well established Centre for Research. • Evolving appropriate regulations for research scholars. • Sharing the research with neighbouring institutions. • Publishing Inigo Journal. • Publishing Seminar Proceedings with ISBN as special issue on "How to Choose the Right Research Topic to Sustain Curiosity" for Ph.D, M.Ed scholars and Academicians at Centre for Research on 19th February, 2020. • Lecture on "Selecting a Research Problem" at Sr. Landrada Centre for Research on 19th Feb 2020.
Examination and Evaluation	<ul style="list-style-type: none"> • Maintaining transparency in evaluation and publication of results. • Regularity in the conduct of internal and external examinations. • Analysing the level of difference between internal and external examinations in the awards committee. • All the programmes in the college are evaluated by the staff members in the staff meeting.
Teaching and Learning	<ul style="list-style-type: none"> • Participatory Learning Methods. • Enhancing experiential learning via field visit and educational tour. • Use of Digital Technology in Teaching and Learning. • Course Plan prepared by the staff members. • Digital Lesson Plans are prepared by the teachers and students. • Individualised learning. • Teacher's familiarity with various Teaching-learning systems. • Team Teaching. • Self-learning (SLM) provided for the students. • Assignment and seminar projects provided for the students. • Intensive teaching practice for fieldwork has been provided for the B.Ed. students in the supporting institutions. • Discussion method has been followed in the classroom.
Curriculum Development	I. Curriculum has been revised following the guidelines of the new curriculum. More emphasis are given to employability oriented development courses. As per NCTE Regulations 2016, new courses and electives were introduced. II. Feedback from Alumni and other premier institutions are considered and incorporated in the syllabus. III. Updating syllabus every year in accordance with the latest trends.

emerging local and global needs IV. Updating practice M.Ed. and M.Phil. students to suit the professional ne V. Choice based elective courses have provided VI. A for Strengthening English Language VII. Proficiency develop the communication skill of the prospective to Intensive Micro teaching practice is given to enrich behaviour of the prospective teachers. IX. Training preparation is given to present the lesson effectively Teaching is provided for improvement of their teaching on yoga to develop physically fit individuals. XII. Modern Theatre skills to become an innovative teacher. hour is allotted for games or arts and crafts. XIV. Course XV. SWAYAM online courses were introduced and encouraged to enrol in any one of the courses

6.2.2 - Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The monthly plan is sent to the individual staff through Invitation for seminar, conference and workshop are sent to all the staff members. • Article alert system in arrival of articles is sent to the email of the staff
Administration	Students database are available in the Principal's office system for staff and students to record their attendance Communications through email or mobile phone. • Monthly through the mail for all staff members.
Finance and Accounts	Transaction through NEFT for registration of seminars Salary for the staff through the banking system
Student Admission and Support	• College prospectus and application forms are available website. • Learning material for students is uploaded individual website. • Students' scholarships are direct their bank account. • Concession in the course fee and needy.
Examination	• Examination timetable is uploaded on the college website results are published on the website. • Examination fee online banking

6.3 - Faculty Empowerment Strategies

6.3.1 - Teachers provided with financial support to attend conferences / workshops and towards membership professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	M
2020	Mrs.M.Gnana Kamali	International Conference organized by Annammal College of Education for Women, Thoothukudi on 31.01.2020	bc r fe
2020	Mrs.E.Michael	International Conference organized by Annammal	

	Jeya Priya,	College of Education for Women, Thoothukudi on 31.01.2020
2020	Dr.J.Maria Prema,	National Level Seminar organized by St.Xaviers College of Education, Palayamkottai on 10.01.2020
2020	Dr.A.Jeya Sudha,	National Level Seminar organized by St.Xaviers College of Education, Palayamkottai on 10.01.2020
2020	Dr.N.Theresita Shanthi	National Level Seminar organized by St.Xaviers College of Education, Palayamkottai on 10.01.2020
2019	Dr.Sr.A.Nirmala Devi	Theme Centered Interaction Workshop from 28.09.2019 to 20.10.2019 at Annammal College of Education for Women, Tuticorin conducted by RCI International in cooperation with TTK Chapter of TCI Ruth Cohn Institute for TCI India

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6.3.2 - Number of professional development / administrative training programmes organized by the and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number (T)
2019	Faculty Development Programme on "Personal and Professional Grooming: A Holistic Approach"	Nil	21/06/2019	21/06/2019	
2019	"Empowering Educators towards Excellence"	Nil	24/06/2019	24/06/2019	
2019	The Ultimate Discovery"	The Ultimate Discovery"	20/11/2019	20/11/2019	

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6.3.3 - No. of teachers attending professional development programmes, viz., Orientation Program Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	
"Orientation Programme for Coordinators of TamilNadu Open University Study Centres"	1	18/07/2019	1
Capacity Building Workshop for IQAC Coordinators	1	29/08/2019	2

organized by Faculty Development Centre (FDC - PMMMNMTT), Tamilnadu Teachers Education University, Chennai			
"Empowering Teachers in the Art of Teaching and Learning" organized by Annammal College of Education for Women,	2	15/02/2020	1

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6.3.4 - Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	
2	2	Nil	

6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students
Workshops, Seminars and Faculty Development Programmes	Training Programmes, Loans	ICM Financial Support for academic medical support. Government Scholarships Academic Awards

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Financial Audit: Internal Financial Audit is done in our institution every three months. It is done by the society of ICM with the auditor. It audits the financial accounts of the institution. The secretary of the society of ICM submits the account to the auditor and they would verify it. External Financial Audit is conducted annually. The officers from Joint Higher Education visit our college once in a year and examine the accounts maintained by our college regarding the income of our college and its details.

6.4.2 - Funds / Grants received from management, non-government bodies, individuals, philanthropists (not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds / Grants received in Rs.
S. Shermeena I Year M.Ed St. Ignatius College of Education, Dr. J. Maria Prema Assistant Professor St. Ignatius College of Education, Dr .A.Jeyasudha Assistant Professor St. Ignatius College of Education, Arunagiri Lodge, Kajah Enterprises P.Ltd	18900

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6.4.3 - Total corpus fund generated

2500000

6.5 - Internal Quality Assurance System

6.5.1 - Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Yes/No
	Yes/No	Agency	
Academic	Yes	AAA Peer Team	Yes
Administrative	Yes	Joint Directorate of Collegiate Education	Yes

6.5.2 - Activities and support from the Parent - Teacher Association (at least three)

Periodic meeting of the parents and teachers at regular intervals. of the association are elected every academic year for coordinating t between the management and the stakeholders. The institution provide to the parents about the Internship training programme. There is an op the year plan with the representatives of PTA. The institution h practice of collecting feedback from the parents, regarding the acade of their wards and any other issue connected to the institution. The analyzed and considered for further planning and evaluation. PTA me their views during the Administrative team visit.

6.5.3 - Development programmes for support staff (at least three)

• Tally training • Training for e filing • Training ESI, EPF calculati SR maintenance • Workshop on Public Financial Management system (PFMS) through PPA through the bank for spending UGC autonomy Grant • Train registration, interbank transfer, Expenditure, generating

6.5.4 - Post Accreditation initiative(s) (mention at least three)

• Enhanced Library e-resources • ICT enabled classrooms • Digitali resources • Mentor-Mentee system • Remedial Coaching • Coaching for Co TNTET, NET, CTET, TRB

6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal
b) Participation in NIRF
c) ISO certification
d) NBA or any other quality audit

6.5.6 - Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Dur
2019	National Seminar on "Learning Disabilities"	01/06/2019	05/10/2019	05/:
2019	National Seminar on "Quality Education for Sustainable Development"	01/06/2019	08/11/2019	08/:
2020	Institutional seminar on "How to Choose the Right Research Topic to Sustain Enthusiasm and Curiosity"	04/01/2020	19/02/2020	19/0
2020	Institutional Seminar on Mental Health	04/01/2020	27/02/2020	27/0

	with the theme "Magale Nalamaa"			
2019	Innovative Art and Craft Workshop	01/06/2019	17/09/2019	17/0
2020	Workshop on 'Therapeutic Values of Yoga'	01/06/2019	29/02/2020	29/0
2019	Personal and Professional Grooming: A Holistic Approach.	01/06/2019	21/06/2019	24/0
2019	"The Ultimate Discovery"	02/11/2019	20/11/2019	20/0
2019	Spoken English Course	01/06/2019	02/07/2019	06/0
2019	Seminar organized on the topic Holistic Approach to Education	02/11/2019	21/11/2019	21/0

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CRITERION VII - INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Gender Equity (Number of gender equity promotion programmes organized by the institution)

Title of the programme	Period from	Period to
Gender discrimination in Indian Politics on Human Rights Perspective	29/06/2020	29/0

7.1.2 - Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy
Solar panel - Our institution has established a solar system within campus. The system consists of 80 panels. The total capacity of the system is 20,000 k w). We utilize the solar system in all possible administrative works, teaching-learning process, research, library etc. Therefore, we are environmentally conscious by saving energy resources.

7.1.3 - Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Nur
Physical facilities	Yes	
Provision for lift	No	
Ramp/Rails	No	
Braille Software/facilities	No	
Rest Rooms	Yes	
Scribes for examination	Yes	
Special skill development for differently abled students	No	
Any other similar facility	No	

7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues add

	address locational advantages and disadvantages	taken to engage with and contribute to local community				
2019	1	1	13/09/2019	1	PoshanAbhiyan	Food Nutrit
2019	1	1	22/10/2019	1	Mobile Laboratory	arou interes creativi perfor experin
2019	1	1	24/10/2019	1	special talk	Deng Awarer
2019	1	1	19/11/2019	1	communal harmony campaign	Commu Discrimi
2019	1	1	26/11/2019	1	National Constitution Day	Fundame duti
2019	1	1	10/12/2019	1	Human Rights Day	Legal r for hu righ
2020	1	1	03/01/2020	3	CT Camp	Soci awarer
2020	1	1	01/02/2020	3	CT Camp	Commur servi
2020	1	1	27/02/2020	1	'Magale Nalama'	Mental f
2020	1	1	28/02/2020	1	Food festival	Natural Traditi Food Healthy Happy

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7.1.5 - Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Academic Calendar 2019-2020	15/07/2019	Motto, Mission, Vision, Objectives of the coll professional ethics were clearly mentioned in t calendar. We have arranged special talks on values prospective teachers were asked to follow the prof and frequent monitoring was done by all the teacher ward system.

7.1.6 - Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number
Holistic Development	25/06/2019	11/07/2019	

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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic free campus 2. wastewater management 3. Solar 4. Teaching Aids without Thermo Cole sheets. 5. Students were encouraged to use bicycles and motor vehicles to control pollution.

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices

Best Practices 2019-20

1. Educational Guidance and Personal Counseling:
Introduction: Education is the process of facilitating the acquisition of knowledge, skills, values, beliefs and habits. Teaching refers to the policies, procedures and provision designed to equip teachers with the knowledge, attitudes, behaviours, and skills they require to perform their tasks effectively in the classroom, school, and wider community. To provide training on community service to our prospective teachers, we have initiated the program of giving 'Educational Guidance and Personal Counseling' to our prospective children. This training will help them to identify and understand the needs of the community of society. Objectives

- To develop the attitude of social workers.
- To motivate the prospective teachers to accept HIV positive children.
- To establish a positive relationship with the destitute people of society.
- To train the prospective teachers as social workers.
- To remove the myths and fears about HIV positive people.

Under the guidance and motivation of our principal, prospective teachers have joined this program to render voluntary service and counselling. The children of the 'Thozhamai Illam', Kousannaelpuram, Tirunelveli district are invited to receive educational guidance and personal counselling. Our students are taken to the inmates during weekends. The prospective teachers also visit the HIV affected children and rendered educational guidance and personal counselling for their future studies. They eat and play with them without showing any discrimination. This program trained our prospective teachers to accept all the deprived children of society. Conclusion: Today's social development and technological advancement has changed human behaviour. We are living in a society without values such as honesty, humanity, love and care, mutual acceptance etc. This type of program will help our prospective teachers and in future, they will teach all these values to their students. It will help them to develop as a good teacher for a better society.

2. Augmentation of Leadership
Introduction Leadership is the skill of influencing and guiding other individuals, teams, or entire organizations. A leader guides and directs the individuals in an appropriate manner towards the achievement of their tasks and functions, provide solutions to various types of challenges, make effective decisions and create a positive environment. In a classroom settings, instructors are required to assume leadership roles to effectively guide and instruct the students. It is important on the part of the prospective teachers to develop leadership qualities in terms of values and ethics.

within the course of time. Therefore every year in our college we were arts competitions among our student teachers. Objectives 1. To develop skills among the student teachers. 2. To improve team work and collaborate motivate them to expose their talents. 4. To enhance emotional and social To promote healthy competitions. 6. To increase intrinsic motivation prospective teachers are divided into five talent groups and each leader and an assistant leader. The group was equally distributed on their talents, in order to avoid crowding of talented students in a group allowed discuss about the competitions and participation of their group. Maximum numbers of participants were encouraged for group competitions. Intra-college competition, motivates the students to expose their talents in a positive way. All the competitions were judged on the basis of their talents by different judges without any discrimination. Conclusion Competitions are motivating students to perform and excel and offer a lot more reward than winning prize. Competitions offer a chance for participants to gain practical experience, showcase skills, analyze and evaluate outcomes and uncover aptitude. Competitions also encourage students to adopt innovative ideas and develop their ideas and skills. We believe this best practice will be adopted in professional activities in future.

Upload details of two best practices successfully implemented by the institution as per NAAC criteria on institution website, provide the link

<http://www.ignatiuscollegeofeducation.com/igac/Best%20Practices%20List>

7.3 - Institutional Distinctiveness

7.3.1 - Provide the details of the performance of the institution in one area distinctive to its vision, not more than 500 words

Institutional Distinctiveness 2019-20 Compassion to Mankind Vision "Compassion at the formation of prospective women teachers with far-sighted clear vision of present and future panorama of the needs and requirements for the promotion of Justice and Social Progress" Priority Our college gives priority to the development of humanitarian values to the prospective teachers. Thrust Develop an independent personality by giving importance to the wisdom of humanitarian values and become a compassionate person for society. Performance of the Institution St. Ignace of Education, Palayamkottai is an autonomous educational institution of the Holy Spirit Congregation. It had a noble heritage of strives to bring forth women teachers with personal integrity, social commitment, emotional maturity and moral uprightness. In order to develop the values of social commitment and social consciousness, social service, social responsibility etc, our college has a lot of training programmes for prospective teachers. The activities of our institutions focused on 'compassion to mankind' and the activities of 'Saranalayam' To broaden the virtue of humanity, our prospective teachers visit Saranalayam, 'a home for abandoned children and women' in Tirunelveli to understand the history and objectives of the Home and got the ideas of child adoption, child abuse etc. They also experienced the "Joy of presenting gifts such as clothes, food materials, stationery items etc to the mothers of Saranalayam and imbibed the humanitarian values. 2. Visit to 'Vidyal' to understand social commitment and to provide community experiences to our prospective teachers. our institution arranged a visit to Vidiyal, the home for thrown out mothers, at Aalankulam. They gained a clear idea about child adoption

India and it is a good opportunity to know the social reality. 3. Visit Home As a part of empathetic activities, every year our institution at Juvenile Home of Tirunelveli. Through this, the prospective teachers the problems of adolescents and render counselling service to them. freely interact with the juvenile and conduct entertainment programs type of visit helps the prospective teachers to handle the students in in future and also build them as a human being. 4. Visit Gypsy Colony selected the Gypsy colony, located at Pettai, Tirunelveli for the CT c various services to them. The prospective teachers visited the house people and collected basic information about their family, occupation food habit, sanitation etc. According to the survey we conducted 'Eye talks on child marriage, child birth, health and hygiene, sanitation, 5. Visit to 'Thozamai Illam' "Thozhamai Illam" is a home for the HI affected persons located at Tirunelveli. As a part of community a institution provides the opportunity to our prospective teachers to every year. Every week end they go to the home and give educational

Provide the weblink of the institution

<http://www.ignatiuscollegeofeducation.com/pdf/Institutional%20Distinct%2020.pdf>

8.Future Plans of Actions for Next Academic Year

AQAR 2019-20 FUTURE PLAN FOR NEXT ACADEMIC YEAR E-Office (Paper Free E-Office will help to reduce paper usage in the office. This Switchover traditional office file system to a cloud or automated document manager increase the easy accessibility of a document, anywhere any time. • Paper eliminates the problem of physical file storage. With a paperless system need closets and offices filled with old documents. Digital files take space at all. They are stored remotely and can be accessed from anywhere documents are safer than in the office. We get better security. We control permissions so that only specific people can access them. On the other in the office are accessible to anyone who is in charge of it. • Implementation systems reduce the risk of errors that occur with manual data input. They also help guarantee that documents are saved in the correct place. • Traditional document management systems available that can scan data from physical documents • A paperless office can reduce costs in several ways. It saves results in saved money. Automated systems result in higher productivity eliminate the need to hire more staff. • Even going partially paperless difference. Documents stored in the cloud are readily accessible and cause frustration due to wasting time in searching. • Automated processes help costly human errors. Introduction of new courses • Analyzing the requirement introducing 4-year Integrated B. Ed course • Introducing more value-added certificate courses • Equipping student teachers for conducting online assessment.

2020-2021



AQAR REPORT REVIEW

ST.IGNATIUS COLLEGE OF EDUCATION

Aishe id : C-14405

Submitted for : 2020-2021

Submitted Date : 25/01/2022 04:41 PM

Reference AQAR Link : [Click here](#)

Over all Comments : AQAR is accepted

Acceptance date : 17/03/2022

Review/Re-open History

SL NO	Comments by Officer	Review Date	Response of Institution
1	<p>On scrutiny of the AQAR it is observed that, Most of the links provided is not opening. Please look into and rectify the same. Kindly revisit the AQAR and enter appropriate values / information in respective metrics and do not leave any metric blank/unanswered. In case of no data for the metric /non applicability, kindly enter "00" for numerical values and "NIL / NA" whichever is appropriate. You can edit the AQAR wherever applicable. Please ensure that you have given all the information correctly and the uploaded supporting documents /provided link to support the claims wherever</p>	04/02/2022	We have edited the needed information and the links are pasted in the right place

required. Your AQAR
is reopened for
editing, kindly
request you to
resubmit within 15
days from the receipt
of this clarification
request.



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		St.Ignatius College of Education
• Name of the Head of the institution	Dr.M.Maria Saroja	
• Designation	Principal i/c	
• Does the institution function from its own campus?	Yes	
• Phone No. of the Principal	04622560219	
• Alternate phone No.	04622560558	
• Mobile No. (Principal)	9488662905	
• Registered e-mail ID (Principal)	shaanmaria@gmail.com	
• Address	7,Punithavathiyar Street, Palayamkottai	
• City/Town	Tirunelveli	
• State/UT	Tamilnadu	
• Pin Code	627002	
2.Institutional status		
• Autonomous Status (Provide the date of conferment of Autonomy)	04/06/2009	
• Type of Institution	Women	
• Location	Urban	

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr.R.Indra Mary Ezhilselvi				
• Phone No.	04622560558				
• Mobile No:	9442394778				
• IQAC e-mail ID	iqac20ign@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://ignatiuscollegeofeducation.com/pdf/aqar/aqar19-20.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ignatiuscollegeofeducation.com/pdf/ign%20calendar%202020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	Nil	2004	03/05/2004	02/05/2009
Cycle 2	A	3.10	2011	16/09/2011	15/09/2016
6.Date of Establishment of IQAC			11/10/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
St. Ignatius College of Education (Autonomous)	[A.01.02.02] Autonomous College	UGC	01/04/2020	00	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
<p>Significant Contribution made by IQAC: (2020-2021) ?Student Induction Programme and Spoken English Course for skill enhancement and overall development of the student teachers are conducted online. Interactive English Course was organized from 07.11.2020 to 13.11.2020. ?26 Webinars in Regional, National and International Level were organized to enrich the prospective teachers. ?Two-day faculty development programme, on 2nd and 3rd September 2020, provided a platform to learn the tools and techniques needed to design and develop digital resources for teaching and learning. ?As a result of the efforts taken with the support of Sr. Landrada Centre for Research of the College, an institutional project and a group project funded by 'The Council of the ICM Educational Institutions' were completed during the academic year 2020-2021. ?Faculty Exchange Programme was conducted from 19.04.2021 to 22.04.2021, with VOC College of Education, Tuticorin and Annammal College of Education for Women, Tuticorin respectively to enhance student learning and to bring in multiple talents.</p>		
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:		

Plan of Action	Achievements/Outcomes
<ul style="list-style-type: none"> • Internship through online mode • Interactive student induction programme has to be conducted through online • Develop communication skills of student teachers • Organize webinar and workshops during lockdown period • Faculty development programme for enhancing e-learning system • Encourage staff to undertake institutional projects and apply for projects • Conduct Faculty Exchange programme to get the benefits of diverse faculty • Upgrade library automation with KOHA software • Enrichment programme as a specialised tutoring programme • Expansion of infrastructural facilities 	<ul style="list-style-type: none"> • Internship is postponed to fourth semester from January 20 to May 7, 2021 • Student Induction Programme for self-exploration • Interactive English course was provided from 7.11.2020 to 13.11.2020 • One Regional, 18 National, 2 International level webinars and 5 workshops are conducted • Two day Faculty Development Programme on 2nd and 3rd September 2020 for developing digital resources for teaching • Through Sr.Landrada Centre for Research, Incentives for publication of papers and chapters are provided for faculty • Faculty exchange programme was conducted from 19.04.2021 to 22.04.2021 with V.O.C. College of Education, Tuticorin, and Annammal College of Education for Women, Tuticorin • Migrating from ROVAN LMS Software to KOHA software has started in December 2020 • Enrichment programmes are arranged with talks of special invitees from 10.02.2021 to 12.03.2021 • Fully equipped and well flourished 'Sr.Stephane Meeting Hall' was opened on 23.11.2020. Additional classrooms with hi-speed internet facility are available in the extension block named after Rev.Sr.Ursule ICM.
<p>13.Was the AQAR placed before the statutory body?</p>	<p>Yes</p>
<ul style="list-style-type: none"> • Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
Academic and Administrative Audit	12/08/2021
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
20/02/2020	20/02/2020
Extended Profile	
1. Programme	
1.1 Number of programmes offered during the year:	4
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
2. Student	
2.1 Total number of students during the year:	343
File Description	Documents
Institutional data in Prescribed format	No File Uploaded
2.2 Number of outgoing / final year students during the year:	165
File Description	Documents
Institutional Data in Prescribed Format	No File Uploaded
2.3 Number of students who appeared for the examinations conducted	334

by the institution during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	No File Uploaded	
3.Academic		
3.1	43	
Number of courses in all programmes during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.2	27	
Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	12	
Number of sanctioned posts for the year:		
4.Institution		
4.1	138	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	22	
Total number of Classrooms and Seminar halls		
4.3	113	
Total number of computers on campus for academic purposes		
4.4	1.56466	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

1. The course "Perspectives and Issues in Teacher Education" bears relevance to the developmental needs in the national context. (PO1)
2. The M.Ed. Course "Advanced Educational Technology" encompasses the relevant technology to be implemented by the students. (PO2)
3. Online classes were conducted successfully to meet the regional and local needs of the students during the pandemic period. (PO5)
4. The learning Management system was organized during the pandemic period to meet the learning needs of the students. (PO6)
5. The PG course 'Curriculum, Pedagogy and Assessment' and 'Status and Issues of Secondary Education', bears relevance to the national developmental needs. (PO3)
6. The national webinar "Modern Skills for modern teachers" imbibes the students with the relevant skills. (PO8)
7. A national level online workshop on "A Paradigm shift - A skill based training" was conducted to sharpen the skills of the students. (PO2)
8. A national webinar on "Research Methodology and statistical techniques" was conducted (PO5)
9. A national webinar on "Innovative Technology for Inclusive Education" was conducted. (PO7)
10. Sociological and Philosophical foundations of education comprise different disciplines and schools of philosophy propagated by eminent pedagogists at global level. (PE-II, CO3)
11. The dissertation by PG investigators deemed it compulsory and they collect related literature through foreign abstracts of theses. (PO5)

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criteion%20I/1.1.1%20addStudent%20Induction%20Programme%20new.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

2

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

13

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1. The B.Ed course "Personal and Professional Life Skills" sensitizes the students regarding professional ethics.
2. The morning assembly convened by the head of the institution is a true fertile ground for inculcating sublime values in student-teachers.
3. The B.Ed course "Gender, School and Society" enables the students to be aware of the gender issues.
4. The M.Ed course "Gender studies and Inclusive Education" focus on the gender studies and inclusivity.
5. Values like human rights, civic sense are inculcated through seminars and workshops.
6. The M. Ed course "Human Rights and Value Education" focuses on the values needed to be imbibed by the students.
7. The national webinar "Value Education: Embelish virtues and eradicate vice" was conducted to inculcate the right value system.
8. The workshop on "Therapeutic values of Yoga" was conducted
9. The vital issues are infused in the institutional curricular transaction procedures through separate elective papers 'Environmental Education' and 'Value and Peace Education'

10. Student teachers are sensitized about environmental pollution and their consequences which may result in dengue fever and other severe health related issues.
11. The various activities like "Nature through the Eyes of Nietzsche", "Science in day-to-day life", Competitions like "Wild life conservation day competition", "Science Art and Photography contest" were conducted to infuse environmental awareness.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

172

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

167

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criteion%20I/1.4%20Stakeholders%20Feedback%20Analysis%20and%20Action%20Taken%20Report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criteion%20I/1.4%20Stakeholders%20Feedback%20Analysis%20and%20Action%20Taken%20Report.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

175

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

164

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

As students matriculate through their academic programs, their progress is tracked and information gained is used to evaluate and strengthen them through various programs and services. Based on the marks scored by the students in the entry test, students are trained to undergo the professional education program. Assessment of the Entry Level Test helps to identify their knowledge and skills. Depending on the diversified needs of the student teachers, bridge course/ induction programs are conducted on various topics such as Spoken English, Personality development, Italic writing, stress management, ICT training, spirituality for daily life, Yoga, and value education. Carrier guidance, Counselling sessions and peer tutoring are organized whenever need arises. Remedial classes are conducted based on the marks obtained in their Internal Examinations. Slow learners in academics are provided with remedial teaching after college hours. Achievers are exposed to online courses like NPTEL, Udemy, and Swayam. They are encouraged to participate in Group discussion, Brain storming, think tank, panel discussion, quizzes, seminars and webinars. With the aim of sensitizing staff and students on issues such as gender, inclusiveness, ICT, and Environment. Students are motivated to

participate in activities like workshops, seminars, and guest lectures that are organized on social issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20II/2.2.1.Catering%20to%20students%20needs.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	343	27

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

St. Ignatius College of Education gives the right blend of traditional and modern teaching methods to make learning student-centric a rewarding experience. Excursions, Field visits and Industrial visits are organized from time to time to expose students and faculty to advanced levels of knowledge and skill. Citizenship Training Camp and Fine Arts competitions are organized to improve collaborative learning among students. College laboratories like Mathematics, Physical Science, Biological Science, Computer Science, Psychology laboratory, and Language laboratory provide first hand experiences. Sr. Landrada Centre for Research assists the scholars to carry out research widely. Sr Maggie Hi Tech Studio, helps to develop E-Content materials. Delnet and Inflibnet facilities in Sr Lilly Puspham library enhance students knowledge. Micro Teaching, Link practice, Demo teaching, Peer teaching, Practice teaching and Internship helps them to acquire various teaching skills. NET Coaching for scholars and TNTET coaching for student teachers are

frequently conducted. Role-play, Group Discussion, Assignment, Seminar, Webinar, Quizzes, Think Tank, Brain Storming and Debates help students to demonstrate critical thinking, develop presentation skill, improve abstract thinking, reasoning, and public speaking skills. Case studies and action research improve the problem-solving ability of the students. Students are encouraged to enroll in NPTEL/SWAYAM/ Udemey during their learning period.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20II/2.3.1%20Additional%20Information-1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

St. Ignatius College of Education faculty members use online educational resources, social networking sites, blended learning platforms like google classroom to effectively deliver teaching. Classes are furnished with LCD projectors/ interactive white boards which are used for teaching learning process. Sr Lilly Puspham library is equipped with Delnet, and Inflibnet facilities for easy access of books and online journals. The college peer reviewed research journal "Inigo Edu Research" is published in the college website. Faculties prepare online quizzes for students with the help of Google Forms, and Hot potatoes. Online competitions such as Poster making, Collage, Photo contest, Essay writing, quiz, Power point presentation are being organized with the help of various Information Communication Tools. National and International Webinars are organized. E-Content and E-Materials are made available in the online mode to students for long term learning and future referencing. You- Tube, E- mails, WhatsApp group, Jamboards, Zoom and Google classrooms are used as platforms to communicate, provide material, make announcements, upload assignments, make presentations, and share information. Hostel is equipped with internet facility to encourage learning. Sr Maggie Hi Tech Studio is used to create video lectures and upload in appropriate platforms for students to use as extra learning resources.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ignatiuscollegeofeducation.com/StudioEcontent.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is a strong foundation of academic activities and propagates to the vision and mission of the institution. The academic calendar is prepared so that teachers should know all the activities. Academic calendar consists of details like the total number of working days and holidays, Internal Evaluation dates, guest lectures, celebration of national days, workshops, industrial visits, other co-curricular and extra-curricular activities of the departments. The events are added in the academic calendar well in advance so that the faculty can start preparing other scheduling tools in the form of various timetables. The calendar of events indicates duration of course, minimum attendance, programme content of the course study for all the semesters and credits for various courses, The information's such as standard of passing and Details of Passing minimum and Award of Classes are also given in the academic calendar. Faculty programmes, Student induction programmes, webinars on recent developments and policies of education are organized in line with the academic calendar Celebrations like Teacher's Day, Diwali, Christmas, Pongal, Women's Day, Happiness Day and club activities of various clubs are conducted according to the academic calendar. Internal and External examinations are also conducted in tune with the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

12

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

127

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

2

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

As per the orders of UGC and the state Government to conduct Semester examination through online mode due to the pandemic situation it was resolved by the Examination committee to conduct the exam through online mode. Model Examination was conducted to B.Ed. students through online mode in order to familiarise them with the writing of examination through online mode and uploading the soft copy of their answer sheets, the question pattern, to revise the subjects during lockdown period, to gain a deeper knowledge in the theoretical concepts, to train them in time management and for reduction of Examination anxiety.

Guidelines were prepared separately for students and Invigilators for the smooth conduct of the Examination and to help the students in writing the exam without anxiety through online mode. Zoom meeting was conducted to clarify their doubts and to make them ready for the examination. WhatsApp group was created for each group for which the invigilator and controller of Examinations are made admins for two way easy communication of information and clarification of

doubts for both the students and staff.. Hall tickets were also sent through WhatsApp for the students.The Link for (GOOGLE MEET) was communicated through the WhatsApp group.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion II/2.5.3. IT Reforms and Integration.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institution frames the Program Learning Outcomes (PLOs), and Course Learning Outcomes (CLOs) for programs like B.Ed., M.Ed, and M.Phil and for each course which reflects the vision and mission of the institution. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. PLOs and CLOs are stated in the syllabi book and academic calendar. They are displayed on the college website and communicated to teachers and students. The syllabi are handed over to the teachers and students at the beginning of the programme. They are retained in the library for reference. Program Learning Outcomes, and Course Learning Outcomes are highlighted and made aware to the students during the induction and orientation programme. Besides they are addressed through value added courses and activities like Seminars, Webinars, Citizenship Training Camp, Field Visits, Social Useful Productive Work and competitions organized by the Institution.The importance of the learning outcomes has been discussed and communicated to teachers in IQAC meeting. Learning outcomes are informed to the parents during Parents Teachers Meeting. The students and teachers are made aware of these, which enable students to visualise the importance of the subject and learn better.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion II/2.6.1 Syllabus for B.Ed,M.Ed and M.Phil.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

St. Ignatius College of Education has adopted both Direct and Indirect methods to ensure the attainment of Program Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs). These Outcomes are accomplished through curriculum. The PLOs are attained through direct methods of evaluation like Internal Examinations, Seminars, Assignments, Internship, Practical work, Task assessment and Indirect methods like Co-curricular activities, and Extra-curricular activities. Internal assessment is essential for the fulfilment of the CLOs and PLOs. Examination committee of the college deals with the effective implementation of the examination reforms. With varying Blooms Taxonomy Levels, the questions in Internal Examinations are set up pertaining to all CLOs. Both Internal and Semester Examinations are conducted to attain the PLOs and CLOs. Students Satisfaction Survey taken from the final year students at the completion of their programme, stands as the comprehensive feedback for the PLOs and CLOs assessment. Alumni survey is conducted annually to obtain the inputs and suggestions on PLOs attainment in the real time societal environment. In addition, the institution takes the Placement record and higher education details of the students as supporting evidences for the assessment of PLOs. These feedback mechanism helps to improve the teaching learning process in outcome based education.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion II/2.6.2 Programme Outcomes and Course Learning Outcomes.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

165

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20II/Annual_report.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.ignatiuscollegeofeducation.com/AQAR/2021/CriterionII/Student_Satisfaction_Survey_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Policy provides a huge broad framework to promote research bent of mind in the teachers through the following objectives.

1. To provide conducive environment for undertaking Doctorate Researches.
2. To provide incentive for publication or presentation of research output.
3. To pursue efforts to write the book, chapters, monographs for publication.
4. To provide seed money for faculties to carry out short-term research project.
5. To provide TA and Registration fees to the faculty members for attending national or international conferences.

Research Policy Implementation Mechanism

1. Provides research facilities in terms of library, research journals, and research incentives required by the faculty.
2. Improves the availability of research infrastructure requirements to facilitate research.
3. Facilitates the faculty in undertaking research and work with the college management to set up a research fund to provide seed money.
4. Provides seed money for faculties to carry out short-term research project.
5. Supports the faculty to submit the proposal for Minor Research Projects to seek grants from the funding agencies like UGC.
6. Provides incentives for publication or presentation of research output.
7. Sanctions duty/academic leave and provide financial assistance in the form of TA and registration charges to the faculty members for participating and presenting research papers in conferences, seminars and workshops.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ignatiuscollegeofeducation.com/pdf/Research/Institutional%20Policy%20for%20Promotion%20of%20Research%20(1).pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

0.1145

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.5

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20III/3.2.2%20Socio%20cultural%20Awareness%20of%20Gypsies.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.99corporates.com/INCOME-TAX-EXEMPTED-INSTITUTE/THE-COUNCIL-OF-ICM-EDUCATIONAL-INSTITUTION/TRUST-208171
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

- The Institute facilitates research activities and creates

culture by motivating the faculty to seek research grants by applying for sponsored research projects.

- The Institution is very keen on promoting research-bent of mind in the teacher educators through creating a passion for research. Faculty members are encouraged to undertake socially relevant innovative research.
- Faculty members are encouraged to participate and present papers in Conferences/Seminars/Webinars organized by foreign countries for facilitating knowledge sharing.
- 2 International, 18 National, 1 Regional Webinars and 13 invited talks were organized.
- Faculty members have published 2 Books, 13 Chapters in Edited Books and 4 Conference/Seminar proceedings.
- The Institution encourages individual and collaborative action research.
- The College organized Online Workshop on "Social Entrepreneurship, Swachhta and Rural Engagement Cell Action Plan for Institutions" in collaboration with Faculty Development Centre, Mahatma Gandhi National Council of Rural Education, Department of Higher Education, MHRD Government of India.
- The College encourages organizing community orientation activities to encourage student teachers to think creatively, work together, and reflect on social issues.
- The Institution has created an ecosystem that encourages entrepreneurship development. Raphaela Incubation Centre was established in 2020 to nurture entrepreneurial skills and produce entrepreneurs.
- Online workshops were conducted to promote entrepreneurial skills

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20III/3.3.1.eco%20system%20for%20innovation%20and%20creation.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	https://www.ignatiuscollegeofeducation.com/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.ignatiuscollegeofeducation.com/chapter.php

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

00

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The Institution engages students to participate community welfare activities in neighbourhood public for their holistic and sustainable community development through participating in community based activities. Due to the Covid 19 pandemic, students could not go to the neighbourhood to initiate extensional activities. So we

carried out online awareness programmes and workshops to sensitize the students to the current social issue, such as fitness programmes, yoga and breathing training and health awareness programmes.

1. Entrepreneurship Training

Through Sr. Raphaela Incubation Centre of our college, entrepreneurship training was given to help the students and public in focussing on providing and boosting entrepreneurial development.

1. Yoga and Breathing Training

Health Club of our college organized National webinar on "Yoga - Fight Stress and Find Serenity" and Online Workshop on Breathing Exercises to fight Covid during the lockdown.

1. Inigo Fitness Run

According to the guidelines given in FIT INDIA FREEDOM RUN announced by the MHRD, Government of India, the college organized "INIGO FITNESS RUN 2020" from 27th September to 02nd October 2020.

1. Red Ribbon Club & Youth Red Cross

Aids awareness programme and Awareness programme on Eye Care in The Digital Age were organized through RRC and YRC of our college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20III/3.6.1%20-%20Extension%20Activities.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

26

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

334

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

95

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has well-constructed buildings to fulfil the needs of educators and Students. The institution renders B.Ed., M.Ed., M.Phil and Ph.D. programs.

Classrooms

There are 18 ICT enabled classes for B.Ed, M.Ed, M.Phil and Ph.D Programmes.

Classrooms are;

1. ventilated, spacious with physical and academic facilities.
2. Furnished with proper seating arrangements.
3. equipped with television, computer with internet connection, LCD and Over Head Projector, Interactive White Board, audio system, wooden cupboards, steel almirah, equipment and books.

Laboratories

There are 6 well equipped laboratories for Biological Science, Computer Science, Mathematics, Language, Physical Science and Psychology. The institution also utilizes laboratory facilities of model school.

Laboratories are;

1. well-constructed for demonstration and experiments with proper ventilation.

2. uniquely classified and equipped with necessary apparatus and modern ICT tools.
 3. Science laboratories encompass a collection of Scientific apparatuses, Models, Specimens, Equipment, Chemicals and Educational aids to develop scientific temper and critical thinking in students.
 4. Psychological laboratory incorporates various psychological techniques for assessing Intelligence, personality, span of attention and Transfer of learning.
 5. Language Laboratory comprises of 20 computers to enhance the listening and speaking skills of English language.
1. Computer laboratory consists of 26 computers with updated versions and internet facilities for technological skill training.
 2. Mathematics laboratory encompasses of various teaching and learning aids, manipulative materials needed to help the students to comprehend the concepts through relevant, meaningful and concrete activities.

Computing equipments

1. Classrooms, laboratories, meeting hall, conference hall and multipurpose hall are well equipped with Computers, LCD projector, Television, audio system, with internet and Wi-Fi connection.
1. Computers with i3, i5 and i7 processors along with Windows 10 Operating System.
 2. Internet with 10 MBPS Leased Line connections for Wi-Fi free campus along with 100 MBPS Fiber net for computer laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20IV/4.1.1.Physical%20Facilities%20%20for%20Teaching%20Learning.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The facilities available for sports, games (Both indoor and outdoor), gymnasium, yoga and cultural activities are as follows;

Festivals, celebrations, charity events, competitions, debates and speeches, exhibition and workshop, quiz and other cultural activities are organized in De-Meester Conference Hall.

Yoga class, aerobics session, socially useful productive work class, music class are orchestrated in Sr. Maggie Multipurpose Hall.

College day celebration, food festival, intercollegiate competition and other activities are organized in the Auditorium.

Sports Complex comprises of sports field, fitness centre, facility for indoor games and an equipment room.

Multi Stationed Gym has 6 stations, treadmill, and orbit truck.

Playgrounds well maintained for basketball, badminton, volleyball, throw ball, football, tennis ball, cricket, tennikoit and skipping.

Indoor games include table tennis, carom, chess and Chinese checker.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20IV/4.1.2-Additional%20information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

22

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

145.53

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been functioning since its inception from the year 1957. The aim of the library is to provide the right source of knowledge to the right users at the right time. The Library provides effective and efficient library service to achieve the ultimate aim of the institution. It is automated through application software named ROVAN LMS SOFTWARE installed and maintained by Rovantech Technology, Sivakasi. It helps to manage and control the resources in the library and serve the students better. Recently the library is fully with leading management software solutions KOHA which give a user-friendly interface for searching resources in the library, along with its positions and availability statuses. The functions provided by Rovantech LMS software are as follows;

- o Acquisition
- o Catalogue
- o OPAC
- o E - Gate
- o Circulation
- o Administration

1. The library is automated from 2006 onwards. The Institution has spent Rs.18,000/- for the implementation of Rovantech Software on 23rd January 2006.
2. It is Renewed every year by paying Rs.3000/-
3. The library automation system helps in managing the library constructively and systematically.
4. The Bar code and scanning system provided in the library makes the circulation process easy. This automation process helps to store information related to book numbers, author name, members in the library and details of rack.
5. This facility helps in efficient tracking of the records of books that have been issued, returned and added in the

library.

6. The OPAC (Online Public Access Catalogue) system provided in the library is useful to the students and the staff to sort and identify the needed books in the library.
7. It helps to identify the availability of books on the basis of title, accession number and author. Separate system is available for OPAC
8. The whole functioning of the library is carried out effectively with the help of Rovam Software.
9. The library has been strengthened with the addition of five computers with Internet connection.
10. The library is provided with high speed internet access through dedicated fibre optic broad band leased line.
11. INFLIBNET, N-LIST and DELNET services are provided in the library. Printing and Reprography facility is available for the users of the library.

ILMS Software ROVAN

- Name of the ILMS software: ROVAN
- Partially
- Sever Version: 4.5

Year of automation: 2006

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20IV/4.2.1%20%20Integratd%20%20Library%20Management%20%20System.pdf

4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.40220

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities. To meet the growing demands of technically skilled professionals in the modern competitive world, the institution ensures that its faculty and students are facilitated with latest computer and software to enhance quality education in the campus.

1. The institution is free Wi-Fi campus therefore, students

access internet at any time within the campus.

2. Media Access Control address(MAC address) is given to the staff and students. Students those who have MAC address can access internet with Free Wi-Fi in the campus.
3. The institution has created the policy on using ICT facilities to handle and use all the ICT facilities with care and secure.
4. Free Wi-Fi is allowed only for the academic purpose of the staff and the students.
5. The policy consists of IT ethics which prohibit malpractice in using internet with Wi-Fi.
6. The institution has taken steps for spreading awareness about cyber security.
7. Cyber security system is monitored under the responsibility of system administrator and the website committee of the institution.
8. They are responsible for procurement, installation, configuration of ICT equipment in computer laboratory, language laboratory and administrative sections in the institution.
9. IT security policy identifies the rules and procedures for using the institution's IT assets and resources within the limit of cyber security system.
10. The institution verifies the network, configures and turns off sharing periodically to avoid hackers.
11. All the systems in the campus are installed with advanced antivirus to protect the programme in the systems, detect and remove viruses.
12. The institution has allocated the budget of Rs. 3,00,000/- for the academic year 2020-2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20IV/4.3.1%20Policy%20on%20Using%20ICT%20Facilities.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
341	72

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20IV/4.3.4%20link%20for%20e-content%20facilities.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

11.02

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has well-established system and procedure for maintaining and utilizing, physical, academic and support facilities. It oversees the maintenance of laboratories, library, sports complex, computers and classrooms to ensure the effective utilization of physical, academic and support facilities through the following ways;

1. The management takes care of all the assets of the institution. It coordinates through Heads of Departments, faculty, administrative staff, assistants and technicians.
2. The management undertakes annual maintenance and periodical works on a regular and contract basis.
3. All the laboratories are maintained by the responsible staff members and technical assistants under the supervision of the concerned staff.
4. All the facilities are maintained by keeping attendance register, stock register and breakage register and periodic supervision.
5. The student teachers are allowed to work in the laboratories under the proper supervision of teacher educator.
6. Work areas are kept clean and neat and work surfaces are cleaned at the end of each laboratory activity.
7. The student teachers are responsible for the equipment issued to them.
8. Materials and apparatus in the laboratory should be utilized ethically under the supervision of the faculty. All the student teachers should handle the apparatus with utmost care.
9. The routine activities of the library are managed by the librarian with the help of library assistants.
10. The library is automated. It has gate register (Automated), entry register (Automated), stock register and issue register to maintain physical and academic facilities in the library.
11. It follows token system for student teachers to read books (Partially automated / manual) and OPAC (Online Public Access Catalog) is utilized for searching books and catalog for thesis reference separately.
12. Bar-code system and book bank register are maintained for referring and lending books from the library.
13. Sports equipments are maintained by keeping the stock register and supervision by the Director of Physical Education.
14. Students should take the required sports equipment and return them back properly.
15. All the computers in the campus are monitored by the

respective staff and technical assistants regularly.

16. It is mandatory to enter student's name in the log-in register.
17. Students should be careful while operating the computers.
18. The internet and LAN facilities are fully functional and are properly maintained and monitored by the concerned staff and technical assistants.
19. Repair, up-gradation, purchase of hard ware and software are maintained by the concerned expert staff and technical assistants.
20. In case of any requirements, the concerned staff and technicians consult with the management and the needed requirements are procured promptly.
21. All the classrooms are monitored by the principal and staff members regularly.
22. CCTV surveillance is available for safeguarding the assets.
23. The carpenter is available on campus at any time.
24. Periodic painting, white washing, cleaning, plumbing, woodwork and civil works enhance the physical ambience of the infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20IV/4.4.2%20%20General%20Policy%20for%20maintaining%20Physical,%20Academic%20and%20Support%20Facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

23

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

12

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://www.ignatiuscollegeofeducation.com/StudioEcontent.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

341

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of

A. All of the above

statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

40

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

A democratically chosen student council actively takes part in all the activities of the college. All academic and administrative bodies have student representation, which ensures direct involvement of student teachers in institutional planning and functioning.

Student council independently plans and celebrates National festivals and Teachers' day. Teacher Educators guide the student teachers in organization of activities. Every student teacher has been given equal opportunity to exhibit their individual talents on stage to welcome, thank or introduce the resource person and guests.

Right from the morning assembly to the extension activities, in and out of the campus, student teachers play a proactive role. Apart from Student Council President and Secretary and secretaries of individual wings namely Cultural wing, Extension Services wing, Library wing and Spirituality wing, student teachers serve as Class representatives and Optional subject leaders. All of these representatives together form the Student Council.

Being an active member of Academic Council, Board of Studies, Internal Quality Assurance Cell, Magazine Committee, Library Committee, Anti-Ragging Committee, Sexual Harassment Prevention Committee, Appeals and Grievances Committee, Youth Red Cross Committee and Red Ribbon Club, inculcate leadership skills in the student teachers and prepare them to plan, organize and execute activities as teachers in future.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AOAR/2021/Criterion%20V/5.3.2%20student%20council.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Participation in 2020-2021 - Annual Report

The Alumni Association contributes significantly for the development of the Institution through career guidance, observation and demonstration classes, motivation sessions, information regarding placement opportunities, serving as mentors during Internship teaching practice, appointing eligible student teachers in their workplace where the alumna are the heads of the institutions.

Alumni donate books for book bank which help student teachers for preparing and collecting study materials for Competitive Examinations. Alumni serve as inspiring role models for student

teachers through distinguished services in different field of education. Alumni were invited as guests of honour and resource persons to enlighten the prospective teachers.

On 19th November, 2020 one of the illustrious alumni, Ms. S. Vimala, M.Sc., B. Ed., B.T. Assistant, St. Joseph's Girls Higher Secondary School, Salem interacted with the student teachers via Zoom platform to inspire the student teachers on, "Teachers: The Social Engineers".

Alumni serve as representatives of the committees and cells of the institution namely Board of Studies and IQAC of the college and contribute valuable suggestions for curriculum planning and delivery. Apart from all these services, monetary support is also given for expansion of infrastructure and as scholarship for student teachers in need.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20V/5.4.1%20Alumni%20meeting%20relevant%20information.pdf

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Nature of Governance

St. Ignatius College of Education is a Government Aided Autonomous institution affiliated to Tamil Nadu Teachers Education University governed by the Council of the ICM Educational Institutions, Trichy.

It functions under the President and guidance of the ICM Educational Society and administered by the Secretary and the Principal. It keeps its portals open to eligible women prospective teachers especially from rural neighbourhood. It aims at the formation of prospective women teachers since 1957 with farsighted clear vision of the present and future panorama of the needs and requirements for the promotion of Social Justice and Social Progress.

It ensures decentralized, participatory governance, and collaborative administration with all its stakeholders such as faculty, administrative staff, students, alumni, parents, employers, and heads of model school through institutional bodies.

Participation of teachers in the academic bodies - Board of Studies, Academic Council, and Governing Body and Examination committee, Planning and Evaluation Committee and Students Welfare Committee in unison with Staff Council enhance decision-making.

Students' participation in Board of studies, Examination Committee, Library Committee, Students-Grievance and Redressal Cell and Subject Clubs increase leadership and organizational abilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ignatiuscollegeofeducation.com/OurVision.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation

St. Ignatius College of Education follows decentralization and participative management in all its academic and administrative domains namely, admission policy and process, curriculum design and development, conduct of formative and summative evaluations, student council election, grievance redressal procedures, disciplinary actions, allocation of budgets, staff-student enrichment activities and organisation of cultural programmes. The ICM Board of Management, President, Secretary, Principal, Academic, Supportive and Administrative Staff, and the stakeholders work together in harmony.

Participative Management

The Institutional bodies encompass 4 statutory bodies that carry out their functions effectively with the support of 9 non-statutory bodies, 21 committees, cells and clubs for in campus activities. The Principal is the chairperson of these bodies and ensures the participation and contribution of all the stakeholders towards quality sustenance and academic excellence of the students.

Statutory Bodies

The institution has the statutory bodies namely, Governing Body, Academic Council, Board of Studies, and Finance Committee constituted as per the UGC Autonomy guidelines for colleges.

Non-Statutory bodies

The institution has non-statutory bodies namely, Admission Committee, Examination Committee, IQAC, Students' Grievance and Redressal Cell, Library Committee, for ensuring optimal participation of academic and administrative staff and students in all the activities.

Committees for in-campus activities

The academic and administrative staff and students execute and implement the responsibilities for in-campus activities such as Career Guidance and Placement cells and Committees for Sports and Health.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.1.2%20Minutes%20of%20Institutional%20bodies.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

DEPLOYMENT STRATEGY

The system of education has taken a massive leap to advance by incorporating technology in the past five years. The institution facilitates the student teachers to access e-content in the institutional website.

E - Content development

Action Plan:

1. Equipping Teacher Educators with e-content development
2. Conducting Faculty Development Programme on e-content development
3. Extension of Infrastructure with facilities for e-content development
4. Inclusion of e-content development as a part of Curriculum for the student teachers
5. Utilization of quality e-content modules as effective tools for teaching and learning

The development of e - Content and the associated web-based learning deployed are not to replace traditional teaching and learning, but are to supplement and strengthen them.

Action Taken:

For Teacher Educators:

1. Hands on training imparted to Teacher Educators in e-content development
2. Faculty development programme was organized on 'e-content development'
3. ANational Level workshop was conducted on "Online Assessment: A paradigm shift - a skill based training"

For Student Teachers:

The content included in the courses,

1. 'Information and Communication Technology' in the unit II has, the topic ICT integrated Pedagogy-Instructional Model: ASSURE Model.

2. Provision for the preparation of e-content, podcast, vodcast as Task assessment in 'Curriculum and Pedagogic Studies'

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ignatiuscollegeofeducation.com/StudyEcontent.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Description

The administrative setup of the Institution comprises of the ICM Educational Society, Board of Management, President and Secretary of the College, Principal, Academic and Administrative staff. The Secretary and Principal lead the Administrative and the Academic Bodies respectively. The Council of the I.C.M Educational Institutions is a registered Society. The ICM Management constitutes the President, Secretary, Treasurer and four Executive Committee Members. They together form the Governing Body of the Society.

Recruitment of Teaching and Non-teaching Staff for both aided and management sectors, conducting periodical appraisal for the quality assurance and internal audit for the sustenance. Service rules and procedures are guided by the Tamil Nadu Teachers Education University, Tamil Nadu State Government, UGC, the Constitution of the college and the rules of the State Government as amended from time to time in this regard.

The recruitment rules for the teaching staff are as per the State Government norms along with the eligibility criteria prescribed by UGC and for the non-teaching staff, it is as per State Government norms. The promotional policies for teachers are according to the Academic Performance Indicator (API) of UGC guidelines and for nonteaching staff according to the norms of the State Government.

File Description	Documents
Paste link to Organogram on the institution webpage	https://ignatiuscollegeofeducation.com/pdf/orga.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.2.2%20amendment.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution provides a caring and supportive environment to all. As per the existing norms of Government, EPF (Employee Provident Fund) and ESI schemes are implemented for the teaching and non-teaching staff of the institution. The service gratuity is paid to the employees while they retire.

The Institution permits on duty to staff members to take special assignments with other institutions for any official purpose namely, Resource person, juries, faculty programs, observer duty and examiner. When a staff participates in a training, faculty development programmes, seminars and workshops for professional and research enhancements, the entire period is treated as on duty and eligible for pay.

Staff are encouraged to attend conferences / workshops / Faculty Development and training programmes by offering incentives. They are encouraged to receive funds for Minor/Major research projects. Planning and evaluation committee meetings are conducted regularly to review and to sanction budget. Financial assistance is given to support research projects, article presentation and publication, chapter publication, book publication, and Patent right. Skill development courses are organized for non-teaching staff to enhance their skills. The teaching and non-teaching staff are accompanied by the management, personal guidance and counselling is offered in case of need.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ignatiuscollegeofeducation.com/pdf/Research/Institutional%20Policy%20for%20Promotion%20of%20Research%20(1).pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Process of the internal audit:

The income expenditure statements, receipts and vouchers are audited by a Chartered accountant appointed by the Board of Management on yearly basis. The expenses incurred under different heads namely, College General Fund account, EPI and EPF, Conference and Seminar account, Controller of Examination Account, Tamil Nadu Open university Study Centre account, Centre for Distance Education, Bharathidasan and MK Universities account are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. Audit objections are rectified within a stipulated time. The same process is being followed every year.

Process of the external audit:

External audit is done under the varied heads namely, salary account, special fee account, non-salary account, UGC account and scholarship account, by the audit department from the Office of the Joint Director, every year as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit are attended immediately along with the supporting documents within the prescribed time limits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.4.1%20objections%2016-12-2021.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5.16

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilisation of funds:

St. Ignatius College of Education mobilises its funds received mainly from the State government and University Grants Commission (UGC) and ICM management on the following heads of Income-Expenditures such as College General Fund, College Fee Account, Conference and Seminar, Tamil Nadu Open University Study Centre (Co-Ordinator), Centre for Distance Education (Co-Ordinator), Bharathidasan and MK universities, UGC Autonomy and Controller Examination.

Finance Committee, Admission Committee, Planning and Evaluation Committee, and Examination Committee, which plan and execute the above said heads of income-expenditures in accordance with approval of statutory committees constituted by the institutions from time to time for efficient use of funds/grants received from government and ICM management.

Optimum utilization of funds is ensured through:-

- The funds are allocated for the curriculum designing and re-designing done through Governing Body meeting, Academic Council Meeting, Board of Studies and for effective teaching-learning practices, Orientation programmes and workshops.
- Budget is utilized to meet day-to-day operational and administrative expenses and maintenance of fixed assets, development and maintenance of infrastructure, and social service activities like community and extension services.
- Funds are utilized every year for the enhancement of laboratories and library facilities to enhance teaching and learning practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.4.3%20Details%20of%20account.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

St. Ignatius College of Education has been reaccredited with 'A' Grade by NAAC in the second cycle. A number of quality initiatives and needed actions on the observations given by NAAC have been successfully implemented in the institution with the active involvement of IQAC.

Prominent Academic and Administrative quality initiatives are practiced in the institution. Due to the prevailing pandemic situation, online classes were conducted during the academic year 2020-2021, whenever there is no possibility for face-to-face classes.

- The Internal Quality Assurance Cell and the Planning and Evaluation Committee of the College work in par with the administrative bodies and the cells for in-house activities. Every action plan is with due concern for quality enhancement.

- The Internal academic and administrative processes are monitored continuously and audited every year. The suggestions of the external peer team are given due importance for further planning and quality sustenance.
- To ensure holistic development of the student teachers and the institution, development and utilization of technology enabled teaching -learning process is adopted. Sr. Avila Hi-Tech Studio, with advanced lecture-capturing technology is available in the premises for e-content development.
- Remote access of library resources is made possible through the implementation of KOHA software.
- Student teachers are motivated for self-learning through SWAYAM portal. The College has been upgraded as a local chapter for online open courses.
- Continuous and Comprehensive Evaluation is in practice for overall development of the student teachers. Since the academic year 2020-21, increased importance is given for evaluation of the practical skill-based learning of the student teachers. The examination committee has resolved to reform External and Internal Evaluation in the ratio 60:40, instead of 70:30, followed in the previous years.
- The edifice was extended with a well-equipped 'Sr. Stephane meeting Hall' on 23.11.2020 and 'Sr. Ursule Block' on 27.03.2021 with Hi-speed Internet accessibility, additional smart classrooms and a multi-purpose hall. For encouraging quality teacher education for physically challenged women, a ramp and washroom for people with special needs were built in the new extension block.
- IQAC with the strenuous effort of Sr. Landrada Centre for Research had promoted research culture among the Teacher Educators and this resulted in increased number of publications - papers, chapters and books. 1 institutional funded project and 1 group project funded by 'The Council of ICM Educational Institutions, Trichy were completed during this academic year.
- Regional, National and International level webinars are organized to enrich student teachers on varied aspects. A series of enrichment programmes were organized to enhance learning experience.
- The student teachers are formed in the institution to transform the society with civic sense and compassion for fellow people. The academic year 20-21 had remarkable contributions with the formation of 'Sr. Raphaela Incubation Centre' and extension services.
- The following community welfare activities were organized by the institution:

- Poshan Abhiyan Campaign (National Nutritional Campaign) was organized in collaboration with Government Primary Health Center on 29.09.2020
- As per the guidelines given for "Fit India Freedom Run" by MHRD, Government of India, the college organized "Inigo Fitness Run 2020" from 27th September to 2nd October 2020.
- Aids awareness programme and Awareness programme on 'Eye Care in The Digital Age' were organized through Red Ribbon Club and Youth Red Cross of the college on 08.10.2020.
- Vigilance Awareness Week was observed on 29.10.2020 with support of Deputy Superintendent of Police, Vigilance and Anti-Corruption, Tirunelveli.
- National Cancer Awareness Day was observed on 07.11.2020.
- World Consumer Awareness Day was observed on 15.03.2021.
- Voter's Awareness Day was observed on 25.01.2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ignatiuscollegeofeducation.com/igac/igac%20min2020-21.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

St. Ignatius College of Education follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes. Twice, in every academic year Board of Studies, Academic Council and Governing Body meet and revise the syllabus for the odd and even semesters respectively. For the academic year 2020-2021, the meetings were on the dates mentioned below:

Academic/ Administrative Body

Dates

Board of Studies

07.10.2020 and 01.07.2021

Academic Council

15.10.2020 and 09.07.2021

Governing Body

20.08.2020 and 24.11.2020

Academic and Administrative Audit

12-08-2021

Planning and Evaluation Committee

23.03.2020 and 02-08-2020

IQAC

06.08.2020, 05.12.2020,

08.01.2021, 07.05.2021

For the academic year 20-21, Teacher Educators are insisted to focus on outcome-based education. Feedback on curriculum design and development is collected from the stakeholders and analysed to identify the strengths and overcome the weaknesses. An interactive session with an expert educationist is organized by the IQAC whenever there is a felt need to clarify the doubts.

The Teacher Educators revise the curriculum by adding contemporary issues and topics to ensure updated knowledge of the content provided. Task Assessment is revised to maximize the usage of ICT in teaching-learning. Revised syllabus is verified for student centric outcome-based education and the syllabus is presented by the respective teacher educators in the Board of studies. The expert views and suggestions are included and the curriculum is finalized in the Academic Council.

Significant changes in curriculum for 2020-2021 are as follows:

- The course on "Information and Communication Technology in Education" was shifted to semester I from semester II, in Perspectives in Education.
- The course "Personal and Professional Life skills" was included.
- Self-study online courses were made compulsory for semester I.
- In practicum, "presentation of Seminar Paper" and "Report

writing' were included.

- Topics on 'Web Technology in Education', 'Wireless Networking', 'Cloud Computing' and 'Google Classroom and its application' were included in the core course on ICT in Education.
- For M. Ed. Programme, 'Teacher Education in the Pre-Independence and Post-Independence period', was included in the course 'Perspectives and Issues in Teacher Education'.
- Topics on virtual science laboratories were added in optional courses. Preparation of podcasts were added for task assessment.

The planning and Evaluation committee formulates the plan of action to ensure updated knowledge for coping with the needs of the fast-changing society and enhanced technology implemented teaching-learning process. The institutional mechanism supports flexibility in curriculum planning and development. As the supporting schools were closed due to pandemic situation, Internship teaching practice was conducted online from 20.01.2021 to 07.05.2021, after the coverage of IV semester courses.

Review of learning-outcome takes place by evaluating students' interactions in classroom, participation in extracurricular activities and their performance in internal assessment and end semester examination.

Teacher Educators and Student Teachers were trained in preparation of e-content and a Hi-Tech studio facility was made possible within the campus. Periodic mid-semester revision of curriculum was entertained, as no noteworthy cause should affect the holistic formation of student teachers. Online teaching and online evaluation methods were adopted to continue teaching-learning without interruption.

The Academic and Administrative Audit (AAA) evaluates the fulfilment of institutional parameters of planning and execution of teaching practices, curricular, and co-curricular activities. With the implementation of the AAA, there is uniformity in conceptualisation of the structure and methodology of academic and extracurricular activities in every academic session. All the teacher educators in the college abide by the institutional norms and cooperate with the IQAC for quality sustenance in teaching-learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/AAA%20Report%202020-2021.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.5.3%20Annual%20report.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution organized a regional webinar on "Gender Equity: A Dare Need of Developing Society" in collaboration with Sri Saradha College of Education for Women, Tirunelveli on 08.12.2020 & 09.12.2020. There are four sessions in the webinar, namely Session - I "Changing Patterns of Gender Equality: Current Scenario"; Session - II "Equality through Equity: Policies and Provisions"; Session - III "Trans Form the Society: Equal and Ethical" and Session - IV was

a "Visual Presentation on Gender Equality: Past and Present". Through this webinar the student teachers understood the prevailing gender issues in our society, constitutional provisions for gender equity and challenges and changes in gender equality. They also learned how to respect each other without any gender discrimination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VII/7.1.1%20ADD.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. The institution implements solid waste management by enforcing the waste segregation rules.
2. Separate dustbins for degradable and non-degradable waste are placed in each floor, canteen and different places of the campus.
3. Sweepers are allotted to each floor, who manage all the waste generated in the campus.
4. All waste/garbage from college and hostel is segregated at source and disposed of in a proper manner.
5. The solid wastes like plant litter, leaf litter and waste papers are collected in the compost pit located at the backyard of the hostel. It is allowed to degrade and then used as fertilizer for plants and trees.
6. Old newspapers and stationery are sold to recycling agencies.
7. Dry waste plastic things are segregated and sent to recycling joints and/or Municipal collection centers.
8. The college campus is totally plastic-free. The staff and

students are advised not to use plastic items in the college premises.

9. E-wastes such as electronic components (plastic/metallic) are handed over to agencies, which help recycling these materials.
10. The institution has made a MOU with 'Devi Systems' and doing its E-Waste disposal process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

1. Green audit
2. Energy audit
3. Environment audit
4. Clean and green campus recognitions/awards
5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of

C. Any 2 of the above

reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The distinguishing steps have been taken by the institution for inclusive environment in the academic year 2020-2021 as follows;

1. The admission policy of the institution is providing attention to the students from diverse regional, cultural and socio-economic backgrounds. So that, the student teachers from different diversities have been benefitting.
2. Organizing seminars to sensitize 'Gender Equity'. A regional webinar on "Gender Equity: A Dare Need of Developing Society" conducted by the institution was enriched the student teachers about the prevailing gender issues in our society, constitutional provisions for gender equity and challenges in gender equality.
3. Integrating the student teachers in to the life of marginalised people such as, mentally challenged, street children, juveniles, aged people, HIV infected children and gypsies.
4. Celebrating the religious festivals like Pongal, Christmas and Diwali as interfaith celebration and inculcating the values of different communities, religion and different cultures of the society.
5. To ingrain secularism the morning prayer is followed as interfaith and three Holy books from Christians, Muslims, and Hindus are read by student teachers.
6. Taking pledge against caste, creed on special events like communal harmony day, Human Rights Day, Republic Day and voters awareness day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- St. Ignatius College of Education undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation namely values, rights, duties and responsibilities of the citizens.
- To teach the importance of human rights, the institution organized a webinar on "Emerging Trends in Human Rights" on 10.12.2020. The resource person Mr. Henry Tiphagne, Executive Director of People's Watch, Madurai, gave a clear vision about the human rights of every individual in the society.
- Webinar on "Value Education: Embellish Virtues and Eradicate Vice" held on 25.02.2021 & 26.02.2021, nourished the minds of the employees and student teachers with human values.
- A seminar entitled "Consumer Awareness" was organized on 15.03.2021 by the institution to celebrate "World Consumer Awareness Day". The resource person Mr. S. Jaferali, Advocate & Consumer Activist, District Court, Tirunelveli. He delivered an effective speech and shared knowledge of the legal acts available to safeguard consumers. The student teachers and faculty members clarified their doubts regarding consumer rights. As a consumer they realized their duties and responsibilities in the society. To create voter's awareness, Voters Pledge Taking was held through zoom online platform on 25.01.2021. In the presence of Nodal officer of voter's awareness forum, Dr. N. Theresitta Shanthi, the pledge was taken by the staff and student teachers. It inculcates the importance voting among the staff and students.
- In observance of Vigilance Awareness Week 2020, the institution organized a webinar on "Vigilant India Prosperous India" 29th October 2020. Mr. E. Maclarine Eskhol, Deputy Superintendent of Police, Vigilance, and Anti-Corruption, Tirunelveli was the resource person of the programme. He enlightened with his views on corruption and how to fight against corruption for prosperous India.
- National Constitution Day was observed by the institution on 26.11.2020. Special talk on "Preamble and fundamental Rights

of Indian Constitution" was given by Advocate. M. Jemila Antony. Through this online programme staff and student teachers got a clear idea about the concepts of preamble and our fundamental rights.

- The institution and Rotary Club of Tirunelveli Suburbs jointly organized Voters awareness program on 17th March, 2021. Rtd. PAG.PHF. S. Mehalingam President, Rotary club of Tirunelveli Suburbs addressed the gathering about the need for voter's awareness, process of election and importance of voting. Thiru. G. Selvan, Thasildar of Palayamkottai gave demonstration on Electronic Voting Machine and Voters helpline app of Indian Election Commission, thereby insisted the duty of every citizen.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrating National Days, religious festivals and observing National and international commemorative days are a vital part of the extracurricular activities of the institution. Therefore, the institution organizes seminars/webinars, invited talks and other activities such as rally, human chain and mini marathon. The following events were conducted in this academic year:

1. Competitions on PowerPoint presentation: "Healthy Environment" and Essay Writing: "Climate Heroes" was conducted 28.07.2020 & 29.07.2020 by the institution on World Nature Conservation Day.
2. A webinar on "Building Resilience with Physical Exercise" was organized on 29.08.2020 in commemoration of National Sports Day
3. A webinar on "Justice for Women: Challenges and Opportunities" held in the institution on Independence Day Celebration on 15.08.2020.
4. Independence Day Competitions on Essay: "Impact of Today's NEP on Tomorrow", Poem: "India 2030" and Drawing: "Education for All" was conducted by the institution on 15.08.2020.
5. A webinar on "Eye Care in Digital Age" organized in collaboration with Sri Saradha College of Education for Women and Aravind Eye Hospital, Tirunelveli on 08.10.2020, in commemoration of World Sight Day.
6. Teachers' Day was celebrated on 05.09.2020, with a webinar on "Increasing Personal Qualities of a Teacher Educator".
7. A webinar on "Born to Win" was organized by the institution on behalf of Youth Awakening Day was celebration, on 15.10.2020.
8. A webinar on "Cancer Awareness" was conducted by the institution for "National Cancer Awareness Day" on 07.11.2020.
9. A webinar on "Role of Azad in Modernizing Education in India" was organized on 11.11.2020 to commemorate National Education Day.
10. Interfaith celebration of Diwali on "Festival of Lights" was held

on 13.11.2020.

11. To commemorate National Constitution Day, the institution organized a Webinar on "Preamble and Fundamental Rights of Indian Constitution" on 26.11.2020.

12. World AIDS Day was observed on 01.12.2020 and a webinar on "Aware; Beware; Aids" was organized by the Red Ribbon Club of the institution in collaboration with Annai Velankanni Multispeciality Hospital, Tirunelveli.

13. Wild Life Conservation Day Competitions was conducted on 04.12.2020 to 06.12.2020 on the topics "Sustaining all Life on Earth" Photo Collage: "Forest & Biodiversity" Drawing/Rangoli: "Big Cats" and Essay Writing: "Understanding the Voiceless Animals".

14. A webinar on "Emerging Trends in Human Rights" was organized on International Human Rights Day, 10.12.2020.

15. Christmas Day Celebration was held on 22.12.2020 on the theme "Jesus, In Solidarity with Humanity".

16. Pongal celebration on the theme "Interfaith Pongal Vizha" was held on 12.01.2021.

17. Republic Day Competitions on Essay Writing: "My Duties as Indian Citizen" Poem Writing: "My Dream India" and Drawing: Any theme about Republic Day was conducted on 26.01.2021

18. National Voters Day Pledge Taking was arranged on 25.01.2021

19. In commemoration of National Science Day E-Quiz was conducted on 28.02.2021.

20. A webinar on "Happiness is the Key to Success" was conducted on 19.03.2021 in commemoration of International Day of Happiness.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice: 1

Incubation Centre: A Centre for Entrepreneurial Development

1. Objective

- To develop entrepreneurial skills among the prospective teachers.
- To train the entrepreneurs in developing their businesses.
- To support the marginalized sectors of the society to startup businesses during this pandemic period.

2. The context that required the initiation of the practice

- Today's society is under the grip of covid-19, and most of the families struggling to meet their economic needs.
- Through the incubation center, student teachers gain hands-on experience in innovation and entrepreneurship while being nurtured and encouraged by faculty, management and industry experts.
- To bring forth a revolution in how and what students learn and achieve, while in studies.
- To assist the needy humanity, the institution decided to function Sr. Raphaela incubation centre for the benefit of the prospective teachers and common people.

3. The Practice

Through the incubation center the following activities are carried out:

- Organized an online workshop on 'Making of Thread Jewelry and Floating Diya in collaboration with Fevicryl Pidilite Industry Ltd, Mumbai on 17.11.2020.
- Online workshop on Chudidhar- Cutting and Stitching was held on 20.03.2021
- Online workshop on producing washing powder and phenoyl on 13.03.2021
- A workshop on preparation of washing powder was held on 04.05.2021.

4. Evidence of Success

- The prospective teachers participated in all the workshops organized by the institution with interest and all were well motivated.
- They motivated their parents and friends to participate in the training and start to prepare washing powder and phenoyl.
- With the support of the workers and the interested people of the institution 'Ignis Washing powder' was prepared.

5. Resources Required

Well organized infrastructure, human resources and financial support were essential resources required to strengthen the practice.

Best Practice: 2

Aerobics for Promoting Physical and Mental Fitness

1. Objective

- To boost the physical fitness among the staff members.
- To stimulate mental wellness among the staff members.
- To inculcate the awareness of physical and mental fitness for the energetic routine.

2. The context that requires the initiation of the practice

Aerobic exercise reduces the risk of many health conditions, ranging from heart disease to dementia.

- Although all forms of physical activity provide some benefits, aerobic exercise is particularly effective, because it causes the heart and lungs to work hard than usual.
- It helps to prevent all the physical and mental ailments.
- The prevailing pandemic situation, online classes create stressful environment and collapse mentally the faculty members.
- Realizing the necessity of physical and mental fitness of the staff members, the institution started the aerobic classes with the consent of the staff members, to do their activities systematically and happily.

3. The Practice

- Proper awareness about the benefits of aerobics was given to the staff members.
- Every day the aerobics class was conducted from 3.30 p.m. to 4.30 p.m.
- Regular motivation was given to the teaching faculty to participate the class without fail.
- Simple and useful steps with warm-up and stretching exercises were taught by the Director of physical education of the institution.

4. Evidence of Success

- The staff members were well motivated and enthusiastically participated in the aerobics class regularly.
- They felt comfortable with the simple exercises and got rid of back pain, leg pain and body pain.
- The feedback from them was positive and it removed stress and physical discomfort.
- We could see the happy and energetic faces of the faculty members during the pandemic period.

5. Resources Required

Separate room for aerobics class was the specific resource required.

File Description	Documents
Best practices in the Institutional website	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion VII/bestpractice 2020_21.pdf
Any other relevant information	https://ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VII/Additional%20%20information%20Best%20Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Ignatius College of Education (Autonomous) has taken steps to integrate ICT at all levels of education system in the institution to overcome the sudden shift away from the classroom learning in Covid-19 pandemic period. The institution intensively enhanced

techno based teaching strategies for all the courses. E-content is a very powerful tool of education especially in the Covid-19 pandemic situation. The distinctive steps have been taken by the institution in the academic year 2020-2021 as follows;

- Establishing Sr. Avila Hi-Tech studio in the campus.
- Facilitating Hi-Tech studio with Computer, Teleprompter, Digital Camera, Web Camera, Boyo Mic, Shadow Lights, Tripods
- Open Broadcasting Software
- Capturing lecture by the staff members for all the courses.
- Developing e-content study materials based on the syllabus.
- Uploading e-content in the college website for the reference of the student teachers.
- Creating google classrooms for each course (B.Ed. & M.Ed.).
- Conducting webinar on e-content development for the staff members.
- Updating the syllabus by adding e-content development as a task assessment for the student teachers.
- Motivating and training student teachers to prepare e-content and uploading them in their google classrooms.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

1. The course "Perspectives and Issues in Teacher Education" bears relevance to the developmental needs in the national context. (PO1)
2. The M.Ed. Course "Advanced Educational Technology" encompasses the relevant technology to be implemented by the students. (PO2)
3. Online classes were conducted successfully to meet the regional and local needs of the students during the pandemic period. (PO5)
4. The learning Management system was organized during the pandemic period to meet the learning needs of the students. (PO6)
5. The PG course 'Curriculum, Pedagogy and Assessment' and 'Status and Issues of Secondary Education', bears relevance to the national developmental needs. (PO3)
6. The national webinar "Modern Skills for modern teachers" imbibes the students with the relevant skills. (PO8)
7. A national level online workshop on "A Paradigm shift - A skill based training" was conducted to sharpen the skills of the students. (PO2)
8. A national webinar on "Research Methodology and statistical techniques" was conducted (PO5)
9. A national webinar on "Innovative Technology for Inclusive Education" was conducted. (PO7)
10. Sociological and Philosophical foundations of education comprise different disciplines and schools of philosophy propagated by eminent pedagogists at global level. (PE-II, CO3)
11. The dissertation by PG investigators deemed it compulsory and they collect related literature through foreign abstracts of theses. (PO5)

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criteion%20I/1.1.1%20addStudent%20Induction%20Programme%20new.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

2

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

13

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

00

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	No File Uploaded
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

1. The B.Ed course "Personal and Professional Life Skills" sensitizes the students regarding professional ethics.
2. The morning assembly convened by the head of the institution is a true fertile ground for inculcating sublime values in student-teachers.
3. The B.Ed course "Gender, School and Society" enables the students to be aware of the gender issues.
4. The M.Ed course "Gender studies and Inclusive Education" focus on the gender studies and inclusivity.
5. Values like human rights, civic sense are inculcated through seminars and workshops.
6. The M. Ed course "Human Rights and Value Education" focuses on the values needed to be imbibed by the students.
7. The national webinar "Value Education: Embelish virtues and eradicate vice" was conducted to inculcate the right value system.
8. The workshop on "Therapeutic values of Yoga" was conducted
9. The vital issues are infused in the institutional curricular transaction procedures through separate elective papers 'Environmental Education' and 'Value and Peace

Education'

10. Student teachers are sensitized about environmental pollution and their consequences which may result in dengue fever and other severe health related issues.
11. The various activities like "Nature through the Eyes of Nietzsche", "Science in day-to-day life", Competitions like "Wild life conservation day competition", "Science Art and Photography contest" were conducted to infuse environmental awareness.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

172

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

167

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://www.ignatiuscollegeofeducation.com//AOAR/2021/Criteion%20I/1.4%20Stakeholders%20Feedback%20Analysis%20and%20Action%20Taken%20Report.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://www.ignatiuscollegeofeducation.com//AOAR/2021/Criteion%20I/1.4%20Stakeholders%20Feedback%20Analysis%20and%20Action%20Taken%20Report.pdf
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students**2.1.1.1 - Number of students admitted (year-wise) during the year**

175

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

164

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

As students matriculate through their academic programs, their progress is tracked and information gained is used to evaluate and strengthen them through various programs and services. Based on the marks scored by the students in the entry test, students are trained to undergo the professional education program. Assessment of the Entry Level Test helps to identify their knowledge and skills. Depending on the diversified needs of the student teachers, bridge course/ induction programs are conducted on various topics such as Spoken English, Personality development, Italic writing, stress management, ICT training, spirituality for daily life, Yoga, and value education. Carrier guidance, Counselling sessions and peer tutoring are organized whenever need arises. Remedial classes are conducted based on the marks obtained in their Internal Examinations. Slow learners in academics are provided with remedial teaching after college hours. Achievers are exposed to online courses like NPTEL, Udemy, and Swayam. They are encouraged to participate in Group discussion, Brain storming, think tank, panel discussion, quizzes, seminars and webinars. With the aim of sensitizing staff and students on issues such as gender, inclusiveness, ICT, and

Environment. Students are motivated to participate in activities like workshops, seminars, and guest lectures that are organized on social issues.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20II/2.2.1.Catering%20to%20students%20needs.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	343	27

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

St. Ignatius College of Education gives the right blend of traditional and modern teaching methods to make learning student-centric a rewarding experience. Excursions, Field visits and Industrial visits are organized from time to time to expose students and faculty to advanced levels of knowledge and skill. Citizenship Training Camp and Fine Arts competitions are organized to improve collaborative learning among students. College laboratories like Mathematics, Physical Science, Biological Science, Computer Science, Psychology laboratory, and Language laboratory provide first hand experiences. Sr. Landrada Centre for Research assists the scholars to carry out research widely. Sr Maggie Hi Tech Studio, helps to develop E-Content materials. Delnet and Inflibnet facilities in Sr Lilly Puspham library enhance students knowledge. Micro Teaching, Link practice, Demo teaching, Peer teaching, Practice teaching and

Internship helps them to acquire various teaching skills. NET Coaching for scholars and TNTET coaching for student teachers are frequently conducted. Role-play, Group Discussion, Assignment, Seminar, Webinar, Quizzes, Think Tank, Brain Storming and Debates help students to demonstrate critical thinking, develop presentation skill, improve abstract thinking, reasoning, and public speaking skills. Case studies and action research improve the problem-solving ability of the students. Students are encouraged to enroll in NPTEL/SWAYAM/ Udemy during their learning period.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20II/2.3.1%20Additional%20Information-1.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

St. Ignatius College of Education faculty members use online educational resources, social networking sites, blended learning platforms like google classroom to effectively deliver teaching. Classes are furnished with LCD projectors/ interactive white boards which are used for teaching learning process. Sr Lilly Puspham library is equipped with Delnet, and Inflibnet facilities for easy access of books and online journals. The college peer reviewed research journal "Inigo Edu Research" is published in the college website. Faculties prepare online quizzes for students with the help of Google Forms, and Hot potatoes. Online competitions such as Poster making, Collage, Photo contest, Essay writing, quiz, Power point presentation are being organized with the help of various Information Communication Tools. National and International Webinars are organized. E-Content and E-Materials are made available in the online mode to students for long term learning and future referencing. You- Tube, E- mails, WhatsApp group, Jamboards, Zoom and Google classrooms are used as platforms to communicate, provide material, make announcements, upload assignments, make presentations, and share information. Hostel is equipped with internet facility to encourage learning. Sr Maggie Hi Tech Studio is used to create video lectures and upload in appropriate platforms for students to use as extra learning resources.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://ignatiuscollegeofeducation.com/StudioEcontent.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic Calendar is a strong foundation of academic activities and propagates to the vision and mission of the institution. The academic calendar is prepared so that teachers should know all the activities. Academic calendar consists of details like the total number of working days and holidays, Internal Evaluation dates, guest lectures, celebration of national days, workshops, industrial visits, other co-curricular and extra-curricular activities of the departments. The events are added in the academic calendar well in advance so that the faculty can start preparing other scheduling tools in the form of various timetables. The calendar of events indicates duration of course, minimum attendance, programme content of the course study for all the semesters and credits for various courses, The information's such as standard of passing and Details of Passing minimum and Award of Classes are also given in the academic calendar. Faculty programmes, Student induction programmes, webinars on recent developments and policies of education are organized in line with the academic calendar Celebrations like Teacher's Day, Diwali, Christmas, Pongal, Women's Day, Happiness Day and club activities of various clubs are conducted according to the academic calendar. Internal and External examinations are

also conducted in tune with the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

12

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

12

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

127

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

2

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

As per the orders of UGC and the state Government to conduct Semester examination through online mode due to the pandemic situation it was resolved by the Examination committee to conduct the exam through online mode. Model Examination was conducted to B.Ed. students through online mode in order to familiarise them with the writing of examination through online mode and uploading the soft copy of their answer sheets, the question pattern, to revise the subjects during lockdown period, to gain a deeper knowledge in the theoretical concepts, to train them in time management and for reduction of Examination anxiety.

Guidelines were prepared separately for students and Invigilators for the smooth conduct of the Examination and to help the students in writing the exam without anxiety through online mode. Zoom meeting was conducted to clarify their doubts and to make them ready for the examination. WhatsApp group was created for each group for which the invigilator and controller of Examinations are made admins for two way easy communication of information and clarification of doubts for both the students and staff.. Hall tickets were also sent through WhatsApp for the students.The Link for (GOOGLE MEET) was communicated through the WhatsApp group.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion II/2.5.3. IT Reforms and Integration.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institution frames the Program Learning Outcomes (PLOs), and Course Learning Outcomes (CLOs) for programs like B.Ed., M.Ed, and M.Phil and for each course which reflects the vision and mission of the institution. These outcomes have been set, taking into account the variety of programmes and the heterogeneity of rural and urban students. PLOs and CLOs are stated in the syllabi book and academic calendar. They are displayed on the college website and communicated to teachers and students. The syllabi are handed over to the teachers and students at the beginning of the programme. They are retained in the library for reference. Program Learning Outcomes, and Course Learning Outcomes are highlighted and made aware to the students during the induction and orientation programme. Besides they are addressed through value added courses and activities like Seminars, Webinars, Citizenship Training Camp, Field Visits, Social Useful Productive Work and competitions organized by the Institution.The importance of the learning outcomes has been discussed and communicated to teachers in IQAC meeting. Learning outcomes are informed to the parents during Parents Teachers Meeting. The students and teachers are made aware of these, which enable students to visualise the importance of the subject and learn better.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion II/2.6.1 Syllabus for B.Ed,M.Ed and M.Phil.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

St. Ignatius College of Education has adopted both Direct and Indirect methods to ensure the attainment of Program Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs). These Outcomes are accomplished through curriculum. The PLOs are attained through direct methods of evaluation like Internal Examinations, Seminars, Assignments, Internship, Practical work, Task assessment and Indirect methods like Co-curricular activities, and Extra -curricular activities. Internal assessment is essential for the fulfilment of the CLOs and PLOs. Examination committee of the college deals with the effective implementation of the examination reforms. With varying Blooms Taxonomy Levels, the questions in Internal Examinations are set up pertaining to all CLOs. Both Internal and Semester Examinations are conducted to attain the PLOs and CLOs. Students Satisfaction Survey taken from the final year students at the completion of their programme, stands as the comprehensive feedback for the PLOs and CLOs assessment. Alumni survey is conducted annually to obtain the inputs and suggestions on PLOs attainment in the real time societal environment. In addition, the institution takes the Placement record and higher education details of the students as supporting evidences for the assessment of PLOs. These feedback mechanism helps to improve the teaching learning process in outcome based education.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion II/2.6.2 Programme Outcomes and Course Learning Outcomes.pdf

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

165

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20II/Annual_report.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion II/Student_Satisfaction_Survey_2020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Promotion of Research and Facilities**

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Policy provides a huge broad framework to promote research bent of mind in the teachers through the following objectives.

1. To provide conducive environment for undertaking Doctorate Researches.
2. To provide incentive for publication or presentation of research output.
3. To pursue efforts to write the book, chapters, monographs for publication.
4. To provide seed money for faculties to carry out short-term research project.
5. To provide TA and Registration fees to the faculty members

for attending national or international conferences.

Research Policy Implementation Mechanism

1. Provides research facilities in terms of library, research journals, and research incentives required by the faculty.
2. Improves the availability of research infrastructure requirements to facilitate research.
3. Facilitates the faculty in undertaking research and work with the college management to set up a research fund to provide seed money.
4. Provides seed money for faculties to carry out short-term research project.
5. Supports the faculty to submit the proposal for Minor Research Projects to seek grants from the funding agencies like UGC.
6. Provides incentives for publication or presentation of research output.
7. Sanctions duty/academic leave and provide financial assistance in the form of TA and registration charges to the faculty members for participating and presenting research papers in conferences, seminars and workshops.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://ignatiuscollegeofeducation.com/pdf/Research/Institutional%20Policy%20for%20Promotion%20of%20Research%20(1).pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.1145

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

00

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0.5

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20III/3.2.2%20Socio%20cultural%20Awareness%20of%20Gypsies.pdf
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

1

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

1

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://www.99corporates.com/INCOME-TAX-EXEMPTED-INSTITUTE/THE-COUNCIL-OF-ICM-EDUCATIONAL-INSTITUTION/TRUST-208171
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

- The Institute facilitates research activities and creates culture by motivating the faculty to seek research grants by applying for sponsored research projects.
- The Institution is very keen on promoting research-bent of mind in the teacher educators through creating a passion for research. Faculty members are encouraged to undertake socially relevant innovative research.
- Faculty members are encouraged to participate and present papers in Conferences/Seminars/Webinars organized by foreign countries for facilitating knowledge sharing.
- 2 International, 18 National, 1 Regional Webinars and 13 invited talks were organized.
- Faculty members have published 2 Books, 13 Chapters in Edited Books and 4 Conference/Seminar proceedings.
- The Institution encourages individual and collaborative action research.
- The College organized Online Workshop on "Social Entrepreneurship, Swachhta and Rural Engagement Cell Action Plan for Institutions" in collaboration with Faculty Development Centre, Mahatma Gandhi National Council of Rural Education, Department of Higher Education, MHRD Government of India.
- The College encourages organizing community orientation activities to encourage student teachers to think creatively, work together, and reflect on social issues.
- The Institution has created an ecosystem that encourages entrepreneurship development. Raphaela Incubation Centre was established in 2020 to nurture entrepreneurial skills and produce entrepreneurs.
- Online workshops were conducted to promote entrepreneurial skills

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20III/3.3.1.eco%20system%20for%20innovation%20and%20creation.pdf

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

C. Any 2 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

3

File Description	Documents
URL to the research page on HEI website	https://www.ignatiuscollegeofeducation.com/
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website

during the year

4

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

17

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.ignatiuscollegeofeducation.com/chapter.php

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

00

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

00

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

00

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

00

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	View File

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

The Institution engages students to participate community welfare activities in neighbourhood public for their holistic and sustainable community development through participating in community based activities. Due to the Covid 19 pandemic, students could not go to the neighbourhood to initiate extensional activities. So we carried out online awareness programmes and workshops to sensitize the students to the current social issue, such as fitness programmes, yoga and breathing training and health awareness programmes.

1. Entrepreneurship Training

Through Sr. Raphaela Incubation Centre of our college, entrepreneurship training was given to help the students and public in focussing on providing and boosting entrepreneurial development.

1. Yoga and Breathing Training

Health Club of our college organized National webinar on "Yoga - Fight Stress and Find Serenity" and Online Workshop on Breathing Exercises to fight Covid during the lockdown.

1. Inigo Fitness Run

According to the guidelines given in FIT INDIA FREEDOM RUN announced by the MHRD, Government of India, the college organized "INIGO FITNESS RUN 2020" from 27th September to 02nd October 2020.

1. Red Ribbon Club & Youth Red Cross

Aids awareness programme and Awareness programme on Eye Care in The Digital Age were organized through RRC and YRC of our college.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20III/3.6.1%20-%20Extension%20Activities.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

4

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

26

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

334

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

95	
File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

13	
File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has well-constructed buildings to fulfil the needs of educators and Students. The institution renders B.Ed., M.Ed., M.Phil and Ph.D. programs.

Classrooms

There are 18 ICT enabled classes for B.Ed, M.Ed, M.Phil and Ph.D Programmes.

Classrooms are;

1. ventilated, spacious with physical and academic facilities.
2. Furnished with proper seating arrangements.
3. equipped with television, computer with internet connection, LCD and Over Head Projector, Interactive White

Board, audio system, wooden cupboards, steel almirah, equipment and books.

Laboratories

There are 6 well equipped laboratories for Biological Science, Computer Science, Mathematics, Language, Physical Science and Psychology. The institution also utilizes laboratory facilities of model school.

Laboratories are;

1. well-constructed for demonstration and experiments with proper ventilation.
 2. uniquely classified and equipped with necessary apparatus and modern ICT tools.
 3. Science laboratories encompass a collection of Scientific apparatuses, Models, Specimens, Equipment, Chemicals and Educational aids to develop scientific temper and critical thinking in students.
 4. Psychological laboratory incorporates various psychological techniques for assessing Intelligence, personality, span of attention and Transfer of learning.
 5. Language Laboratory comprises of 20 computers to enhance the listening and speaking skills of English language.
-
1. Computer laboratory consists of 26 computers with updated versions and internet facilities for technological skill training.
 2. Mathematics laboratory encompasses of various teaching and learning aids, manipulative materials needed to help the students to comprehend the concepts through relevant, meaningful and concrete activities.

Computing equipments

1. Classrooms, laboratories, meeting hall, conference hall and multipurpose hall are well equipped with Computers, LCD projector, Television, audio system, with internet and Wi-Fi connection.
-
1. Computers with i3, i5 and i7 processors along with Windows 10 Operating System.
 2. Internet with 10 MBPS Leased Line connections for Wi-Fi free campus along with 100 MBPS Fiber net for computer laboratory.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20IV/4.1.1.Physical%20Facilities%20%20for%20Teaching%20Learning.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The facilities available for sports, games (Both indoor and outdoor), gymnasium, yoga and cultural activities are as follows;

Festivals, celebrations, charity events, competitions, debates and speeches, exhibition and workshop, quiz and other cultural activities are organized in De-Meester Conference Hall.

Yoga class, aerobics session, socially useful productive work class, music class are orchestrated in Sr. Maggie Multipurpose Hall.

College day celebration, food festival, intercollegiate competition and other activities are organized in the Auditorium.

Sports Complex comprises of sports field, fitness centre, facility for indoor games and an equipment room.

Multi Stationed Gym has 6 stations, treadmill, and orbit truck.

Playgrounds well maintained for basketball, badminton, volleyball, throw ball, football, tennis ball, cricket, tennikoit and skipping.

Indoor games include table tennis, carom, chess and Chinese checker.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20IV/4.1.2-Additional%20information.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

22

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

145.53

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has been functioning since its inception from the year 1957. The aim of the library is to provide the right source of knowledge to the right users at the right time. The Library provides effective and efficient library service to achieve the ultimate aim of the institution. It is automated through application software named ROVAN LMS SOFTWARE installed and

maintained by Rovant Technology, Sivakasi. It helps to manage and control the resources in the library and serve the students better. Recently the library is fully with leading management software solutions KOHA which give a user-friendly interface for searching resources in the library, along with its positions and availability statuses. The functions provided by Rovant LMS software are as follows;

- Acquisition
- Catalogue
- OPAC
- E - Gate
- Circulation
- Administration

1. The library is automated from 2006 onwards. The Institution has spent Rs.18,000/- for the implementation of Rovant Software on 23rd January 2006.
2. It is Renewed every year by paying Rs.3000/-
3. The library automation system helps in managing the library constructively and systematically.
4. The Bar code and scanning system provided in the library makes the circulation process easy. This automation process helps to store information related to book numbers, author name, members in the library and details of rack.
5. This facility helps in efficient tracking of the records of books that have been issued, returned and added in the library.
6. The OPAC (Online Public Access Catalogue) system provided in the library is useful to the students and the staff to sort and identify the needed books in the library.
7. It helps to identify the availability of books on the basis of title, accession number and author. Separate system is available for OPAC
8. The whole functioning of the library is carried out effectively with the help of Rovant Software.
9. The library has been strengthened with the addition of five computers with Internet connection.
10. The library is provided with high speed internet access through dedicated fibre optic broad band leased line.
11. INFLIBNET, N-LIST and DELNET services are provided in the library. Printing and Reprography facility is available for the users of the library.

ILMS Software ROVAN

- Name of the ILMS software: ROVAN
- Partially
- Sever Version: 4.5

Year of automation: 2006

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20IV/4.2.1%20%20Integratd%20%20Library%20Management%20%20System.pdf

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

0.40220

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

150

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities. To meet the growing demands of technically skilled professionals in the modern competitive world, the institution ensures that its faculty and students are facilitated with latest computer and software to enhance quality education in the campus.

1. The institution is free Wi-Fi campus therefore, students access internet at any time within the campus.
2. Media Access Control address(MAC address) is given to the staff and students. Students those who have MAC address can access internet with Free Wi-Fi in the campus.
3. The institution has created the policy on using ICT facilities to handle and use all the ICT facilities with care and secure.
4. Fee Wi-Fi is allowed only for the academic purpose of the staff and the students.
5. The policy consists of IT ethics which prohibit malpractice in using internet with Wi-Fi.
6. The institution has taken steps for spreading awareness about cyber security.
7. Cyber security system is monitored under the responsibility of system administrator and the website committee of the institution.
8. They are responsible for procurement, installation, configuration of ICT equipment in computer laboratory, language laboratory and administrative sections in the institution.
9. IT security policy identifies the rules and procedures for using the institution's IT assets and resources within the limit of cyber security system.
10. The institution verifies the network, configures and turns off sharing periodically to avoid hackers.

11. All the systems in the campus are installed with advanced antivirus to protect the programme in the systems, detect and remove viruses.
12. The institution has allocated the budget of Rs. 3,00,000/- for the academic year 2020-2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20IV/4.3.1%20Policy%20on%20Using%20ICT%20Facilities.pdf

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
341	72

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20IV/4.3.4%20link%20for%20e-content%20facilities.pdf
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

11.02

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution has well-established system and procedure for maintaining and utilizing, physical, academic and support facilities. It oversees the maintenance of laboratories, library, sports complex, computers and classrooms to ensure the effective utilization of physical, academic and support facilities through the following ways;

1. The management takes care of all the assets of the institution. It coordinates through Heads of Departments, faculty, administrative staff, assistants and technicians.
2. The management undertakes annual maintenance and periodical works on a regular and contract basis.
3. All the laboratories are maintained by the responsible staff members and technical assistants under the supervision of the concerned staff.
4. All the facilities are maintained by keeping attendance register, stock register and breakage register and periodic supervision.
5. The student teachers are allowed to work in the

laboratories under the proper supervision of teacher educator.

6. Work areas are kept clean and neat and work surfaces are cleaned at the end of each laboratory activity.
7. The student teachers are responsible for the equipment issued to them.
8. Materials and apparatus in the laboratory should be utilized ethically under the supervision of the faculty. All the student teachers should handle the apparatus with utmost care.
9. The routine activities of the library are managed by the librarian with the help of library assistants.
10. The library is automated. It has gate register (Automated), entry register (Automated), stock register and issue register to maintain physical and academic facilities in the library.
11. It follows token system for student teachers to read books (Partially automated / manual) and OPAC (Online Public Access Catalog) is utilized for searching books and catalog for thesis reference separately.
12. Bar-code system and book bank register are maintained for referring and lending books from the library.
13. Sports equipments are maintained by keeping the stock register and supervision by the Director of Physical Education.
14. Students should take the required sports equipment and return them back properly.
15. All the computers in the campus are monitored by the respective staff and technical assistants regularly.
16. It is mandatory to enter student's name in the log-in register.
17. Students should be careful while operating the computers.
18. The internet and LAN facilities are fully functional and are properly maintained and monitored by the concerned staff and technical assistants.
19. Repair, up-gradation, purchase of hard ware and software are maintained by the concerned expert staff and technical assistants.
20. In case of any requirements, the concerned staff and technicians consult with the management and the needed requirements are procured promptly.
21. All the classrooms are monitored by the principal and staff members regularly.
22. CCTV surveillance is available for safeguarding the assets.
23. The carpenter is available on campus at any time.
24. Periodic painting, white washing, cleaning, plumbing,

woodwork and civil works enhance the physical ambience of the infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AOAR/2021/Criterion%20IV/4.4.2%20%20General%20Policy%20for%20maintaining%20Physical,%20Academic%20and%20Support%20Facilities.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

23

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

12

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga,

A. All of the above

**Physical fitness, Health and Hygiene)
Awareness of Trends in Technology**

File Description	Documents
Link to Institutional website	http://www.ignatiuscollegeofeducation.com/StudioEcontent.php
Details of capability development and schemes	View File
Any additional information	View File

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

341

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

40

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

00

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

5

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

A democratically chosen student council actively takes part in all the activities of the college. All academic and administrative bodies have student representation, which ensures direct involvement of student teachers in institutional planning and functioning.

Student council independently plans and celebrates National festivals and Teachers' day. Teacher Educators guide the student teachers in organization of activities. Every student teacher has been given equal opportunity to exhibit their individual talents on stage to welcome, thank or introduce the resource person and guests.

Right from the morning assembly to the extension activities, in and out of the campus, student teachers play a proactive role. Apart from Student Council President and Secretary and secretaries of individual wings namely Cultural wing, Extension Services wing, Library wing and Spirituality wing, student teachers serve as Class representatives and Optional subject leaders. All of these representatives together form the Student Council.

Being an active member of Academic Council, Board of Studies,

Internal Quality Assurance Cell, Magazine Committee, Library Committee, Anti-Ragging Committee, Sexual Harassment Prevention Committee, Appeals and Grievances Committee, Youth Red Cross Committee and Red Ribbon Club, inculcate leadership skills in the student teachers and prepare them to plan, organize and execute activities as teachers in future.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20V/5.3.2%20student%20council.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

11

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni Participation in 2020-2021 - Annual Report

The Alumni Association contributes significantly for the development of the Institution through career guidance, observation and demonstration classes, motivation sessions, information regarding placement opportunities, serving as mentors during Internship teaching practice, appointing eligible student teachers in their workplace where the alumna are the heads of the institutions.

Alumni donate books for book bank which help student teachers for preparing and collecting study materials for Competitive Examinations. Alumni serve as inspiring role models for student

teachers through distinguished services in different field of education. Alumni were invited as guests of honour and resource persons to enlighten the prospective teachers.

On 19th November, 2020 one of the illustrious alumni, Ms. S. Vimala, M.Sc., B. Ed., B.T. Assistant, St. Joseph's Girls Higher Secondary School, Salem interacted with the student teachers via Zoom platform to inspire the student teachers on, "Teachers: The Social Engineers".

Alumni serve as representatives of the committees and cells of the institution namely Board of Studies and IQAC of the college and contribute valuable suggestions for curriculum planning and delivery. Apart from all these services, monetary support is also given for expansion of infrastructure and as scholarship for student teachers in need.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com//AQAR/2021/Criterion%20V/5.4.1%20Alumni%20meeting%20relevant%20information.pdf

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Nature of Governance

St. Ignatius College of Education is a Government Aided Autonomous institution affiliated to Tamil Nadu Teachers Education University governed by the Council of the ICM

Educational Institutions, Trichy. It functions under the President and guidance of the ICM Educational Society and administered by the Secretary and the Principal. It keeps its portals open to eligible women prospective teachers especially from rural neighbourhood. It aims at the formation of prospective women teachers since 1957 with farsighted clear vision of the present and future panorama of the needs and requirements for the promotion of Social Justice and Social Progress.

It ensures decentralized, participatory governance, and collaborative administration with all its stakeholders such as faculty, administrative staff, students, alumni, parents, employers, and heads of model school through institutional bodies.

Participation of teachers in the academic bodies - Board of Studies, Academic Council, and Governing Body and Examination committee, Planning and Evaluation Committee and Students Welfare Committee in unison with Staff Council enhance decision-making.

Students' participation in Board of studies, Examination Committee, Library Committee, Students-Grievance and Redressal Cell and Subject Clubs increase leadership and organizational abilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://ignatiuscollegeofeducation.com/OurVision.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation

St. Ignatius College of Education follows decentralization and participative management in all its academic and administrative domains namely, admission policy and process, curriculum design and development, conduct of formative and summative evaluations, student council election, grievance redressal procedures, disciplinary actions, allocation of budgets, staff-student enrichment activities and organisation of cultural programmes. The ICM Board of Management, President, Secretary, Principal,

Academic, Supportive and Administrative Staff, and the stakeholders work together in harmony.

Participative Management

The Institutional bodies encompass 4 statutory bodies that carry out their functions effectively with the support of 9 non-statutory bodies, 21 committees, cells and clubs for in campus activities. The Principal is the chairperson of these bodies and ensures the participation and contribution of all the stakeholders towards quality sustenance and academic excellence of the students.

Statutory Bodies

The institution has the statutory bodies namely, Governing Body, Academic Council, Board of Studies, and Finance Committee constituted as per the UGC Autonomy guidelines for colleges.

Non-Statutory bodies

The institution has non-statutory bodies namely, Admission Committee, Examination Committee, IQAC, Students' Grievance and Redressal Cell, Library Committee, for ensuring optimal participation of academic and administrative staff and students in all the activities.

Committees for in-campus activities

The academic and administrative staff and students execute and implement the responsibilities for in-campus activities such as Career Guidance and Placement cells and Committees for Sports and Health.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.1.2%20Minutes%20of%20Institutional%20bodies.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

DEPLOYMENT STRATEGY

The system of education has taken a massive leap to advance by incorporating technology in the past five years. The institution facilitates the student teachers to access e-content in the institutional website.

E - Content development

Action Plan:

1. Equipping Teacher Educators with e-content development
2. Conducting Faculty Development Programme on e-content development
3. Extension of Infrastructure with facilities for e-content development
4. Inclusion of e-content development as a part of Curriculum for the student teachers
5. Utilization of quality e-content modules as effective tools for teaching and learning

The development of e - Content and the associated web-based learning deployed are not to replace traditional teaching and learning, but are to supplement and strengthen them.

Action Taken:

For Teacher Educators:

1. Hands on training imparted to Teacher Educators in e-content development
2. Faculty development programme was organized on 'e-content development'
3. ANational Level workshop was conducted on "Online Assessment: A paradigm shift - a skill based training"

For Student Teachers:

The content included in the courses,

1. 'Information and Communication Technology' in the unit II has, the topic ICT integrated Pedagogy-Instructional Model: ASSURE Model.
2. Provision for the preparation of e-content, podcast, vodcast as Task assessment in 'Curriculum and Pedagogic Studies'

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://ignatiuscollegeofeducation.com/StudioEcontent.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Description

The administrative setup of the Institution comprises of the ICM Educational Society, Board of Management, President and Secretary of the College, Principal, Academic and Administrative staff. The Secretary and Principal lead the Administrative and the Academic Bodies respectively. The Council of the I.C.M Educational Institutions is a registered Society. The ICM Management constitutes the President, Secretary, Treasurer and four Executive Committee Members. They together form the Governing Body of the Society.

Recruitment of Teaching and Non-teaching Staff for both aided and management sectors, conducting periodical appraisal for the quality assurance and internal audit for the sustenance. Service rules and procedures are guided by the Tamil Nadu Teachers Education University, Tamil Nadu State Government, UGC, the Constitution of the college and the rules of the State Government as amended from time to time in this regard.

The recruitment rules for the teaching staff are as per the State Government norms along with the eligibility criteria prescribed by UGC and for the non-teaching staff, it is as per State Government norms. The promotional policies for teachers are

according to the Academic Performance Indicator (API) of UGC guidelines and for nonteaching staff according to the norms of the State Government.

File Description	Documents
Paste link to Organogram on the institution webpage	https://ignatiuscollegeofeducation.com/pdf/orga.pdf
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20VI/6.2.2%20amendment.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution provides a caring and supportive environment to all. As per the existing norms of Government, EPF (Employee Provident Fund) and ESI schemes are implemented for the teaching and non-teaching staff of the institution. The service gratuity is paid to the employees while they retire.

The Institution permits on duty to staff members to take special

assignments with other institutions for any official purpose namely, Resource person, juries, faculty programs, observer duty and examiner. When a staff participates in a training, faculty development programmes, seminars and workshops for professional and research enhancements, the entire period is treated as on duty and eligible for pay.

Staff are encouraged to attend conferences / workshops / Faculty Development and training programmes by offering incentives. They are encouraged to receive funds for Minor/Major research projects. Planning and evaluation committee meetings are conducted regularly to review and to sanction budget. Financial assistance is given to support research projects, article presentation and publication, chapter publication, book publication, and Patent right. Skill development courses are organized for non-teaching staff to enhance their skills. The teaching and non-teaching staff are accompanied by the management, personal guidance and counselling is offered in case of need.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ignatiuscollegeofeducation.com/pdf/Research/Institutional%20Policy%20for%20Promotion%20of%20Research%20(1).pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

5

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Process of the internal audit:

The income expenditure statements, receipts and vouchers are audited by a Chartered accountant appointed by the Board of Management on yearly basis. The expenses incurred under different heads namely, College General Fund account, EPI and EPF, Conference and Seminar account, Controller of Examination Account, Tamil Nadu Open university Study Centre account, Centre for Distance Education, Bharathidasan and MK Universities account are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. Audit objections are rectified within a stipulated time. The same process is being followed every year.

Process of the external audit:

External audit is done under the varied heads namely, salary account, special fee account, non-salary account, UGC account and

scholarship account, by the audit department from the Office of the Joint Director, every year as per the government rules. The auditor ensures that all payments are duly authorized after the audit, the report is sent to the management for review. Any queries, in the process of audit are attended immediately along with the supporting documents within the prescribed time limits.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.4.1%20objectio ns%2016-12-2021.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

5.16

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilisation of funds:

St. Ignatius College of Education mobilises its funds received mainly from the State government and University Grants Commission (UGC) and ICM management on the following heads of Income-Expenditures such as College General Fund, College Fee Account, Conference and Seminar, Tamil Nadu Open University Study Centre (Co-Ordinator), Centre for Distance Education (Co-Ordinator), Bharathidasan and MK universities, UGC Autonomy and Controller Examination.

Finance Committee, Admission Committee, Planning and Evaluation

Committee, and Examination Committee, which plan and execute the above said heads of income-expenditures in accordance with approval of statutory committees constituted by the institutions from time to time for efficient use of funds/grants received from government and ICM management.

Optimum utilization of funds is ensured through:-

- The funds are allocated for the curriculum designing and re-designing done through Governing Body meeting, Academic Council Meeting, Board of Studies and for effective teaching-learning practices, Orientation programmes and workshops.
- Budget is utilized to meet day-to-day operational and administrative expenses and maintenance of fixed assets, development and maintenance of infrastructure, and social service activities like community and extension services.
- Funds are utilized every year for the enhancement of laboratories and library facilities to enhance teaching and learning practices.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.4.3%20Details%20of%20account.pdf

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

St. Ignatius College of Education has been reaccredited with 'A' Grade by NAAC in the second cycle. A number of quality initiatives and needed actions on the observations given by NAAC have been successfully implemented in the institution with the active involvement of IQAC.

Prominent Academic and Administrative quality initiatives are

practiced in the institution. Due to the prevailing pandemic situation, online classes were conducted during the academic year 2020-2021, whenever there is no possibility for face-to-face classes.

- The Internal Quality Assurance Cell and the Planning and Evaluation Committee of the College work in par with the administrative bodies and the cells for in-house activities. Every action plan is with due concern for quality enhancement.
- The Internal academic and administrative processes are monitored continuously and audited every year. The suggestions of the external peer team are given due importance for further planning and quality sustenance.
- To ensure holistic development of the student teachers and the institution, development and utilization of technology enabled teaching -learning process is adopted. Sr. Avila Hi-Tech Studio, with advanced lecture-capturing technology is available in the premises for e-content development.
- Remote access of library resources is made possible through the implementation of KOHA software.
- Student teachers are motivated for self-learning through SWAYAM portal. The College has been upgraded as a local chapter for online open courses.
- Continuous and Comprehensive Evaluation is in practice for overall development of the student teachers. Since the academic year 2020-21, increased importance is given for evaluation of the practical skill-based learning of the student teachers. The examination committee has resolved to reform External and Internal Evaluation in the ratio 60:40, instead of 70:30, followed in the previous years.
- The edifice was extended with a well-equipped 'Sr. Stephane meeting Hall' on 23.11.2020 and 'Sr. Ursule Block' on 27.03.2021 with Hi-speed Internet accessibility, additional smart classrooms and a multi-purpose hall. For encouraging quality teacher education for physically challenged women, a ramp and washroom for people with special needs were built in the new extension block.
- IQAC with the strenuous effort of Sr. Landrada Centre for Research had promoted research culture among the Teacher Educators and this resulted in increased number of publications - papers, chapters and books. 1 institutional funded project and 1 group project funded by 'The Council of ICM Educational Institutions, Trichy were completed during this academic year.
- Regional, National and International level webinars are

organized to enrich student teachers on varied aspects. A series of enrichment programmes were organized to enhance learning experience.

- The student teachers are formed in the institution to transform the society with civic sense and compassion for fellow people. The academic year 20-21 had remarkable contributions with the formation of 'Sr. Raphaela Incubation Centre' and extension services.
- The following community welfare activities were organized by the institution:
 - Poshan Abhiyan Campaign (National Nutritional Campaign) was organized in collaboration with Government Primary Health Center on 29.09.2020
 - As per the guidelines given for "Fit India Freedom Run" by MHRD, Government of India, the college organized "Inigo Fitness Run 2020" from 27th September to 2nd October 2020.
 - Aids awareness programme and Awareness programme on 'Eye Care in The Digital Age' were organized through Red Ribbon Club and Youth Red Cross of the college on 08.10.2020.
 - Vigilance Awareness Week was observed on 29.10.2020 with support of Deputy Superintendent of Police, Vigilance and Anti-Corruption, Tirunelveli.
 - National Cancer Awareness Day was observed on 07.11.2020.
 - World Consumer Awareness Day was observed on 15.03.2021.
 - Voter's Awareness Day was observed on 25.01.2021.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://ignatiuscollegeofeducation.com/igac/c/igac%20min2020-21.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

St. Ignatius College of Education follows a comprehensive mechanism of reviewing the teaching-learning processes and learning outcomes. Twice, in every academic year Board of Studies, Academic Council and Governing Body meet and revise the syllabus for the odd and even semesters respectively. For the

academic year 2020-2021, the meetings were on the dates mentioned below:

Academic/ Administrative Body

Dates

Board of Studies

07.10.2020 and 01.07.2021

Academic Council

15.10.2020 and 09.07.2021

Governing Body

20.08.2020 and 24.11.2020

Academic and Administrative Audit

12-08-2021

Planning and Evaluation Committee

23.03.2020 and 02-08-2020

IQAC

06.08.2020, 05.12.2020,

08.01.2021, 07.05.2021

For the academic year 20-21, Teacher Educators are insisted to focus on outcome-based education. Feedback on curriculum design and development is collected from the stakeholders and analysed to identify the strengths and overcome the weaknesses. An interactive session with an expert educationist is organized by the IQAC whenever there is a felt need to clarify the doubts.

The Teacher Educators revise the curriculum by adding contemporary issues and topics to ensure updated knowledge of the content provided. Task Assessment is revised to maximize the usage of ICT in teaching-learning. Revised syllabus is verified for student centric outcome-based education and the syllabus is

presented by the respective teacher educators in the Board of studies. The expert views and suggestions are included and the curriculum is finalized in the Academic Council.

Significant changes in curriculum for 2020-2021 are as follows:

- The course on "Information and Communication Technology in Education" was shifted to semester I from semester II, in Perspectives in Education.
- The course "Personal and Professional Life skills" was included.
- Self-study online courses were made compulsory for semester I.
- In practicum, "presentation of Seminar Paper" and "Report writing" were included.
- Topics on 'Web Technology in Education', 'Wireless Networking', 'Cloud Computing' and 'Google Classroom and its application' were included in the core course on ICT in Education.
- For M. Ed. Programme, 'Teacher Education in the Pre-Independence and Post-Independence period', was included in the course 'Perspectives and Issues in Teacher Education'.
- Topics on virtual science laboratories were added in optional courses. Preparation of podcasts were added for task assessment.

The planning and Evaluation committee formulates the plan of action to ensure updated knowledge for coping with the needs of the fast-changing society and enhanced technology implemented teaching-learning process. The institutional mechanism supports flexibility in curriculum planning and development. As the supporting schools were closed due to pandemic situation, Internship teaching practice was conducted online from 20.01.2021 to 07.05.2021, after the coverage of IV semester courses.

Review of learning-outcome takes place by evaluating students' interactions in classroom, participation in extracurricular activities and their performance in internal assessment and end semester examination.

Teacher Educators and Student Teachers were trained in preparation of e-content and a Hi-Tech studio facility was made possible within the campus. Periodic mid-semester revision of curriculum was entertained, as no noteworthy cause should affect the holistic formation of student teachers. Online teaching and online evaluation methods were adopted to continue teaching-

learning without interruption.

The Academic and Administrative Audit (AAA) evaluates the fulfilment of institutional parameters of planning and execution of teaching practices, curricular, and co-curricular activities. With the implementation of the AAA, there is uniformity in conceptualisation of the structure and methodology of academic and extracurricular activities in every academic session. All the teacher educators in the college abide by the institutional norms and cooperate with the IQAC for quality sustenance in teaching-learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/AAA%20Report%202020-2021.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VI/6.5.3%20Annual%20report.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

The institution organized a regional webinar on "Gender Equity: A Dare Need of Developing Society" in collaboration with Sri Saradha College of Education for Women, Tirunelveli on 08.12.2020 & 09.12.2020. There are four sessions in the webinar, namely Session - I "Changing Patterns of Gender Equality: Current Scenario"; Session - II "Equality through Equity: Policies and Provisions"; Session - III "Trans Form the Society: Equal and Ethical" and Session - IV was a "Visual Presentation on Gender Equality: Past and Present". Through this webinar the student teachers understood the prevailing gender issues in our society, constitutional provisions for gender equity and challenges and changes in gender equality. They also learned how to respect each other without any gender discrimination.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.ignatiuscollegeofeducation.com/AQAR/2021/Criterion%20VII/7.1.1%20ADD.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

1. The institution implements solid waste management by enforcing the waste segregation rules.
2. Separate dustbins for degradable and non-degradable waste are placed in each floor, canteen and different places of

the campus.

3. Sweepers are allotted to each floor, who manage all the waste generated in the campus.
4. All waste/garbage from college and hostel is segregated at source and disposed of in a proper manner.
5. The solid wastes like plant litter, leaf litter and waste papers are collected in the compost pit located at the backyard of the hostel. It is allowed to degrade and then used as fertilizer for plants and trees.
6. Old newspapers and stationery are sold to recycling agencies.
7. Dry waste plastic things are segregated and sent to recycling joints and/or Municipal collection centers.
8. The college campus is totally plastic-free. The staff and students are advised not to use plastic items in the college premises.
9. E-wastes such as electronic components (plastic/metallic) are handed over to agencies, which help recycling these materials.
10. The institution has made a MOU with 'Devi Systems' and doing its E-Waste disposal process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>A. Any 4 or All of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 566 547 629">File Description</th> <th data-bbox="547 566 1445 629">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 629 547 734">Geotagged photos / videos of the facilities</td> <td data-bbox="547 629 1445 734" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 734 547 875">Various policy documents / decisions circulated for implementation</td> <td data-bbox="547 734 1445 875" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="92 875 547 943">Any other relevant documents</td> <td data-bbox="547 875 1445 943" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Geotagged photos / videos of the facilities	View File	Various policy documents / decisions circulated for implementation	View File	Any other relevant documents	View File			
File Description	Documents										
Geotagged photos / videos of the facilities	View File										
Various policy documents / decisions circulated for implementation	View File										
Any other relevant documents	View File										
<p>7.1.6 - Quality audits on environment and energy undertaken by the institution</p>											
<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	<p>D. Any 1 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="92 1563 547 1626">File Description</th> <th data-bbox="547 1563 1445 1626">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="92 1626 547 1771">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 1626 1445 1771" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1771 547 1877">Certification by the auditing agency</td> <td data-bbox="547 1771 1445 1877" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1877 547 1982">Certificates of the awards received</td> <td data-bbox="547 1877 1445 1982" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="92 1982 547 2045">Any other relevant information</td> <td data-bbox="547 1982 1445 2045" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	View File	
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Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	View File										

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

C. Any 2 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The distinguishing steps have been taken by the institution for inclusive environment in the academic year 2020-2021 as follows;

1. The admission policy of the institution is providing attention to the students from diverse regional, cultural and socio-economic backgrounds. So that, the student teachers from different diversities have been benefitting.
2. Organizing seminars to sensitize 'Gender Equity'. A regional webinar on "Gender Equity: A Dare Need of Developing Society" conducted by the institution was enriched the student teachers about the prevailing gender issues in our society, constitutional provisions for gender equity and challenges in gender equality.
3. Integrating the student teachers in to the life of marginalised people such as, mentally challenged, street

children, juveniles, aged people, HIV infected children and gypsies.

4. Celebrating the religious festivals like Pongal, Christmas and Diwali as interfaith celebration and inculcating the values of different communities, religion and different cultures of the society.
5. To ingrain secularism the morning prayer is followed as interfaith and three Holy books from Christians, Muslims, and Hindus are read by student teachers.
6. Taking pledge against caste, creed on special events like communal harmony day, Human Rights Day, Republic Day and voters awareness day.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

- St. Ignatius College of Education undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation namely values, rights, duties and responsibilities of the citizens.
- To teach the importance of human rights, the institution organized a webinar on "Emerging Trends in Human Rights" on 10.12.2020. The resource person Mr. Henry Tiphagne, Executive Director of People's Watch, Madurai, gave a clear vision about the human rights of every individual in the society.
- Webinar on "Value Education: Embellish Virtues and Eradicate Vice" held on 25.02.2021 & 26.02.2021, nourished the minds of the employees and student teachers with human values.
- A seminar entitled "Consumer Awareness" was organized on 15.03.2021 by the institution to celebrate "World Consumer Awareness Day". The resource person Mr. S. Jaferali, Advocate & Consumer Activist, District Court, Tirunelveli. He delivered an effective speech and shared knowledge of the legal acts available to safeguard consumers. The student teachers and faculty members clarified their doubts regarding consumer rights. As a consumer they realized

their duties and responsibilities in the society. To create voter's awareness, Voters Pledge Taking was held through zoom online platform on 25.01.2021. In the presence of Nodal officer of voter's awareness forum, Dr. N. Theresitta Shanthi, the pledge was taken by the staff and student teachers. It inculcates the importance voting among the staff and students.

- In observance of Vigilance Awareness Week 2020, the institution organized a webinar on "Vigilant India Prosperous India" 29th October 2020. Mr. E. Maclarine Eskhol, Deputy Superintendent of Police, Vigilance, and Anti-Corruption, Tirunelveli was the resource person of the programme. He enlightened with his views on corruption and how to fight against corruption for prosperous India.
- National Constitution Day was observed by the institution on 26.11.2020. Special talk on "Preamble and fundamental Rights of Indian Constitution" was given by Advocate. M. Jemila Antony. Through this online programme staff and student teachers got a clear idea about the concepts of preamble and our fundamental rights.
- The institution and Rotary Club of Tirunelveli Suburbs jointly organized Voters awareness program on 17th March, 2021. Rtd. PAG.PHF. S. Mehalingam President, Rotary club of Tirunelveli Suburbs addressed the gathering about the need for voter's awareness, process of election and importance of voting. Thiru. G. Selvan, Thasildar of Palayamkottai gave demonstration on Electronic Voting Machine and Voters helpline app of Indian Election Commission, thereby insisted the duty of every citizen.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor

A. All of the above

adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Celebrating National Days, religious festivals and observing National and international commemorative days are a vital part of the extracurricular activities of the institution. Therefore, the institution organizes seminars/webinars, invited talks and other activities such as rally, human chain and mini marathon. The following events were conducted in this academic year:

1. Competitions on PowerPoint presentation: "Healthy Environment" and Essay Writing: "Climate Heroes" was conducted 28.07.2020 & 29.07.2020 by the institution on World Nature Conservation Day.

2. A webinar on "Building Resilience with Physical Exercise" was organized on 29.08.2020 in commemoration of National Sports Day

3. A webinar on "Justice for Women: Challenges and Opportunities" held in the institution on Independence Day Celebration on 15.08.2020.

4. Independence Day Competitions on Essay: "Impact of Today's NEP on Tomorrow", Poem: "India 2030" and Drawing: "Education for All" was conducted by the institution on 15.08.2020.

5.A webinar on "Eye Care in Digital Age" organized in collaboration with Sri Saradha College of Education for Women and Aravind Eye Hospital, Tirunelveli on 08.10.2020, in commemoration of World Sight Day.

6. Teachers' Day was celebrated on 05.09.2020, with a webinar on "Increasing Personal Qualities of a Teacher Educator".

7. A webinar on "Born to Win" was organized by the institution on behalf of Youth Awakening Day was celebration, on 15.10.2020.

8. A webinar on "Cancer Awareness" was conducted by the institution for "National Cancer Awareness Day" on 07.11.2020.

9. A webinar on "Role of Azad in Modernizing Education in India" was organized on 11.11.2020 to commemorate National Education Day.

10. Interfaith celebration of Diwali on "Festival of Lights" was held on 13.11.2020.

11. To commemorate National Constitution Day, the institution organized a Webinar on "Preamble and Fundamental Rights of Indian Constitution" on 26.11.2020.

12. World AIDS Day was observed on 01.12.2020 and a webinar on "Aware; Beware; Aids" was organized by the Red Ribbon Club of the institution in collaboration with Annai Velankanni Multispeciality Hospital, Tirunelveli.

13. Wild Life Conservation Day Competitions was conducted on 04.12.2020 to 06.12.2020 on the topics "Sustaining all Life on Earth" Photo Collage: "Forest & Biodiversity" Drawing/Rangoli: "Big Cats" and Essay Writing: "Understanding the Voiceless Animals".

14. A webinar on "Emerging Trends in Human Rights" was organized on International Human Rights Day, 10.12.2020.

15. Christmas Day Celebration was held on 22.12.2020 on the theme "Jesus, In Solidarity with Humanity".

16. Pongal celebration on the theme "Interfaith Pongal Vizha" was held on 12.01.2021.

17. Republic Day Competitions on Essay Writing: "My Duties as

Indian Citizen" Poem Writing: "My Dream India" and Drawing: Any theme about Republic Day was conducted on 26.01.2021

18. National Voters Day Pledge Taking was arranged on 25.01.2021

19. In commemoration of National Science Day E-Quiz was conducted on 28.02.2021.

20. A webinar on "Happiness is the Key to Success" was conducted on 19.03.2021 in commemoration of International Day of Happiness.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice: 1

Incubation Centre: A Centre for Entrepreneurial Development

1. Objective

- To develop entrepreneurial skills among the prospective teachers.
- To train the entrepreneurs in developing their businesses.
- To support the marginalized sectors of the society to startup businesses during this pandemic period.

2. The context that required the initiation of the practice

- Today's society is under the grip of covid-19, and most of the families struggling to meet their economic needs.
- Through the incubation center, student teachers gain hands-on experience in innovation and entrepreneurship while being nurtured and encouraged by faculty, management and industry

experts.

- To bring forth a revolution in how and what students learn and achieve, while in studies.
- To assist the needy humanity, the institution decided to function Sr. Raphaela incubation centre for the benefit of the prospective teachers and common people.

3. The Practice

Through the incubation center the following activities are carried out:

- Organized an online workshop on 'Making of Thread Jewelry and Floating Diya in collaboration with Fevicryl Pidilite Industry Ltd, Mumbai on 17.11.2020.
- Online workshop on Chudidhar- Cutting and Stitching was held on 20.03.2021
- Online workshop on producing washing powder and phenyl on 13.03.2021
- A workshop on preparation of washing powder was held on 04.05.2021.

4. Evidence of Success

- The prospective teachers participated in all the workshops organized by the institution with interest and all were well motivated.
- They motivated their parents and friends to participate in the training and start to prepare washing powder and phenyl.
- With the support of the workers and the interested people of the institution 'Ignis Washing powder' was prepared.

5. Resources Required

Well organized infrastructure, human resources and financial support were essential resources required to strengthen the practice.

Best Practice: 2

Aerobics for Promoting Physical and Mental Fitness

1. Objective

- To boost the physical fitness among the staff members.
- To stimulate mental wellness among the staff members.
- To inculcate the awareness of physical and mental fitness for the energetic routine.

2. The context that requires the initiation of the practice

Aerobic exercise reduces the risk of many health conditions, ranging from heart disease to dementia.

- Although all forms of physical activity provide some benefits, aerobic exercise is particularly effective, because it causes the heart and lungs to work hard than usual.
- It helps to prevent all the physical and mental ailments.
- The prevailing pandemic situation, online classes create stressful environment and collapse mentally the faculty members.
- Realizing the necessity of physical and mental fitness of the staff members, the institution started the aerobic classes with the consent of the staff members, to do their activities systematically and happily.

3. The Practice

- Proper awareness about the benefits of aerobics was given to the staff members.
- Every day the aerobics class was conducted from 3.30 p.m. to 4.30 p.m.
- Regular motivation was given to the teaching faculty to participate the class without fail.
- Simple and useful steps with warm-up and stretching exercises were taught by the Director of physical education of the institution.

4. Evidence of Success

- The staff members were well motivated and enthusiastically participated in the aerobics class regularly.
- They felt comfortable with the simple exercises and got rid of back pain, leg pain and body pain.
- The feedback from them was positive and it removed stress and physical discomfort.
- We could see the happy and energetic faces of the faculty members during the pandemic period.

5. Resources Required

Separate room for aerobics class was the specific resource required.

File Description	Documents
Best practices in the Institutional website	https://www.ignatiuscollegeofeducation.com/AOAR/2021/Criterion VII/bestpractice 2020 21.pdf
Any other relevant information	https://ignatiuscollegeofeducation.com/AOAR/2021/Criterion%20VII/Additional%20%20information%20Best%20Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Ignatius College of Education (Autonomous) has taken steps to integrate ICT at all levels of education system in the institution to overcome the sudden shift away from the classroom learning in Covid-19 pandemic period. The institution intensively enhanced techno based teaching strategies for all the courses. E-content is a very powerful tool of education especially in the Covid-19 pandemic situation. The distinctive steps have been taken by the institution in the academic year 2020-2021 as follows;

- Establishing Sr. Avila Hi-Tech studio in the campus.
- Facilitating Hi-Tech studio with Computer, Teleprompter, Digital Camera, Web Camera, Boyo Mic, Shadow Lights, Tripods
- Open Broadcasting Software
- Capturing lecture by the staff members for all the courses.
- Developing e-content study materials based on the syllabus.
- Uploading e-content in the college website for the reference of the student teachers.
- Creating google classrooms for each course (B.Ed. & M.Ed.).
- Conducting webinar on e-content development for the staff members.
- Updating the syllabus by adding e-content development as a task assessment for the student teachers.
- Motivating and training student teachers to prepare e-

content and uploading them in their google classrooms.

File Description	Documents
Appropriate link in the institutional website	http://www.ignatiuscollegeofeducation.com/pdf/igac/INSTITUTION.pdf
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

For the next academic year, the institution was planned to:

- Conduct more gender sensitization programs.
- Create Eco Club to conduct environmental awareness programmes, seminars, rallies and research.
- Organize training programmes for entrepreneurial development through the Incubation centre.
- Take essential measures to increase the facilities for alternate sources of energy and energy conservation.
- Give more attention on green initiative, pollution free healthy environment and planting more saplings in the campus.
- Conduct quality audits on environment and energy.
- Generate assistive technology facilities for persons with disabilities.
- Organize periodic sensitization programme and annual awareness programmes on the Code of Conduct.
- Create a full-fledged committee to monitor adherence to the Code of Conduct.